



DELHI DEVELOPMENT AUTHORITY
OFFICE OF DEPUTY DIRECTOR (HORT.)
HORTICULTURE DIVISION NO-I
SHEIKH SARAI, PH-II, N.D-110017
011-29254276, ddhort1dda@gmail.com

Dated: 03/09/26

No. F3(1)/Hort.1/DDA/2026-27/ 416
To,

Shri Sanjay Kumar
L-1-275/5, Sangam Vihar,
Near Chandrawati Hospital
New Delhi-110062

Name of Work: M/o Completed Scheme under N/A-II/Hort. Zone

1. Park adjacent JP Club at Mandakhni Enclave 2. Aff. M.P Green area between M.B. Road OIR Fort wall Tugalakabad 3. Recreational Complex at Tugalakabad 4. Aff. M.P Green area Picnic Hut. Tugalakabad 5. Sapna Nursery at East of Kailash 6. Lala Lajpat Rai Memorial Park Vinoba Puri Lajpat Nagar 7. Park Opp. LSR College at G.-K-I 8. Distt park R-Block G.K-I 9. M.P. Green area at Ma Anandmai Marg (Near Harkesh Nagar) 10. Aff. M.P Green area at Tekhand Ph-I near DESU sub-station 11. Distt. Park at Pkt A-14 at Kalkaji extension 12. NHP between Pkt A-10 and A-11 at Kalkaji Extension 13. Aff. Green area at Kalkaji (Dhobi Ghat) Hansraj Sethi Park 14. Aff. M.P Green area at Kalkaji near PTC.

Sub-Head: Supply & stacking of Raw Cow Dung Manure and Hessian Cloth at site
NIT No. 17/DD/Hort.1/DDA/2026-27

Dear Sir,

Your Item rate tenders dated 10.08.2026 for the above noted work has been accepted on behalf of DDA at your Quoted item rate as under:-

- Estimated Cost: **766026/- (Rs. Seven Lakh Sixty Six Thousand Twenty Six Only)**
- Item Rate:- As per Schedule attached.
- Tendered Amount : **Rs.537120/- (Rs. Five Lakh Thirty Seven Thousand One Hundred Twenty Only)**
- Percentage:- **29.88% below on Estt. Cost.**
- Performance Guarantee No. **0202207** dated **24.08.2026** amounting to **Rs.114500/-**

You are requested to attend the office to sign the Agreement on stamp paper worth Rs. 50/- only within seven days from the date of issue of this letter. Please note that, if you fail to attend the office of the undersigned within seven days the acceptance of the work is liable to be withdrawn and necessary action shall be taken again you.

You are also requested to contact to concerned AD(H) of this Division to start the work at once. Please note that the time allowed for carrying out the work as entered in the tender shall be reckoned from the 10th day after the date of issue of this letter.

Time allowed for execution of the work shall be **12 Month.**

(Lakhpat Meena)
Dy. Dir. (Hort.)HD-I/DDA

Copy to:-

1. Commissioner (Sale Tax)/Bikriker Bhawan, New Delhi.
2. Labolur Commissioner/Rajpur Road, Delhi.
3. Director (Hort.) HC-I/DDA.
4. Dy. Dir. (QAC)/DDA
5. The Income Tax Officer Room No.- 214/C.R. Building.
6. Accounts Officer (W)-I/DDA.
7. Sr. Accounts Officer/CAU/Hort./DDA.
8. Asstt. Dir.-III/Hort.Divn.-I/Sub.Divn-IV.
9. D.A. (Hort.)/Hort.Divn.-I/DDA.
10. Head Clerk/Hort.Divn.-I/DDA. He is directed to issue site order book and M.A.S. Register to concerned A.D./Hort.-I.
11. Original Agreement.
12. Director (System) DDA.

(Lakhpat Meena)
Dy. Dir. (Hort.)HD-I/DDA

Tender Inviting Authority:

Item Rate BOQ

Name of Work: M/o Compled scheme under NA-II/Hort Zone

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3. Recreational Complex at Tugalakabad
4. Aff. M.P Green area Picnic Hut. Tugalakabad
5. Sapna Nursery at East of Kailash
6. Lala Lalpat Rai Memorial Park Vinoba Puri Lalpat Nagar
7. Park Opp. LSR College at G.-K-I
8. Distt park R-Block G.-K-I
9. M.P. Green area at Ma Anandmai Marg (Near Harkesh Nagar)
10. Aff. M.P Green area at Tekhand Ph-I near DESU sub-station
11. Distt. Park at Pkt A-14 at Kalkaji extension
12. NHP between Pkt A-10 and A-11 at Kalkaji Extension
13. Aff. Green area at Kalkaji (Dhobi Ghat) Hansraj Setni Park
14. Aff. M.P Green area at Kalkaji near PTC

Sub Head:

Contract No: 17/DD/Hort/IDDA/2026-27

Estimated Cost: Rs. Rs. 766026.00

EMD: Rs. 15321.00

Time Allowed: 12 Months

Name of the Bidder/ Bidding Firm / Company	SANJAY KUMAR
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(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

PRICE SCHEDULE

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Estimated Rate in Rs. P	BASIC RATE In Figures To be entered by the Bidder in Rs. P	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT In Words	
1	2	4	5	6	13	53		55

	Supplying and stacking of Raw Cow Dung Manure at site including royalty and carriage upto 05 km lead complete (Cattle manure measured in stacks will reduced by 8% for Payment)	651.400	cum	0.00	800.00	521120.00	INR Five Lakh Twenty One Thousand One Hundred & Twenty Only
2	Providing of Hessian Cloth	800.000	per meter	0.000	20.00	16000.00	INR Sixteen Thousand Only
Total in Figures						537120.00	INR Five Lakh Thirty Seven Thousand One Hundred & Twenty Only
Quoted Rate in Words	INR Five Lakh Thirty Seven Thousand One Hundred & Twenty Only						


 Dy. Director (Hort.) Div.I

DELHI DEVELOPMENT AUTHORITY
OFFICE OF THE DY. DIRECTOR (HORT.) DIV. NO.1
SHEIKH SARAI PH-II, NEW DELHI-110017

Terms & Conditions

Name of Work: M/o Completed Scheme under N/A-II/Hort. Zone

1. Park adjacent JP Club at Mandakhni Enclave
2. Aff. M.P Green area between M.B. Road OIR Fort wall Tugalakabad
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10. Aff. M.P Green area at Tekhand Ph-I near DESU sub-station
11. Distt. Park at Pkt A-14 at Kalkaji extension
12. NHP between Pkt A-10 and A-11 at Kalkaji Extension
13. Aff. Green area at Kalkaji (Dhobi Ghat) Hansraj Sethi Park
14. Aff. M.P Green area at Kalkaji near PTC

Sub-Head: Supply & stacking of Raw Cow Dung Manure and Hessian Cloth at site.

Conditions:

1. The work shall be executed as per CPWD specification.
2. No T & P shall be issued to the contractor by the department against this work.
3. The rates should be quoted in both figures and words including all taxes and cartage etc.
4. The undersigned reserved the right to reject all or even lowest tender without assigning any reason.
5. DDA is not responsible for any litigation with labour in Court of Law & contractor will settle the matter on his own risk & cost.
6. DDA will not pay any compensation to the labour of any miss-happening occurred during the execution of work.
7. If any material is rejected or work found defective, the same shall be removed/rectified by the contractor within one week failing which the same shall be removed/rectified by the department & cost will be recovered from the agency as approved by the Competent Authority.
8. The quantity can be increased or decreased as per actual requirement at site.
9. The instructions of the department staff have to be carried over properly. In case of any difference of opining/interpretation of specification and condition the matter shall be referred by the contractor to the Officer-in-Charge for his decision which shall be final and binding.

10. The contractor must be available at site of work whenever officer-in-charge visits the site.
11. The contractor shall take all necessary precautions to avoid accident. He shall be responsible for all damages and accidents caused due to negligence on his part during the execution of work. No such claim in his account will be entertained by DDA.
12. The departmental instruction issued from time to time will be also be applicable.
13. The contractor/tenderer must be enlisted as Horticulture Category Contractor in DDA and CPWD. The measurement of all the items should be done through E-Measurement
14. All incident charge of any kind whatsoever including cartage, storage, cutting and wastage etc. shall be born exclusively by the contractor and no claim to be entertained to this effect.
15. The work should be completed within stipulated period.
16. The contractor should be supply the total quantity of all items mentioned in schedule of quantity/agreement. If contractor failed to supply the materials as per agreement or as per direction of Officer-in-Charge, then the recovery shall be made as per justified rate.
17. All labour liabilities will be beard by the contractor during execution period. DDA will not have any responsibilities of the deployed labour.
18. No manpower shall be engaged by the agency below 18 year or above 60 years in age.

Performance Guarantee (PG) and Additional Performance Guarantee (APG):The successful bidder shall submit Performance Guarantee (PG) @ 5% of the Estimated Cost put to Tender (ECPT) or the Contract Amount, whichever is higher, in the prescribed form within stipulated time. The PG shall remain valid for a minimum period of six months beyond the date of completion of all contractual obligations. In case the quoted bid amount is less than 80% of the Estimated Cost put to Tender, the bid shall be treated as abnormally low and the bidder shall be required to submit Additional Performance Guarantee (APG) in addition to the PG. The amount of APG shall be equal to the difference between 80% of ECPT and the quoted bid amount. The APG shall be submitted in the same form and within the same time frame as applicable for PG and shall be released as per contract conditions. This provision is in accordance with CPWD Works Manual 2024 (Para 5.2) as modified vide Office Memorandum dated 27.02.2026, circulated on 02.03.2026 attached herewith.


Lakhpat Meena
Dy. Dir. (Hort.)HD-I/DDA