

DELHI DEVELOPMENT AUTHORITY
DDA ROSHANARA CLUB

RULES AND REGULATIONS

1)	<p><u>Name of the Club</u> The name of the complex is DDA Roshanara Club (DRC), New Delhi. The rules, as mentioned hereinafter, shall be known as Rules of DRC.</p>
2)	<p><u>Office of the club</u> The office shall be situated at Roshanara Gardens, Delhi.</p>
3)	<p><u>Objectives</u> The objectives of the DDA Roshanara Club (hereinafter called the DRC) are: - (a) To provide recreational and healthy environment to the citizens of Delhi. (b) To induce Sports activities and spirit of mutual help and goodwill among citizens of Delhi in general and Members of the DRC in particular. (c) To promote various sports, e.g., Cricket, Tennis, Squash, Table Tennis, Billiards, Badminton, Yoga, Basketball, Aerobics, Swimming, Futsal, etc. (d) To create an ecosystem of excellence in sports through state-of-the-art infrastructure, professional coaching, and holistic development, enabling athletes to compete and excel at international level.</p>
4)	<p><u>Apex Body</u> The Apex Body of DDA Roshanara Club, is constituted as under, to lay down the broad Policies and Guidelines for the functioning of the Club.</p> <p><u>Chairman</u> Hon'ble Lt. Governor, Delhi/ Chairman, DDA</p> <p><u>DDA Members</u> Vice Chairman Finance Member Engineer Member Pr. Commissioner (Sports) Commissioner (Sports)- Member Secretary</p> <p><u>Nominees</u> A maximum of 02 Members of Ex-Roshanara Club Ltd and 02 new individual lifetime members of DRC, as nominated by Hon'ble Lt. Governor, Delhi.</p> <p><u>Eligibility criteria for nominees</u></p>

	<p>A member shall be eligible to be nominated to the Apex Body of the Club, provided that:</p> <ol style="list-style-type: none">All dues and subscriptions payable to the Club have been duly cleared up to date.The member has not been found guilty of any misconduct or subjected to disciplinary action by the Club in the past.The member is not under suspension and holds no position that constitutes a conflict of interest with the affairs of the Club.The member has demonstrated active participation or contribution towards the activities and objectives of the Club. <p><u>Terms & Conditions for Nominees</u></p> <p>(i) The Tenure of the Nominees shall be valid for a maximum period of 3 years, which cannot be renewed/extended.</p> <p>(ii) Any Member/Nominee of the Apex Body may be removed without notice even before the completion of the tenure by the Hon'ble Lt. Governor, Delhi/Chairman, DDA.</p> <p><u>Functions</u></p> <p>The Apex Body will work under the Chairmanship of Hon'ble Lt. Governor of Delhi/Chairman, DDA to</p> <ol style="list-style-type: none">Frame overall policies and guidelines on membership, finance, disciplinary matters and human resource management.Make, alter and repeal all such rules/ bye-laws as deemed necessary for the proper conduct and management of the DRC.Do all other lawful things as are incidental or conducive for the attainment of the above objectives.
5)	<p><u>Governing Body</u></p> <p>The day-to-day management of the DDA Roshanara Club will rest with the Governing Body headed by Vice-Chairman, DDA. The composition will be as under: -</p> <ol style="list-style-type: none">Vice-Chairman, DDAPr. Commissioner (Sports)DDACommissioner (Sports), DDAChief Engineer (Sports), DDADirector (Sports), DDASecretary, DDA Roshanara Club <p><u>Functions</u></p> <p>The governing body shall work to</p> <ol style="list-style-type: none">Manage day to day affairs of DRCOrganize sports, cultural, recreational and welfare activitiesPropose developmental works of DRCManage membership issues (admission, suspension, termination)Collect subscription, fees and other charges from users

	<p>f. Ensure proper maintenance and use of Club and other facilities (sports facilities, library etc.)</p> <p>g. To purchase, hire, provide and maintain all kinds of material, furniture, implements and other requirements required for running of DRC.</p> <p>h. To hire, engage and employ manpower required for day to day running of the DRC.</p>
6)	<p><u>Membership</u> Membership in respect of all categories will be approved by Governing body on behalf of Chairman, DDA</p> <p><u>Number of members</u> The club shall consist of not more than 4500 permanent members. Membership to any category over and above prescribed ceiling of 4500 members shall be at the discretion of Hon'ble Lt. Governor.</p> <p><u>Categories of membership</u> The Membership Categories for DRC are as under:</p> <p>Lifetime Individual Membership Indian (Non Govt) Lifetime Individual Membership Indian (Govt) Lifetime Membership of DRC for erstwhile members of Roshanara Club Ltd. Lifetime Individual Membership (Foreign National/ NRI) Corporate Membership (with 03 Nominations) Honorary Membership</p>
	<p>Dependent Membership Associate Membership Tenure Membership</p>
7)	<p><u>Individual Membership Indian (Non Govt)</u> Any individual above 21 years of age shall be eligible for becoming a regular member. The membership once granted shall not be transferred. Individual member can nominate his/her spouse and children (between age of 5 years to 21 years) as dependants.</p>
8)	<p><u>Individual Membership Indian (Govt)</u> An individual above 21 years of age who is an employee of Government of India or Government of NCT Delhi or Local Bodies like Municipal Corporation, New Delhi Municipal Council and Delhi Jal Board or those individuals whose pay and allowances are drawn from the Consolidated Fund of India/State (GNCTD) would be eligible to apply for membership in Government category.</p>
9)	<p><u>Dependant Membership</u> Spouse and legal children (between the age of 5 years to 21 years) are eligible to become Dependent Members. Dependents, however, have to be nominated by the Member and their details should be disclosed in the application form at the</p>

	<p>time of applying for any category of Membership.</p> <p>Any individual Member who gets married after obtaining the Membership of the DRC may get his/her spouse included as dependant from the date of marriage. Similarly, children on attaining the age of 5 years are permitted as dependants. The onus of including the name of dependents and payment of their subscription lies with the Member.</p> <p>Dependent children will cease to be dependent Member on attaining the age of 21 years. They must surrender their Membership card. Dependent Cards will be issued for a period of 5 years at a time and new cards will be issued every 5 years with latest photographs. Monthly subscription shall be paid separately by Dependent members as decided from time to time.</p>
10)	<p><u>Associate Membership</u></p> <p>On attaining the age of 21 years, the dependent child (children) of a member who have used the DRC for a minimum period of one year, may apply for Associate Membership if they wish to continue the use of DRC. Depending upon the availability of vacancies, the DDA may grant Associate Membership subject to following conditions: -</p> <ol style="list-style-type: none">i. Option to become Associate Member must be exercised within one year of attaining the age of 21 years.ii. The membership fee would be 50% of the fee for individual lifetime membership applicable for the category of primary member.iii. The monthly subscription for Associate Members will be same as for the Individual Members.iv. Associate Members are not permitted to add dependents and/or to bring any Guests in DRC.
11)	<p><u>Corporate Membership</u></p> <ol style="list-style-type: none">a. Eligibility criteria: An independent private legal entity incorporated / registered in India such as partnership firm, Limited Liability Partnership (LLP), Private Limited Company registered under Companies Act 1956 or 2013, Public Limited Company registered under Companies Act 1956 or 2013 including government-owned entities or Society / Trust registered under societies Act 1860 is considered as corporate body for being eligible to apply under corporate category.b. Corporates with an annual turnover of Rs. 25 crores for public/ private sector companies of manufacturing industries and Rs. 50 crores for consultancy services can apply for Corporate Membership.c. In addition, PSUs, Government Organizations and Listed Companies are also eligible to apply for Corporate Membership. <p>Public sector and private commercial firms are eligible for Corporate Membership subject to approval and payment of prescribed subscription/entry fee. Three</p>

	nominees will be allowed to use the facilities on monthly subscription as prescribed from time to time. The sponsoring firm may get the name of nominee changed by giving prior intimation and taking approval before change of nominee is affected. The cards of the previous nominees will have to be surrendered prior to issue of new cards.
12)	<p><u>Honorary Membership</u> Past and Present Chairmen, Vice-Chairmen of DDA will be the Honorary Members. Hon'ble LG / Chairman DDA can in his discretion, give honorary membership to eminent personalities, distinguished individuals in their field of work.</p>
13)	<p><u>Special Honorary Membership</u> This shall be offered to Arjuna Awardees or to exceptional National/ International players residing in Delhi. Special Honorary Member will be exempted from paying the entry fee but will be charged monthly subscription as per prescribed rates.</p>
14)	<p><u>Guest</u> All those having Permanent Membership may bring guests subject to payment of the requisite charges, on advance booking. All Permanent Members may bring Guests, however, the number of Guests per Member may be restricted to a maximum of six subject to the availability of access to Club House (F&B), Bar, and Sports facilities, in case these facilities are fully occupied or Members are awaiting access</p>
15)	<p><u>Tenure Membership</u> Tenure Membership for DRC shall be available for a term as decided by Chairman DDA. Tenure Membership shall be non-renewable.</p>
16)	<p><u>Absentee/Outstation Membership</u> (i) Members who may be remaining temporarily out of NCR /Country for a minimum period of three months at a time may apply for absentee (Outstation) Membership. This will commence only from the date of their departure and subject to the receipt of written communication along with documentary proof in the form of office order, transfer certificate, passport/ visa, etc. Absentee (outstation) Membership will be approved on the surrender of cards which can be reclaimed on return by the Member. (ii) Dependants will also be treated as outstation absentee Members along with the Member. Dependants, however, can be granted permission for being outstation absentee Members separately If they are staying outside for studies, etc., subject to providing proof and surrendering of cards. (iii) Monthly subscription for absentee Membership shall be displayed on the Notice Board and Reception of DRC, on DDA website and also intimated by SMS and Email to the absentee Member. (iv) Absentee/outstation Membership will be granted for a maximum period of five years to any Member, whether it is availed in one continuous period or in more</p>

	<p>than one broken period cumulatively.</p> <p>(v) Absentee (outstation) Membership will not be granted ex-post-facto. It will commence from the date of receipt of written request and completion of usual formalities.</p>
17)	<p><u>Membership Card</u></p> <p>a. Each Member and dependent Member will be permitted to use the facilities only on production of Membership card. Separate Membership cards for Members and dependants are required to be made on payment as prescribed from time to time.</p> <p>b. It is mandatory to show the Membership Card to the Security Personnel/ Games Attendant posted at Reception/ Gate of DRC before entering into the facility. Membership card can be checked at any time anywhere by DRC officials/ officers.</p> <p>c. Not applying or collecting the cards will not be an excuse for not paying monthly subscription/ using the facilities without having the Membership card.</p> <p>d. If a card is lost, the Member has to apply for duplicate card along with copy of Police Report. In case of loss of card by dependant, a request is required from the Member for duplicate card.</p> <p>e. Duplicate card shall be made on Payment of card charges.</p> <p>f. Validity of dependant card for children is 5 years or the date of attaining the age of 21 years, whichever is earlier. On completion of 5 years from the date of issue of the card, the Member shall apply for fresh card for dependant.</p>
19)	<p><u>Entry Fees, Subscription Fee & Facility Booking Charges</u></p> <p>i. Membership fees /monthly subscription / facilities booking charges including Tenure Membership, Cricket Ground /Practice Pitch, Lawn and Guest Charges will be decided/ revised by Hon'ble Lt. Governor on the recommendation of the Governing Body.</p> <p>ii. Cricket Ground /Practice Pitch and Tennis facilities to be allowed to reputed firms, accredited sports clubs and sports Boards etc on rental as decided by Hon'ble Lt. Governor</p> <p>iii. The schedule of charges with regard to membership fees/ entry fees and monthly subscription will be displayed on the Notice Board and Reception of the DRC and posted on DDA website.</p> <p>iv. Entry fee for Membership is non-refundable.</p> <p>v. GST as applicable will be charged on all payments.</p> <p>vi. The Members shall pay monthly subscription charges of Rs 2500/month (for member & Spouse) for availing various facilities. The dependant(s) shall pay separate monthly subscription fee Rs. 500/- per month.</p> <p>vii. The charges are subject to revision from time to time.</p>
20)	<p><u>Payment of Charges</u></p> <p>i. All payments shall be made through Cheque, Credit Cards/ Debit Cards/ Online Payment (NEFT/RTGS/Net banking etc.)/UPI for Membership fee, Monthly Subscription, Pay & Play (for guests), and Coaching etc. Cash</p>

	<p>payment is not acceptable.</p> <ul style="list-style-type: none"> ii. Bills will be issued every month/quarter, by Secretary DRC, by email. iii. Subscription can be paid in advance for a quarter, six months or full year. iv. Non-payment of bills for more than one year will lead to termination of Membership. Surcharge of Rs. 500/- per month will be levied for delayed payments. v. The Management will not be responsible for non-receipt of letters/ bills by the individuals for incorrect address or postal delays. Individuals are requested to ensure that subscription is paid regularly to avoid termination of Membership. Permanent Members will be informed of their outstanding dues through SMS/email. vi. Notices will be sent to defaulters at the address mentioned in the application form giving them final opportunity to make outstanding payments within fifteen days of receipt of notice, in default of which Membership would be terminated. Notices would also be sent by email and intimation through SMS. vii. Individuals with Membership are advised to update their profiles with the DRC Management in case of any change in mailing address, email, phone numbers, etc. viii. All individuals are advised to obtain receipts for amount paid for at DRC.
21)	<p><u>Exemption for Subscription</u> Honorary Members shall not be liable to pay any Entry Fees or monthly subscription or any other utilization charge.</p>
22)	<p><u>Termination of Membership</u> Membership can be terminated for any of the following reasons: -</p> <ul style="list-style-type: none"> i. On the Member's request. ii. For non-payment of dues for a period of one year or more. The Management will not be responsible for non- receipt of letters by the individuals for incorrect addresses or postal delays. Individuals are requested to ensure that subscription is paid regularly to avoid termination of Membership. iii. Misconduct or any act considered prejudicial to the good name and smooth functioning of the DRC or infringement of the Rules, Regulations and Bye-laws of DRC. iv. If being a subject of a foreign State where war has been declared between India and the said State for which he/she is a subject. v. If any Member is convicted for any offence considered as misconduct or moral turpitude by the Management. vi. If in the judgement of the Chairman/ Vice Chairman DDA, the continuation of the Membership is prejudicial to the interest of the Sports Complex. vii. The Members are not allowed to form any Forum or Association or hold any Trade Union activities within the DDA sports Complexes, failing which, such Membership will be terminated viii. No refund of entry fees will be made on termination of Membership.

23)	<p><u>Restoration of Cancelled Membership</u></p> <ol style="list-style-type: none">i. Restoration of Membership is normally not permitted except in exceptional cases, if applied within a period of two years subject to the satisfaction of Governing Body and on payment of 1/3rd of the current Membership Entry Fee along with payment of arrears for the period up to the date till which membership continued.ii. Restoration charges will be based on the status of Membership category on the date on which Membership stood cancelled.iii. The following rules will be applicable for restoration of Membership: -<ol style="list-style-type: none">a. In case Membership is open, Membership of defaulting Members will be restored on payment of prescribed restoration charges and recovery of outstanding dues.b. In case Membership is closed, no restoration of Membership of defaulting Members will be done beyond the period of 2 years after the date of cancellation of Membership.iv. Request for restoration of Membership will not be entertained where/ if Membership was cancelled:<ol style="list-style-type: none">a. On the Member's requestb. For misconduct or any act considered prejudicial to the good name and smooth functioning of DRC or infringement of rules, regulations and bye-laws of DRCc. If any Member is proceeded against, for any offence considered as misconduct or moral turpitude by the governing body.
24)	<p><u>Conduct of Members</u></p> <p>In case the conduct of a Member or dependant is found to be injurious to the character and interest of the Club, his/her Membership shall be suspended/terminated by the governing body.</p>
25)	<p><u>Notices to Members</u></p> <p>In all cases where it is necessary to give notice to Members under any of the rules, it shall be sufficient that such notice be sent or posted to their last known address/email, save as otherwise provided. An SMS would also be sent on the registered mobile number of the Member intimating that a notice has been sent by post/email.</p>
26)	<p><u>Grievance Redressal</u></p> <p>A Grievance Redressal Committee shall be established with the approval of VC, DDA to ensure fair and transparent resolution of complaints by members relating to issues such as suspension or termination of membership, misbehaviour, denial of facilities, or conduct of employees. Any member may submit a written complaint to the Secretary or Governing Body within 30 days of the occurrence, stating relevant facts and evidence. Such complaints shall be duly acknowledged, examined, and, where necessary, referred to the Grievance Redressal Committee for impartial inquiry and recommendation. The decision of the governing body,</p>

	based on the findings of the Grievance Redressal Committee, shall be final and binding.
27)	<u>Infraction of Rules & Bye-Laws</u> The Governing body is empowered to suspend/ terminate the Membership of any Member for infraction of rules and bye-laws and can disqualify him/her for the use of DRC.
28)	<u>Copies of Rules & Bye-Laws</u> A copy of the rules and Bye-laws shall be displayed on the Notice Board of DRC and also posted on DDA website. Printed copy of the rules and Bye-laws shall also be furnished to the Members on payment of prescribed charges.
29)	<u>Compensation Against any Loss/ Injury/ Damages</u> Users are required to take all precautions so that no loss, loss of personal belongings, injury or damage is caused to any person. The DDA or the DRC shall not be responsible for any injury, loss or damage sustained or caused to any user, his/her dependants, any other person brought to the DRC or passing through DRC. The DDA or DRC shall not be responsible for any person on any account, including the negligence or otherwise of other users using the DRC. The DDA and DRC shall always be kept indemnified by the users and other persons.
30)	<u>IMPORTANT</u> There are no other statutory provisions, rules, regulations, bye-laws, etc., entitling participation in the management and affairs of the DDA Roshanara Club (DRC) by any person, institution, agency, etc., other than DDA. No person with playing rights/Membership of DDA Roshanara Club shall have any kind of rights on the property, management and affairs of the DDA Roshanara Club.

DELHI DEVELOPMENT AUTHORITY
DDA ROSHANARA CLUB

BYELAWS GENERAL

1.	<p><u>Introduction</u></p> <p>These Bye-laws are framed in continuation of and in conformity with the Rules and Regulations of the Club, and are intended to provide detailed provisions for the effective management, administration, and conduct of the affairs of the Club. They shall be read in conjunction with the Rules and Regulations, and in the event of any inconsistency, the provisions of the Rules and Regulations shall prevail.</p>
2.	<p><u>Scope and Applicability</u></p> <p>These Bye-laws shall apply to all members of the Club, their families, guests, and visitors, as well as to all employees and staff engaged in the management or operation of the Club. Compliance with these Bye-laws shall be a condition of membership and use of the Club's facilities. The Governing Body shall be the final authority for interpretation and enforcement of these Bye-laws.</p>
3.	<p><u>Amendment to Byelaws.</u></p> <p>The Bye-laws may be amended, altered, or rescinded by the Governing Body with the approval of the Apex Body of the Club. Any amendment so approved shall take effect from the date of such approval, unless otherwise specified. All amendments shall be consistent with the Rules and Regulations of the Club and shall be duly recorded in the official register of Bye-laws.</p>
4.	<p><u>Working Days</u></p> <p>The DRC will remain open on all days of the week, except</p> <ol style="list-style-type: none">i. Monday which will be observed as closed day for maintenanceii. On days specified by the Management from time to time,iii. On three National holidays (i 26th Jan, 15th August and 2nd October)iv. On Deepawali, Holi and 2nd half of Dussehra day (after 2:00 PM).
5.	<p><u>DRC Staff</u></p> <p>Members, their guests, and users of the Club shall, at all times, maintain courtesy, discipline, and decorum in their dealings with the Club's staff and employees. Any instance of misbehavior, abuse, harassment, or use of offensive or disrespectful language towards any staff member shall constitute misconduct and may invite disciplinary action, including suspension or termination of membership, as may be determined by the Governing Body.</p> <p>In the event of the users having any occasion to find fault with Staff, a report of the case should be made in writing to the Secretary on the same/next working day and it should be entered in the Complaint Book. The Secretary shall deal with the case and resolve it or refer it to governing body if found necessary.</p>

6.	The DRC staff will not be sent on any errand or personal work or otherwise withdrawn from his place of work by any user (member/dependent or Guest).
7.	<u>Tipping of staff</u> No users/clientele shall give any money by way of tips to any DRC Staff. The Staff is prohibited to solicit or accept gratuities.
8.	<u>Supply of Plants, Seedlings and Saplings</u> Sale of plants, seedlings and saplings is not permitted. Users will not ask gardeners or any staff for the same. Gardeners are forbidden to supply plants, flowers, etc., to users.
9.	<u>Selling of items/ materials</u> Selling of any material of any kind other than by the authorized shop in the DRC premises is Strictly Prohibited. Disciplinary action will be initiated against such person.
10	<u>Damage or Breakage</u> Full value will be charged for all breakages of DRC properties from users, if the breakage was caused by them while utilizing the facilities. However, if in the opinion of the Management, the breakages are willful, the users may be required to pay upto six times the value of the damaged property. Besides, in such cases, the Management can debar such individuals from entry to the Complex..
11	<u>Suggestions and Complaints</u> Suggestions/ Complaints, if any, should be entered in the suggestion/complaint book kept for this purpose and can be obtained by any user from the reception. The suggestion/complaint will be looked into by the Secretary and disposed of accordingly.
12	<u>Articles of DRC</u> Properties of DRC such as furniture, or any other equipment will not be issued/ lent to any user or to any organization outside the DRC premises.
13	<u>Pets</u> Dogs/Pets are not allowed in any part of DRC. For each violation, the owner of the dog/pet will be charged the prescribed fine.
14	<u>Cycles/ Skating</u> Children are not allowed to undertake cycling and skating either in the built-up area or in the open hard standing of the DRC.
15	<u>Notices</u> Any printed circular/ material for the notice board of DRC must be sent to the Secretary for approval. Users are not permitted to place any notice without prior consent. Notices will normally be displayed for a week only.

16	<p><u>Parking of Vehicles</u> Users will park vehicles, etc., only in the designated surface parking bays. No parking outside the designated parking bays is permitted. The DRC shall not be held responsible for the loss of any vehicle or any belongings or fitments, either kept inside or fitted in the vehicle.</p> <p><u>Over speeding in the</u> Cars/ scooters/ motorcycles must be driven at a speed of not more than 20 km per hour. Within the premises, over-speeding and honking in the premises is not permitted.</p>
17	<p><u>Drinking & Smoking</u> Consuming liquor or other intoxicants and smoking in the premises of the DRC except in specifically permitted areas, are strictly prohibited. Users found consuming liquor or other intoxicants or smoking in non-permitted area are liable for debarring from entering the DRC.</p>
19	<p><u>Videography/ Photography</u>) The prescribed charges per day for commercial films/advertisements along with refundable security deposit would need to be paid in advance.</p>
20	<p>No arms and ammunition are allowed in the premises of DRC.)</p>
21	<p><u>Identification of Foreign Nationals</u>) Personnel will verify following documents of foreign nationals visiting the Premises to use sports facilities: - Passport and Visa.</p>

DELHI DEVELOPMENT AUTHORITY
DDA ROSHANARA CLUB

BYE-LAWS: CLUB HOUSE (F&B) AND BAR

1)	<p><u>Introduction</u></p> <p>The use of the Club House will be permitted to</p> <ol style="list-style-type: none">i. those having Membership rights of DDA Roshanara Clubii. their dependents having authorised Membership Number and Access Cardiii. their guests (guests have to pay prescribed charges for access to the Club House). <p>Membership cards would be required to be shown to avail the facilities of the Club House.</p>
2)	<p><u>Dress Code in the Club House</u></p> <p>In the Club House, it is desirable that members are properly attired. Permitted Dress code is</p> <ol style="list-style-type: none">i. Ethnic Dressii. Shirts/T-Shirts with collars/Trouser, Shoes or Sandals with strap.iii. Lounge Suit/Jacket or Blazer.iv. T-Shirts should always be tucked in.v. Ladies as appropriate. <p>Note: Cargo and three fourth Trousers would not be allowed. Proper footwear must be worn at all times. Slippers, bathrooms slippers and rubber sandal are not permitted.</p>
3)	<p><u>Facilities</u></p> <p>Following facilities would be made available to the members: - Lounge, Restaurant / café/ dining areas, Bar, Banquet, Kids Zone, Billiards, Card Room etc. shall be available to the Members.</p>
4)	<p><u>Working Days</u></p> <p>The DRC will remain open on all days of the week, except</p> <ol style="list-style-type: none">i. Monday which will be observed as closed day for maintenanceii. On days specified by the Management from time to time,iii. On three National holidays (i 26th Jan, 15th August and 2nd October)iv. On Deepawali, Holi and 2nd half of Dussehra day (after 2:00 PM). <p><u>Timings</u> 7:00 AM to 1:00 AM</p>

5)	<u>Liquor</u> Liquor would be served from 12 Noon to 1:00 AM on all working days.
6)	<u>Charges</u> Services in the club house (bar room and dining areas) shall be available to members as per the menu rates applicable.

DELHI DEVELOPMENT AUTHORITY
DDA ROSHANARA CLUB

BYE-LAWS: CLUB HOUSE (BILLIARDS)

1)	Facilities of Billiards room are available to members, their dependents and guest members.
2)	Dependents below the age of 12 years are not allowed in the billiards and card room.
3)	Members will be required to show their cards/ payment receipts of the day to the marker/ reception and enter the details of membership in the register kept for the purpose.
4)	When the tables are already occupied, members desirous of playing must be present on completion of the previous game, otherwise their turn will be forfeited.
5)	A table may not be reserved for any game for more than 45 minutes.
6)	In case a player plays in a manner which is likely to cause damage to the table, the marker is empowered to stop the game and not permit the person to play any further.
7)	<u>Do's and Don't:</u> i. Players are not permitted to sit, lie or place glasses on the table. ii. Smoking, eatables, tea/coffee, cold drinks, etc., are strictly prohibited in the billiards room iii. Spectators are required to observe silence when play is in progress. iv. Playing music in Billiards room is not allowed. v. Displaying of posters/banners around billiards/snooker arena is not allowed without permission of complex management. vi. Proper decorum and discipline to be maintained in the Billiards vii. Dustbins may be used to avoid littering. viii. Vacate the facility/playing arena on completion of the game/ time. ix. Observe dress code/regulations at all times.
8)	<u>Coaching</u> Markers are permitted to coach. Prescribed coaching fees are to be paid. Coaching timings will be from 11 a.m. to 1 p.m. in summer and 10:30 a.m. to 12:30 p.m. in winter.
9)	<u>Timings</u> Billiards room will remain open during the following hours daily except on Mondays.

	11:00 AM to 11:00 PM
10)	Tournaments and events in Billiards may be organized by reputed firms, recognized clubs, or registered organizations with the prior approval of the competent authority. The use of the facility shall be subject to payment of prescribed charges and adherence to the rules and regulations governing the conduct of such events.

DELHI DEVELOPMENT AUTHORITY
DDA ROSHANARA CLUB

(CLUB HOUSE: CARD ROOM)

1)	Facilities of Card room are available to members, their dependents and guest members.
2)	Dependents below the age of 12 years are not allowed in the Card Room.
3)	Members will be required to show their cards/ payment receipts of the day at the reception and enter the details of membership in the register kept for the purpose
4)	When the tables are already occupied, members desirous of playing must be present on completion of the previous game, otherwise their turn will be forfeited.
5)	A table may not be reserved for any game for more than 45 minutes.
6)	Timings: card room will remain open during the following hours daily except on Mondays: 11:00 AM to 11:00 PM.
7)	<u>Do's and Dont's:</u> i. Players are not permitted to sit, lie or place glasses on the table. ii. Smoking, eatables, tea/coffee, cold drinks, etc., are strictly prohibited in the billiards room iii. Spectators are required to observe silence when play is in progress. iv. Playing music in Billiards room is not allowed. v. Displaying of posters/banners around billiards/snooker arena is not allowed without permission of complex management. vi. Proper decorum and discipline to be maintained in the Billiards vii. Dustbins may be used to avoid littering. viii. Vacate the facility/playing arena on completion of the game/ time. ix. Observe dress code/regulations at all times.
8)	In case of any damage caused to the table either by a member or his/ her dependents or guests, the member will be responsible to make good the loss. If the damage so caused is a major one, he will be charged such amount as the management may determine. If in the opinion of management, the damage was willful, then upto six times the value may be charged. Membership of members can be terminated and casual members debarred from entry to the complex for causing willful damage to playing tables.

DELHI DEVELOPMENT AUTHORITY
DDA ROSHANARA CLUB

BYELAWS (SPORTS FACILITIES)

1.	<p>a. The use of the Sport Facilities will be permitted to</p> <ol style="list-style-type: none">i. those having Membership rights of DDA Roshanara Clubii. their dependents having authorised Membership Number and Access Cardiii. their guests (guests have to pay prescribed charges for access to the Club House).iv. Cricket Ground /Practice Pitch and Tennis facilities to be allowed :<ol style="list-style-type: none">a. for coaching as promulgated by DDA Sports from time to time and will be available to Members and non members, unless guests, and Reputed Clubs/ Firms.b. to reputed firms, accredited sports clubs and sports Boards etc on rental as decided by Hon'ble Lt. Governorv. Coaching facilities <p>b. Membership cards would be required to be shown to avail the facilities of the Sports complex</p> <p>c. All those intending to play will enter their names and Membership numbers at the time of arrival in the Register maintained with the Attendant/ Reception.</p> <p>d. DRC officials on duty may make surprise check of the players using the facility and defaulters will be asked to pay double the booking charges as penalty.</p>
2.	<p><u>Working Days & Timing</u></p> <p>The DRC will remain open on all days of the week, except</p> <ol style="list-style-type: none">i. Monday which will be observed as closed day for maintenanceii. On days specified by the Management from time to time,iii. On three National holidays (i 26th Jan, 15th August and 2nd October)iv. On Deepawali, Holi and 2nd half of Dussehra day (after 2:00 PM). <p>The DRC will normally remain open as follows:</p> <p><u>Summer timings</u> 6:00 AM to 12:00 Midnight</p> <p><u>Winter timings</u> 6:30 AM to 12:00 Midnight</p> <p>Change in timings for various facilities/ activities will be notified from time to time.</p>

3.	<p><u>Dress Regulations</u></p> <p>i. Users will ensure proper decorum with regard to wearing dress at DRC sports facilities.</p> <p>ii. Proper sports attire is to be worn for utilizing any specific sports facility.</p> <p>iii. Use of salwar kameez/ kurta pyjama, kurta dhoti, vest, chappals/ bathroom slippers, dressing gown, etc., will not be permitted for utilization of any sports facility. However, salwar kameez, kurta pyjama, dhoti and sarees will be permitted while not utilizing any sports facilities.</p>
4.	<p><u>Coaching</u></p> <p>i. Coaching in certain disciplines is available at the DRC. The DRC engages the services of qualified coaches. Details of coaching classes and fees can be obtained from the reception.</p> <p>ii. Apart from the DRC coaches, no other private coaching is allowed at the DRC by users. DRC authority will not be responsible for cheating or any misconduct by such person.</p> <p>iii. DRC shall have full right to debar such user/ person from the DRC found violating the above condition and initiate appropriate action as per law, against such user/ person.</p> <p>iv. Proper sports kit will be worn for each sport/ game.</p> <p>v. The cricket ground of the Complex may be made available on hire to reputed firms, recognized sports clubs, and duly registered organizations for the conduct of matches, tournaments, or corporate sporting events. Such hiring shall be subject to the prior approval of the competent authority and payment of the prescribed charges as determined by the Governing body from time to time.</p> <p>vi. Priority shall, however, be accorded to tournaments or events organized under the aegis of recognized sports governing bodies such as the Board of Control for Cricket in India (BCCI), State Cricket Associations, or other duly affiliated and accredited sports authorities.</p>
5	<p><u>Refreshment</u></p> <p>i. Café with light refreshment is located at an accessible place for the convenience of users within the sports facilities.</p> <p>ii. Bringing food from outside to DRC is not allowed.</p> <p>iii. Birthday and other parties are not to be conducted in DRC</p>
6.	<p>The DRC will not accept responsibility for any accident or injury suffered while using the facility. Using the facility will be at the personal risk of the user. Likewise, no compensation claim in case of mishap, injury or loss of life shall be entertained.</p>
7	<p>The DRC has the right to cancel the booking of sports facilities even at short notice without assigning any reason.</p>
8.	<p><u>Do's and Don't:</u></p> <p>a) Please maintain/observe proper decorum and discipline at all times.</p> <p>b) When the facility/ play arena is not in use, please switch off the lights.</p> <p>c) Use of mobile phones inside the playing arena is strictly prohibited.</p> <p>d) Observe silence at all times.</p>

- e)** Dustbins should be used to avoid littering.
- f)** Vacate the facility/playing arena on completion of the game/ time.
- g)** Observe dress code/regulations at all times.
- h)** Private Coaching of any sports is not allowed.
- i)** Shoes with non-marking soles are only allowed in the Courts.
- j)** Visitors are not allowed to enter the pool deck.
- k)** Members are requested not to spit in/ pollute the pool in any way.
- l)** Swimming after consuming liquor is not permitted.
- m)** Swimming breadth-wise is not allowed.
- n)** Any one suffering from skin disease, cough and cold is not allowed to swim.
- o)** Members are not allowed to form a group for talking.
- p)** Do not stand along the sides of the walls of the sports facility. Please be seated on the chairs provided at the sports facilities.
- q)** Playing of music in sports facilities is not allowed.
- r)** No vehicles are allowed inside the Court/Ground.
- s)** Chairs/ tables with wooden or aluminum base are not allowed inside the facilities.
- t)** Displaying of posters/banners in and around squash arena is not allowed without permission of Complex management.
- u)** No eatables, tea/coffee, cold drinks, etc. are allowed inside the sports facilities.
- v)** The balls being carried inside the facilities must either be in a cane with rubberized base or in a card board box. The pressurized can containing balls must be opened and left outside the courts.
- w)** Event Management agencies are not permitted to book the courts available in the Sports Complex.
- x)** Drivers/ Servants are strictly prohibited inside the Court.

DDA ROSHANARA CLUB
FACILITIES AVAILABLE

TABLE TENNIS

1)	<u>Period of Play</u> Play is permitted for 60 minutes. Warming Up time is a maximum of 5 minutes inclusive in 60 minutes.
2)	<u>Dress</u> Shorts / Track lower. T-Shirt and Sport Shoes are permitted while playing.
3)	<u>Timings:</u> <u>Summer Timings</u> 6:00 AM to 11:00 PM <u>Winter timings</u> 6:30AM to 10:30 PM
3.	No ball boys are permitted/ provided or will be employed for the games like Tennis/Table Tennis/Pickle Ball etc.

SQUASH

1)	<u>Period of Play</u> Play is permitted for 40 minutes. Knocking/Warming Up time is inclusive of 40 minutes period of play.
2)	<u>Reserved Courts</u> Court No. 1 will be reserved for individual Members only between 6.00 AM to 8.00 AM and 6.00 PM to 8.00 PM respectively.
3)	<u>Dress</u> Shorts/ T-shirt and sports shoes. Track suit may be worn for warming up. Colored soled shoes are not permitted.
4)	Members are requested wipe their shoes before entering the sports facility.
5)	<u>Timings:</u> <u>Summer Timings</u> 6:00 AM to 11:00 PM <u>Winter timings</u> 6:30AM to 10:30 PM

TENNIS

1)	<u>Period of Play</u> Play is permitted for 60 minutes. Warming Up time is inclusive of 60 minutes period of play.
2)	<u>Singles</u> Singles will be played if no doubles or “made up four” is waiting.
3)	<u>Dress</u> T-Shirt, shorts (skirts, shorts and leggings for ladies) and Tennis shoe should be worn for play. Track suit is permitted only in winter.
4)	<u>Type of Courts</u> Clay Court- 2 Nos. Synthetic Court- 4 Nos.
5)	<u>Coaching</u> As promulgated by DDA Sports from time to time and will be available to Members and non members, unless guests, and Reputed Clubs/ Firms .
6)	<u>Timings</u> <u>Summer Timings</u> 6:00 AM to 11:00 PM <u>Winter timings</u> 6:30AM to 10:30 PM

BASKETBALL

1)	<u>Period of Play</u> Play is permitted for 60 minutes. Warming Up time is inclusive of period of play.
2)	<u>Dress</u> Shorts / Track lower. T-Shirt and Basketball Shoes are permitted while playing.
3)	<u>Timings:</u> <u>Summer Timings</u> 6:00 AM to 11:00 PM <u>Winter timings</u> 6:30AM to 10:30 PM

YOGA

1)	Yoga classes will be conducted for Members, Dependants and guests.
2)	Timings for the classes will be notified from time to time.
3)	<u>Dress</u> Loose comfortable clothing may be worn. No shoes will be allowed inside the practice area.
4)	Durries/Mats are to be brought by participants themselves for yoga practice.
5)	Silence should be observed while practicing yoga.
6)	Special classes under the instruction of yoga instructor may be run from time to time.
7)	Strict discipline should be maintained in the class. Yoga instructor reserves the right to stop practice and may ask a participant to leave for Indiscipline or Misbehaviour.
8)	Nobody except participants is permitted inside the practice area when a class is in progress.

CRICKET (MAIN PITCH)

1)	<p>There is one main pitch on the Cricket Ground, which is available to Members and Reputed Clubs/ Firms/Cricket Boards on hire for day and night for matches on rental as decided by Hon'ble Lt. Governor. This main pitch is not available for practice.</p> <p>Period of Play :</p> <p>10 overs (T-10) match : 1 hour 30 minutes 20 overs (T-20) match : 3 hours 30 minutes 30/40/50 overs match : 08 hours</p>
2)	<p>Prescribed Ground Booking Charges are to be paid at the time of booking by Bank Draft/ Pay order in favour of "CAU (Sports), DDA". Payment may also be made by Credit/ Debit cards/RTGS/ NEFT/ Net-banking/UPI. Only 50% Refund will be made if play is not possible due to bad weather or any other reason.</p>
3)	<p>Booking has to be done in advance and hiring charges paid by Bank Draft/Pay order/Credit/ Debit Cards/UPI or Bank Transfer only. <u>No</u> cash payment will be accepted.</p>
4)	<p>Booking, however, has to be reconfirmed two days prior to the match. Rights of giving the ground on hire are reserved with the management.</p>
5)	<p>The following will be provided-</p> <p>(a) Pitch rolled. (b) Marking of boundary with line. (c) Score Board (d) Facility of Dressing Room</p>
6)	<p>Seating arrangements are available in Cricket Ground.</p>
7)	<p><u>Dress</u> Proper uniform as per the requirement of facility.</p>
8)	<p>Tents of 15' x 15' may be rigged outside the boundary of the ground with the permission of Complex management by paying requisite charges.</p>
9)	<p>Food items Tea/Coffee, Cold drinks, etc. will not be brought from outside the Complex. They must be procured from the in house cafes/dining in the DRC</p>
10)	<p><u>Timings: (subject to Light availability)</u></p> <p><u>Summer Timings</u> 6:00 AM to 12:00 Midnight</p>

	<p><u>Winter timings</u> 6:30 AM to 12:00 Midnight</p>
11)	<p>The cricket ground of the Complex may be made available on hire to reputed firms, recognized sports clubs, and duly registered organizations for the conduct of matches, tournaments, or corporate sporting events. Such hiring shall be subject to the prior approval of the competent authority and payment of the prescribed charges as determined by the Governing body from time to time.</p> <p>Priority shall, however, be accorded to tournaments or events organized under the aegis of recognized sports governing bodies such as the Board of Control for Cricket in India (BCCI), State Cricket Associations, or other duly affiliated and accredited sports authorities.</p>

CRICKET (PRACTICE PITCH)

1)	One turf and two cemented practice pitches are available.
2)	<p>The timings for use by Members and reputed Clubs/firms are as under: -</p> <p><u>For Members</u> Members are permitted to use the cemented pitch for practice <u>except</u> on Monday (closed day) and during Coaching timings.</p> <p><u>Per Booking Slot pitch : 02 Hours</u></p> <p><u>For Reputed Clubs/ Firms/ Members</u> Pitches will be available to reputed Clubs/ firms/ Members on hire for a day <u>for</u> practice except Monday on payment of prescribed <u>charges</u>.</p> <p><u>Coaching</u> As promulgated by DDA Sports from time to time and will be available to Members and non members, unless guests, and Reputed Clubs/ Firms .</p> <p><u>Timings :</u> <u>Summer Timings (Subject to Light availability)</u> 6:00 AM to 12:00 Midnight <u>Winter timings</u> 6:30AM to 12:00 Midnight</p>
3)	Booking has to be done online in advance and hiring charges are to be paid by Credit/ Debit Card, RTGS/NEFT/Net-Banking/UPI. Advance Booking can be done maximum 30 days in advance. Refund will be made in case play is not possible due to bad weather. 15 players will be allowed per pitch for practice.
4)	Booking, however, has to be reconfirmed two days prior to the practice. Rights of giving the practice pitch on hire are reserved with the management.
5)	The practice pitches in cricket are meant for practice only. It shall not be used for private coaching. If any person is found conducting private coaching, he/ she shall be debarred from use of the DRC facility.
6)	The users shall be restricted only within the practice pitch (cricket) area earmarked for the purpose. They must leave the pitch after the allotted time/ period is over. They are not allowed to utilize any other facility /green area
7)	The following will be provided: (a) Pitch rolled.

	(b) Net around the practice pitch.
8)	No seating arrangement will be provided.
9)	Dress Proper Cricket dress will be worn for practice.
7)	Pitching of shamianas and tents in the field is not permitted.
8)	Food items, tea/ coffee, cold drinks, etc. will not be brought from outside the DRC. They may be procured from the DRC.
9)	Timings: Summer Timings (subject to Light availability) 6:00 AM to 12:00 Midnight Winter timings 6:30AM to 12:00 Midnight

MULTIGYM / FITNESS CENTRE

1)	<u>Dress</u> Track Suit, T-shirt, tights, etc.
2)	Instructors are available in the gym for guidance/ help free of cost. The instructor has full right to refuse the use of facility to any person for misbehavior or infringement of rules.
3)	Users with serious disability / health problems will be denied use of the fitness center.
4)	Children less than 14 years of age are strictly forbidden to lift weights.
5)	Spectators are not allowed inside the gym.
6)	<u>Timings:</u> <u>Summer (1st March to 30th November)</u> 6:00 AM to 12:30 PM 3:00 PM to 11:00 PM <u>Winter (1st December to 28/ 29th February)</u> 6:30 AM to 12:30 PM 3:00 PM to 10:00 PM

PICKLE BALL

1)	Synthetic Courts are available for pickle ball.
2)	<u>Period of play :</u> Play is permitted for 60 minutes. Warming Up time is inclusive of period of play of 60 minutes.
3)	<u>Dress</u> T-Shirt, Shorts (skirts, shorts and leggings for ladies) and Tennis shoe should be worn for play. Track suit is permitted only in winter.
4)	<u>Timings:</u> <u>Summer Timings</u> 6:00 AM to 11:00 PM <u>Winter timings</u> 6:30AM to 10:30 PM

BADMINTON

1)	<u>Period of Play</u> Play is permitted for 40 minutes. Warming Up time is a maximum of 3 minutes inclusive of 40 minutes period of play.
2)	<u>Dress</u> Shorts or Track, lower with T-Shirt and Sports shoes. Colored soled shoes are NOT permitted.
3)	Members can book the Courts three days in advance of playing date by paying the requisite Booking Charges.
4)	<u>Timings:</u> <u>Summer Timings</u> 6:00 AM to 11:00 PM <u>Winter timings</u> 6:30AM to 10:30 PM

SWIMMING POOL

1)	<u>Period of Swimming</u> One session includes 45 minutes swimming and 15 minutes for change/shower.
2)	<u>Dress</u> Proper swimming costume. Cap is compulsory for long haired swimmers. Wearing a red cap is compulsory for beginners.
3)	Children below the age of 5 years are not allowed inside the pool premises. However, those above the age of 5 years and below 8 years may come if accompanied by an adult.
4)	All swimmers shall take shower bath before entering the pool. Use of soap, shampoo and oil is not permitted inside the Swimming Pool.
5)	Pass holders will be allowed to swim only in the allotted time and session as indicated in their monthly/ quarterly/ seasonal pass. Pass holder must report 15 minutes before the shift time, failing which time slot will be allotted to another member.
6)	All instructions imparted by the Coach/ Life Guard are to be strictly followed. The Manager/ Coach is authorized to refuse any person from swimming for misbehavior and/or infringement of rules.

7)	Non-swimmers/ Beginners shall not cross the barrier put up for restricting them from going into the deeper portion. In case a non-swimmer violates the above restrictions, he/ she shall do so at his/her own risk.
8)	The permission for use of Swimming Pool to any swimmer can be terminated at any given time without assigning any reason.
9)	Refund of Swimming fee (daily/ monthly/ seasonal) will not be made for closure of Swimming Pool for any reason whatsoever
8)	<p><u>Timings:</u> <u>(1st March to 30th September)</u> 6:00 AM to 11:00 AM 3:00 PM to 9:00 PM (Cleaning 12:00 PM to 3:00 PM)</p>

TODDLER'S POOL

1)	<p><u>Period of Swimming</u></p> <p>One session includes 45 minutes swimming and 15 minutes for change/ shower.</p>
2)	<p><u>Dress</u></p> <p>Proper swimming costume. Cap is compulsory for children with long hair.</p>
3)	Entry is restricted to the children of members between the age of 2 to 5 years on "First Come First Serve" basis.
4)	One attendant is allowed on the deck area of Toddlers' Pool, who will be responsible for the safety of the child.
5)	Pass holders will be allowed to swim only in the allotted time and session as indicated in the monthly/ quarterly/ seasonal pass. Pass holders must report 15 minutes before allotted time.
6)	All instructions imparted by In charge/ Coach/ Lifeguard of the pool for any reason what-so- ever shall be followed. Manager/ coach is authorized to refuse any child or attendant from entering the Toddlers' Pool for misbehavior and infringement of rules.
7)	07 toddlers (or as mentioned in the Pool License) are only allowed to swim in one session.

8)	<u>Timings:-</u> 6:00 AM to 11:00 AM 3:00 PM to 9:00 PM (Cleaning 12:00 PM to 3:00 PM)