

DELHI DEVELOPMENT AUTHORITY
RASHTRIYA SWABHIMAAN KHEL PARISAR
PITAMPURA, DELHI – 110034

Online tenders are invited by the undersigned on behalf of Chairman, Delhi Development Authority (Sports Wing) for the following works.

NIT No. **07/RSKP/DDA/2025-26**

Name of work:- Maintenance of RSKP, DDA.

Subhead:- Running Maintenance and Operation of Snack Bar at RSKP on monthly license fee basis.

Reserve Price:- Rs. 54,600/- Per Month

Annual estimated contract value (One Year):- Rs. 6,55,200.00

Earnest Money:- Rs.13,104/-

Time Allowed:- 12 Months

Online Bid Submission End Date:- 12/01/2026 upto 3:00 PM.

Online Bid Opening Date:- 13/01/2026 at 03:30 PM.

Online Financial Bid Opening Date: - Will be intimated later

Tender Fee

1. *The bidders will deposit a non-refundable fee of Rs.500/- plus GST @18% per tender through RTGS/NEFT in the account of “CAU SPORTS DDA” having Account No. 1611994900 with “Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184).” and upload the UTR number along with payment details on-line. **It may be noted that this account is different from EMD deposition account.***
2. In case, tender is re invited for any reason, the bidder who has already paid the tender fee previously may not be required to resubmit the tender fee again.
3. If any bidder withdraws its bid or act in any manner that leads to cancellation of tender or re-invitation of tender and if the Competent Authority allows such bidder to participate in future tendering, even then no adjustment of tender fee would be allowed as stated in point 2 above.
4. **In case any contractor fails to make payment by the stipulated closing date of bid submission, the concerned contractor will not be eligible for tendering.**
5. **No hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the highest bidder only.**

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NIT NO. 07/RSKP/DDA/2025-26

On-line tenders are invited by the undersigned on behalf Chairman of Delhi Development Authority of the work: - Running of Snack Bar at facility block, RSKP for a period of One year (Twelve Months) on license fee basis. **The tender shall be in two parts viz ‘Part -I’ containing Technical Bid and ‘Part – II’ comprising ‘Financial Bid’.** Only those agencies having a minimum of one (1)years’ experience in the field of Running of Snack Bar at Govt. Department / PSU / Private Sector/reputed firms/agencies during the last five years **having a minimum turnover of Rs. 1.00 lac in any of the last five financial years ending March 2025 are entitled to submit the tenders. The bid not submitted in accordance with the prescribed manner will not be accounted for.** The Snack Bar is located at RSKP DDA, Pitampura, New Delhi – 110034.

In Part – I of the tender, i.e. Technical Bid, the tenderer shall upload details of ownership/management of the agency, experience of similar nature of works undertaken by them i.e. copies of award letters and certificates of satisfactory completion, duly attested, authenticated proof showing annual turnover, manpower available with them, their qualifications and experience in the field etc. In case of company / firm, an attested copy of registration certificate and Article of Association is also to be furnished. In case of a partnership firm, the partnership deed, registration will be submitted and in case of a proprietorship firm the details of all proprietors and the percentage ownership in the proprietorship concern.

In Part – II of the tender should contain financial bid indicating monthly licence fee (per month) offered by the tenderer. The offer should be given in both words & figures.

Sl. No.	<u>NIT No.</u> <u>Name of work</u>	Reserve Price	Tender Fee	Last date and time of submission of tender	Date and time of opening of Financial Bid
		Earnest Money	Time Allowed	Date and time of opening of Technical Bid	
1	.../RSKP/ DDA/2025-26 NOW: Maintenance of RSKP, DDA	Rs.54,600/- Per month	Rs.500/- + GST	12/01/.2026 upto 3:00 PM	To be intimate later
	SH: Running Maintenance and Operation of Snack Bar at RSKP on monthly licence fee basis	Rs.13,104/-	12 Months	13/01/2026 at 3:30PM	

Tender documents can be obtained / download on the e-tendering portal i.e. **website <https://eprocure.gov.in/eprocure/app> or www.dda.gov.in upto 12/01/2026 upto 3:00 PM (last date of sale).** Earnest money amounting to **Rs. 13,104/-** and shall be deposited through RTGS/NEFT in the account of “**CAU SPORTS DDA (EMD Account)**” having account No. 1614159849 with **Kotak Mahindra Bank, Gulmahor Park, New Delhi, (IFSC- KKBK0000184).** The unique transaction reference of RTGS/NEFT shall have to be uploaded by the tenderer in the E-Tendering system by the prescribed date. The DDOs concern will get earnest money verified from their banks based on the unique transaction reference no. against each RTGS/NEFT payment before the tenders are opened.

The unique transaction reference of RTGS/NEFT against EMD & Tender Fee shall be placed online on the website. Bidder/tenderer registered in Contractor’s Registration Board (CRB) of DDA are required to pay the e-tendering annual charges as under (Plus GST as applicable):

Sl. No	Class of Contractor	Amount to be paid p.a.
1	Class-I	Rs. 20,000
2	Class-II	Rs. 16,000
3	Class-III	Rs. 14,000
4	Class-IV	Rs. 10,000
5	Class-V	Rs. 6,000

The bidder/tenderer who are not registered in DDA and wish to bid in DDA tender are required to pay annual charge of E-tendering of Rs.20,000/- or to pay tender fee of Rs.500/- + GST @18% (non-refundable).

The tender shall be submitted online in two parts, viz., technical bid and financial bid

Technical Bid

The Tenderers are required to furnish following documents in technical bid:-

- i. Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head).
- ii. Scanned copy of Tender Application Form (To be given on Company Letter Head).
- iii. Scanned copy of reference of RTGS/NEFT (EMD).
- iv. Scanned copy of Registration of PAN & GST (**The Bidder / Tenderer who has no registration of GST and wish to participate in tender, can submit their bid with an undertaking that the GST Registration will be submitted within one month of award of work failing which, the contract will be liable to be terminated; with applicability of other attendant penalty clauses**)
- v. Scanned copy of Proof of requisite fee deposited with Contractors Registration Board (CRB).
- vi. Scanned copy of Tender Fee shall be deposited through RTGS/NEFT in the account of "CAU SPORTS DDA" having Account No. 1611994900 with "Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184). **Please note that this account is different from EMD bank account.**
- vii. Scanned copy of Annual Turnover Certificate duly audited and certified by Chartered Accountant having valid UDIN.
- viii. Scanned copy of Experience Certificate.(minimum of one (1)years' experience in the field of Running of Snack Bar at Govt. Department / PSU / Private Sector/reputed firms/agencies)

Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money with the Technical bid will not be considered.

Financial Bid

i) Schedule of Financial bid in the form of BoQ_XXXXX.xls

- Note (1):- The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future
- Note (2):- The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.
- Note (3):- No Hard copy of any document will be required to be submitted by the tenderers till the opening of the tenders. Hard Copies of relevant documents will be required from the lowest tenderer only.
- Note (4):- For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money is to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or www.dda.gov.in. For any assistance on e-tendering please contact concerned EE or M/s N.I.C. on email cphp-nic@nic.in or 0120-4001062, 0120-4001002, 0120-4001005, 0120-6277787, or send a mail over to – support-eproc@nic.in.

Sd/-xxx
Resident Engineer
Authorized Signatory
For Commissioner (Sports)