



OFFICE OF THE EXECUTIVE ENGINEER
HORTICULTURE CIVIL DIVISION NO.10
D.D.A., SCHOOL BLOCK, SHAKARPUR,
DELHI - 110092
E-mail: eehcdx@gmail.com

Date: 8-5-2026

No. F.1 (316)2025-2026/EE/HCD-10/A/DDA/55

To,

M/s Sanjay Construction Co.
C-8, The Ekta CGHS Ltd/ (Satya Shanti Apartment)
Near DC Chock, Sector-13, Rohini
Delhi - 110085
E-mail: sanjaysrivastava043@gmail.com

Name of work: M/o Completed Scheme under NA-II (Hort. Zone).
SH : Providing MTS & DEO in division office complex HCD-10 and circle
office HCC-3.
E-tender ID : 2026_DDA_903871_1
NIT No. : 36/EE/HCD-10/DDA/2025-2026
Estimated cost: Rs. 12,75,232/-
Ref : P.G. submitted in shape of FDR No. 710142 dated 05/05/2026 for
the sum of Rs 64,000/-

Dear Sir (s),

Your percentage rate tender for the above mentioned work has been accepted on behalf of Delhi Development Authority at your quoted rates subject to following terms & condition:-

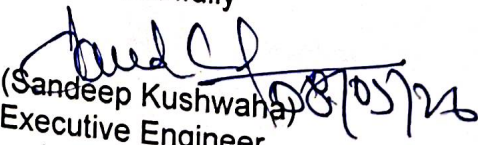
1.	Estimated Cost	Rs. 12,75,232/- (Rupees Twelve Lakh Seventy Five Thousand Two Hundred Thirty Two Only)
2.	Quoted & Accepted Rate (Contractor's Enhancement)	@ (-) 10.00 % below (Ten percent) below on estimated cost
3.	Quoted Tender Amount	Rs. 11,47,708.80 (Rupees Eleven Lakh Forty Seven Thousand Seven Hundred Eight and paisa Eighty Only)
4.	Accepted Tender Amount	Rs. 11,47,708.80 (Rupees Eleven Lakh Forty Seven Thousand Seven Hundred Eight and paisa Eighty Only)

Time allowed for carrying out the work shall **04 Months** only.

You are requested to attend this office for drawing formal agreement along with a non-judicial stamp paper worth Rs.100/- (Rs. One hundred only) which shall be brought by you within 3 days after the date of issue of this letter, failing which the acceptance of the work is likely to be withdrawn.

Please note that the time allowed for carrying out the work as entered in the tender will be reckoned from 10th day after the date of issue of this letter to commence the work. You are requested to contact A.E-VII/HCD-10/DDA of this division and start the work immediately.

Thanking you,

Yours faithfully

(Sandeep Kushwaha)
Executive Engineer
HCD-10/D.D.A.

Copy to :-

1. C.E.(Hort.)/D.D.A.
2. S.E./HCC-3/D.D.A.
3. F.O. to C.E. (Hort.), D.D.A.
4. All EE's/ Hort. Zone/DDA
5. E.E. (QAC)-VI/D.D.A., Vikas Sadan, New Delhi.
6. Sr. A.O./CAU(Hort.)/ D.D.A.
7. AE(QC) to CE(Hort.)/DDA Vikas Minar, New Delhi.
8. Labour Commissioner, 15, Rajpura Road, Delhi
9. Income Tax Office (contractor circle), Ward 38(3), Civic Centre, Minto Road, New Delhi.
10. Secy., DDA Contractor Association (Regd.) Vikas Kuteer, New Delhi.
11. DDA Contractor Welfare Association (Regd) Vikas Kuteer, New Delhi.
12. Secy. DDA Contractor Registration Board, Vikas Minar, New Delhi.
13. T.Y.A.DDA Contractor Association, 11-12, Vir Sawarkar Block, Budh Bazar, Gandhi Nagar, Delhi-31.
14. Delhi Contractor & Building Association (Regd.), 306, Masjid Moth, Rai Sahib Mkt., South Extn. Pt-II, N.D.-49.
15. AE-VII/HCD-10/D.D.A. with the direction to hand over the site the contractor and ensure timely start the work.
16. A.E.(P)HCD-10/D.D.A.
17. Head Clerk, A.A.O., /HCD-10/D.D.A.
18. DDA's Website.
19. Agreement copy.

Executive Engineer
HCD-10/D.D.A.

Tender Inviting Authority: Delhi Development Authority

Name of Work: M/O completed scheme under NA-II/Hort. Zone.
 SH:- Providing MTS & DEO in division office complex HCD-10 and circle office HCC-3.

NIT No: 36/EE/HCD-10/DDA/2025-26

Percentage BOQ

SANJAY CONSTRUCTION CO.

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

Sl. No.	NUMBER #	TEXT #	Item Description	NUMBER #	Quantity	TEXT #	Units	NUMBER #	Estimated Rate in P	NUMBER #	TOTAL AMOUNT in P	NUMBER #	TOTAL AMOUNT	TEXT #
1		2	Providing services of Multi Tasking Staff (Non-matriculate) for various offices & other misc. Works in division office i.e. HCD-10, DDA and circle office i.e. HCC-III, all complete as per directions of Engineer-in-Charge.	3	32.00	4	Per Job Per month	5	28217.00	6	902944		INR Nine Lakh Two Thousand Nine Hundred & Forty Four Only	7
2			Providing services of Data Entry operator (Matriculates but not graduate) for various office & other misc. Works in division office i.e. HCD-10, DDA and circle office i.e. HCC-III, all complete as per directions of Engineer-in-Charge.		12.00		Per Job Per month		31024.00		372288		INR Three Lakh Seventy Two Thousand Two Hundred & Eighty Eight Only	
Total In Figl														
Note:- The minimum rates quotes by the agency shall not be less than 10% of the estimated cost. If the rates quoted are below 10% of the estimated cost, the bid would not be considered and will be rejected outright unresponsive.														
Quoted Rate in Figures														
							Less (-)		10.00%		1147708.80		INR Eleven Lakh Forty Seven Thousand Seven Hundred & Eight and Paise Eighty Only	
Quoted Rate in Words														

08/10/25
 Executive Engineer
 HCD-10/DDA