

**DELHI DEVELOPMENT AUTHORITY
OFFICE OF THE EXECUTIVE ENGINEER
NORTHERN MAINTENANCE DIVISION-III
ASHOK VIHAR, PHASE-1, NEW DELHI-110052**

No. F3(2)CB/EE/NMD-3/2025-26/DDA/ 190

Date: 08/04/2026

Notice Inviting Quotation No. 01/EE/NMD-3/DDA/2026-27

Delhi Development Authority invites sealed quotations from specialized agencies for the following works, mentioned herein below. The quotation should reach the office of the Executive Engineer, NMD-3/DDA Office Complex, Ashok Vihar, Delhi-110052 by **3:00 PM on 15.04.2026**. The quotationers or their authorized representatives may be present at the time of opening of the sealed quotation. The sealed quotation shall be opened on the same day at 3:30 PM in the office of the EE/NMD-3. Only those agencies/ Firm/ Person having undertaken similar work (**Three or more similar nature of works each costing not less than 40% of the estimated cost put to quotation, or two similar works costing each not less than 60% of the estimated cost put to quotation, or one similar work costing not less than 80% of estimated cost put to quotation**) during the last seven years in Government Department or Public Sector undertaking with annual turnover more than 30% of the estimated cost in each year during the immediate last three consecutive financial year ending March 2025 duly certified by Chartered Accountant having valid UDIN are entitled to apply.

Name of work: M/o Completed scheme under North Zone
SH: Conducting a comprehensive structural audit of the Community Hall at C-7, Keshav Puram under the Jurisdiction of NMD-3 Division.

Estimated Cost: Rs.1,65,000/-

Earnest Money-Rs.5,000/-

Sl. No.	Description	Qty.	Unit	Rate	Amount
1	Conducting a comprehensive structural audit including a complete site survey with "as-built" drawings, visual screening for defects, and Non-Destructive testing (NDT) on RCC members and foundation, seepage/leakage survey and look out for defects. A technical analysis of the building's current load capacity against modern building norms and load requirements, a detailed report will be submitted outlining specific requirements for repairs and retrofitting if required in structure complete as per direction of Engineer-in-Charge.	1	Job		

The earnest money in the form of Pay Order/Demand Draft of any schedule bank approved by the Reserve Bank of India drawn in favor of "Sr. A.O./CAU (NZ) DDA" to be submitted with the quotation. Any quotation which is not accompanied by the earnest money in the prescribed manner shall be rejected summarily and not accounted for at all.

The quotationers are required to submit following documents along with the quotation:-

- a) Scanned copy of Registration of PAN.
- b) Scanned copy of Registration of GST.
- c) Scanned copy of turnover certificate for last three consecutive financial years ending March 2025 duly certified by Chartered Accountant having valid UDIN.
- d) Scanned copy of Experience Certificates as per NIQ.
- e) Scanned copy of undertaking on a non-judicial stamp paper of Rs. 100/- that agency is not blacklisted or debarred by any Govt./PSU or private organization Agency/Firm/Person/Tenderer.

TERMS & CONDITIONS: -

- I. The work shall be carried out as per specification of work order/ CPWD specifications amended upto date & to the entire satisfaction of Engineer-in-charge.
- II. The following shall be the scope of work for the structural audit of the building:-

1. Visual Inspection & Preliminary Assessment

The scope under this stage shall include, but not be limited to, the following:

1. Conduct a detailed visual inspection of building.
2. Collect relevant data required for carrying out the structural audit.
3. Take necessary measurements, wherever required, to support the assessment.
4. Review available architectural and structural drawings.
5. Carry out a comprehensive photographic survey of the building.
6. Study and understand the existing structural system of the building.
7. Perform a rapid visual screening of the structure in accordance with **IS 13935:2009** and **IS 15988:2013** guidelines.
8. Identify and document defects in non-structural elements and mark critical structural stress zones.
9. Identify areas requiring detailed investigation and locations for conducting Non-Destructive Testing (NDT).
10. Conduct seepage and leakage assessment and identify defects in building services that may adversely affect the structural system.

2. Non-Destructive Testing (NDT)

1. Perform Non-Destructive Testing (NDT) as recommended by Engineer-in-charge.
2. The type and number of tests shall depend on site conditions, structural system, and observed distress.
3. The testing scope is flexible and may be revised based on findings during inspection.

3. Structural Analysis & Drawings

1. Compare the existing structural system with requirements of the latest applicable IS codes and prepare a comparative assessment, if required.
2. Perform structural analysis (e.g., using STAAD or equivalent software) in accordance with relevant IS codes, if required.
3. Evaluate analysis results against the existing structure and propose retrofitting/strengthening schemes, if necessary.
4. Prepare required structural drawings to support analysis and retrofitting design, wherever applicable.

4. Reporting & Recommendations

1. Submit a detailed structural inspection and assessment report.
2. Provide an evaluation of the structural stability and overall condition of the building.
3. Interpret and summarize results of NDT and other tests conducted.
4. Carry out diagnosis and root cause analysis of observed defects/distress.
5. Recommend suitable repair measures for identified deficiencies.
6. Suggest strengthening/retrofitting measures, where required.

7. Propose appropriate methodologies for structural strengthening and retrofitting.
8. Any other related work not specifically mentioned but required for satisfactory conducting the safety audit as per building norms and guidelines.

- III. Quoted rate should be inclusive of all taxes / levies including GST, payable under respective states, DDA will not entertain any claim, whatsoever in this regard.
- IV. The payment will be made after entire satisfaction of Engineer-in-charge.
- V. No T & P will be issued by Department.
- VI. No advance payment will be made to the agency.
- VII. Engineer-in-charge reserves the right to accept or reject any bid / quotation without assigning any reason.
- VIII. Engineer-in-charge reserves the right to debar the concerned agency if the work is not completed in stipulated time as work is found to be substandard.
- IX. Conditional quotation will not be accepted.
- X. Necessary statutory deductions as applicable will be made.
- XI. 10% Security Deposit will be deducted from the tendered amount.
- XII. No minor shall be engaged at site.
- XIII. Nothing extra will be paid to the agency by the department.
- XIV. Validity of Quotation is 60 days from the date of opening.
- XV. Debarred agency / or individual shall not be permitted to participate in the tendering process. Agency should be reputed and does not have any tarnished reputation.
- XVI. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debarring.
- XVII. The experience of agencies should be taken into account rather than individuals incorporated with the agency, which does not include proprietorship.
- XVIII. The quantities of items in schedule are tentative which may change depending upon site conditions.
- XIX. If the entire work is not done within the stipulated time mentioned in work order, it will be sole discretion of the engineer-in-charge to accept the work of item on such terms as the engineer-in-charge deemed fit and proper or to cancel the Work Order / to stop any payment against the work / to forfeit the earnest money or to debar the concerned agency. The decision of the Competent Authority in this behalf shall be final and not to be called in question before any Forum.
- XX. The contractor will be fully responsible during execution of work. If any loss/ theft/ damage caused at site/ surrounding, the same shall be made good with in quoted rates or recovered from the agency/shall be made good at agency's risk and cost.
- XXI. If any agency submits a faulty or incomplete tender for the first time, 20% of the earnest money so deposited shall be forfeited. However, if the agency commits fault or submits incomplete tender again in the subsequent tenders and the competent Authority finds that the default has been willful,

negligent or malafide in its intent, the earnest money shall be forfeited absolutely without assigning any reason and the tenderer shall not be allowed to participate in future tendering.

- XXII. In case the rates quoted by the bidders are same, then in order to arrive at a decision, a draw of lots shall be carried out by a Committee comprising of SE/NCC-1, EE/NCC-1 and AAO/NMD-3.
- XXIII. Based on real time feedback of members and administrative staff of DDA as and when a deficiency of service is noticed the same will be intimated to the agency/ contractor for rectification. In case there is no improvement/ rectification within prescribed period from the time of intimation proportionate deduction, as approved by the Competent Authority, shall be made from the agency/ contractor.
- XXIV. The work shall be completed within 30 days from the date of issue of the order.

Kumar
08/04/2026
Executive Engineer
NMD-3/DDA

Copy to:-

1. Chief Engineer (NZ,) DDA.
2. SE/NCC-1, DDA.
3. Director System/DDA.
4. F.O. to CE (NZ), DDA.
5. Sr. A.O. (CAU) NZ, DDA.
6. Sr. A.O. (Works)-II C-block, Vikas Sadan New Delhi.
7. EE (QC)-IV/DDA.
8. AE (P)/NMD-3/DDA.
9. DDA Contractor Welfare Association

Kumar
08/04/2026
Executive Engineer
NMD-3/DDA

दिल्ली विकास प्राधिकरण
अधिशासी अभियंता कार्यालय
उत्तरी रखरखाव खंड-III
अशोक विहार, फेज-1, नई दिल्ली-110052

पत्रांक:: F3(2)CB/EE/NMD-3/2025-26/DDA/ 190

दिनांक: 08/04/2026

निविदा आमंत्रण सूचना सं. 01/EE/NMD-3/DDA/2026-27

दिल्ली विकास प्राधिकरण निम्नलिखित कार्य हेतु विशिष्ट एजेंसियों से सीलबंद कोटेशन आमंत्रित करता है। कोटेशन अधिशासी अभियंता कार्यालय उत्तरी रखरखाव खंड-III कार्यालय परिसर, अशोक विहार, दिल्ली-110052 में दोपहर 3:00 बजे, 15.04.2026 तक पहुंच जाना चाहिए। कोटेशनकर्ता या उनके अधिकृत प्रतिनिधि सीलबंद कोटेशन खोलने के समय उपस्थित रह सकते हैं। सीलबंद कोटेशन उसी दिन दोपहर 3:30 बजे EE/NMD-3 के कार्यालय में खोले जाएंगे। केवल वे एजेंसियां/फर्म/व्यक्ति आवेदन करने के पात्र हैं जिन्होंने पिछले सात वर्षों में सरकारी विभाग या सार्वजनिक क्षेत्र के उपक्रम में समान प्रकार के कार्य (तीन या अधिक समान प्रकृति के कार्य, जिनकी लागत अनुमानित लागत के 40% से कम न हो, या दो समान कार्य जिनकी लागत प्रत्येक अनुमानित लागत के 60% से कम न हो, या एक समान कार्य जिसकी लागत अनुमानित लागत के 80% से कम न हो) किए हों तथा जिनका वार्षिक टर्नओवर पिछले तीन लगातार वित्तीय वर्षों (मार्च 2025 तक) में प्रत्येक वर्ष अनुमानित लागत के 30% से अधिक हो, जिसका प्रमाण चार्टर्ड अकाउंटेंट द्वारा वैध UDIN सहित प्रमाणित हो।

Name of work: M/o Completed scheme under North Zone

SH: Conducting a comprehensive structural audit of the Community Hall at C-7, Keshav Puram under the Jurisdiction of NMD-3 Division.

अनुमानित लागत: Rs.1,65,000/-

धरोहर राशि-Rs.5,000/-

क्रम सं.	विवरण	मात्रा.	इकाई	दर	राशि
1	व्यापक संरचनात्मक ऑडिट करना जिसमें पूर्ण साइट सर्वे, "एज़-बिल्ट" ड्रॉइंग, दोषों की दृश्य जांच, RCC सदस्यों एवं नींव पर नॉन-डिस्ट्रक्टिव टेस्टिंग (NDT), सीपेज/लीकेज सर्वे तथा दोषों की पहचान शामिल है। भवन की वर्तमान लोड क्षमता का आधुनिक मानकों से तकनीकी विश्लेषण तथा आवश्यक मरम्मत एवं रेट्रोफिटिंग हेतु विस्तृत रिपोर्ट प्रस्तुत करना, जैसा कि अभियंता-प्रभारी द्वारा निर्देशित हो।	1	जॉब		

धरोहर राशि: रिजर्व बैंक ऑफ इंडिया द्वारा अनुमोदित किसी अनुसूचित बैंक के पे ऑर्डर/डिमांड ड्राफ्ट के रूप में "Sr. A.O./CAU (NZ) DDA" के पक्ष में जमा की जानी चाहिए। निर्धारित प्रारूप में अर्नेस्ट मनी के बिना प्रस्तुत कोटेशन सीधे निरस्त कर दिए जाएंगे।

कोटेशनकर्ताओं को कोटेशन के साथ निम्नलिखित दस्तावेज़ प्रस्तुत करना आवश्यक है:-

- PAN पंजीकरण की स्कैन कॉपी
- GST पंजीकरण की स्कैन कॉपी
- पिछले तीन वित्तीय वर्षों (मार्च 2025 तक) का टर्नओवर प्रमाणपत्र (चार्टर्ड अकाउंटेंट द्वारा UDIN सहित प्रमाणित)
- NIQ के अनुसार अनुभव प्रमाणपत्र
- ₹100 के गैर-न्यायिक स्टाम्प पेपर पर यह घोषणा कि एजेंसी किसी भी सरकारी/PSU या निजी संस्था द्वारा ब्लैकलिस्ट/डिबार नहीं है

नियम एवं शर्तें:

I. कार्य CPWD विनिर्देशों एवं कार्य आदेश के अनुसार अभियंता-प्रभारी की संतुष्टि तक किया जाएगा।

II. संरचनात्मक ऑडिट का कार्यक्षेत्र:

1. दृश्य निरीक्षण एवं प्रारंभिक मूल्यांकन:

- भवन का विस्तृत निरीक्षण
- आवश्यक डेटा संग्रह
- आवश्यक माप लेना
- उपलब्ध ड्रॉइंग का अध्ययन
- फोटोग्राफिक सर्वे
- संरचनात्मक प्रणाली का अध्ययन
- IS 13935:2009 एवं IS 15988:2013 के अनुसार जांच
- दोषों की पहचान
- NDT के लिए क्षेत्रों की पहचान
- सीपेज/लीकेज का मूल्यांकन

2. नॉन-डिस्ट्रक्टिव टेस्टिंग (NDT):

- अभियंता-प्रभारी के निर्देशानुसार परीक्षण
- साइट की स्थिति के अनुसार परीक्षण
- आवश्यकता अनुसार संशोधन

3. संरचनात्मक विश्लेषण एवं ड्रॉइंग:

- नवीनतम IS कोड से तुलना
- STAAD या समकक्ष सॉफ्टवेयर द्वारा विश्लेषण
- रेट्रोफिटिंग/मजबूती सुझाव
- आवश्यक ड्रॉइंग तैयार करना

4. रिपोर्ट एवं सिफारिशें:

- विस्तृत रिपोर्ट प्रस्तुत करना
- संरचनात्मक स्थिरता का मूल्यांकन
- NDT परिणामों का विश्लेषण
- दोषों का कारण विश्लेषण
- मरम्मत सुझाव
- रेट्रोफिटिंग सुझाव
- कार्यप्रणाली प्रस्ताव
- अन्य आवश्यक कार्य

- III. दरें सभी करें सहित होंगी।
- IV. भुगतान अभियंता-प्रभारी की संतुष्टि के बाद होगा।
- V. विभाग द्वारा कोई T&P उपलब्ध नहीं कराया जाएगा।
- VI. अग्रिम भुगतान नहीं किया जाएगा।
- VII. अभियंता-प्रभारी किसी भी निविदा को अस्वीकार करने का अधिकार रखता है।
- VIII. समय पर कार्य पूर्ण न होने पर एजेंसी को डिबार किया जा सकता है।
- IX. सशर्त कोटेशन स्वीकार नहीं होंगे।
- X. आवश्यक वैधानिक कटौतियां की जाएंगी।
- XI. 10% सुरक्षा राशि काटी जाएगी।
- XII. नाबालिग को कार्य में शामिल नहीं किया जाएगा।
- XIII. अतिरिक्त भुगतान नहीं किया जाएगा।
- XIV. कोटेशन की वैधता 60 दिन होगी।
- XV. डिबार एजेंसी को अनुमति नहीं होगी।
- XVI. डिबार व्यक्ति प्रतिनिधित्व नहीं कर सकता।
- XVII. एजेंसी का अनुभव मान्य होगा।
- XVIII. मात्राएं अनुमानित हैं।
- XIX. कार्य पूर्ण न होने पर भुगतान रोका जा सकता है।
- XX. साइट पर नुकसान की जिम्मेदारी एजेंसी की होगी।
- XXI. अधूरी निविदा पर अर्नेस्ट मनी जब्त की जा सकती है।
- XXII. समान दरों पर लॉटरी द्वारा निर्णय होगा।
- XXIII. कार्य में कमी पर कटौती की जाएगी।
- XXIV. कार्य 30 दिनों में पूर्ण करना होगा।

Kumar
9/8/04/2026
अधिशासी अभियंता
उत्तरी रखरखाव खंड-III

प्रतिलिपि:

1. मुख्य अभियंता (NZ), DDA
2. SE/NCC-1, DDA
3. निदेशक सिस्टम/DDA
4. F.O. to CE (NZ), DDA
5. Sr. A.O. (CAU) NZ, DDA
6. Sr. A.O. (Works)-II, C-ब्लॉक, विकास सदन, नई दिल्ली
7. EE (QC)-IV/DDA
8. AE (P)/NMD-3/DDA
9. DDA ठेकेदार कल्याण संघ

Kumar
9/8/04/2026
अधिशासी अभियंता
उत्तरी रखरखाव खंड-III