



DDA PREMIUM HOUSING SCHEME 2025

THROUGH E-AUCTION MODE



Subject:- DDA Premium Housing Scheme 2025 (Online Scheme through e-Auction) for sale of available HIG, MIG and LIG flats, and Car/Scooter Garages in various sought-after localities on “as is where is” basis:

1. SCHEME:-

- 1.1 The Scheme is titled as **“DDA Premium Housing Scheme 2025 (Mode of disposal: e-Auction)”** for sale of available HIG, MIG and LIG flats, and Car/Scooter garages in prime locations of Delhi on **“as is where is”** basis through end-to-end online system.

2. Schedule of Bidding Process

e-Auction for Residential Flats/ Garages

Sr. No.	Event	Date
1.	Date of launch of scheme	26.08.2025
2.	Help Desk operational for training and information on e-auction	26.08.2025
3.	Registration & Submission of EMD Starts	26.08.2025
4.	Last date of Online Registration for participating in e-auction & submission of online EMD	24.09.2025
5.	Final Submission of Application	26.09.2025
6.	Announcement of Schedule of e-Auction	30.09.2025
7.	Demo Practice Session for live e-Auction	03.10.2025, 04.10.2025 and 05.10.2025
8.	Commencement of online e-Auction (flat-wise schedule to be announced subsequently)	06.10.2025, 07.10.2025 and 08.10.2025

(Any changes in above schedule will be notified only on DDA website www.dda.gov.in, <https://eservices.dda.org.in> and dda.etender.sbi)

3. DISCLAIMER

The information contained in this e-Auction document or subsequently provided to Applicant(s), whether verbally or in documentary or any other form, by or on behalf of Delhi Development Authority (DDA in short) or any of their employees or advisors, is provided to Applicant(s) on the terms and conditions set out in this e-Auction document and such other terms and conditions subject to which such information is provided.

This e-Auction document is not an agreement and is neither an offer nor invitation by DDA to the prospective Applicants or any other person. The purpose of this e-Auction document is to provide interested parties with information that may be useful to them in the formulation of their application for expressing their interest pursuant to this e-Auction (the “Application”). This e-Auction document includes statements, which reflect various assumptions and assessments arrived at by DDA in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each applicant may require. This e-Auction document may not be appropriate for all persons, and it is not possible for DDA, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this e-Auction document.



The assumptions, assessments, statements and information contained in this e-Auction document may not be complete, accurate, adequate or correct. Each Applicant should therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this e-Auction document and obtain independent advice from appropriate sources.

Information provided in this e-Auction document to the Applicant(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. DDA accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

DDA, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this e-Auction document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the e-Auction document and any assessment, assumption, statement or information contained therein or deemed to form part of this e-Auction document.

DDA also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Applicant upon the statements contained in this e-Auction document. DDA may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this e-Auction document.

4. GENERAL INSTRUCTIONS TO BIDDERS/PROSPECTIVE BIDDERS

- 4.1. Delhi Development Authority (DDA) invites e-Auction for the sale of Residential Flats as per details described at **ANNEXURE 'A'** under the Delhi Development Authority (Management and Disposal of Housing Estates) Regulations, 1968, on '**as is where is basis**' as per the terms and conditions described in this auction document. **It will be presumed that the bidder has visited the flat/garage/site and satisfied himself/herself with the prevalent flat/garage/site conditions in all respects including status and infrastructural facilities available, etc. before participating in the e-Auction and submitting the bid.**
- 4.2. Only registered bidders, who are eligible and have paid EMD online, will be able to participate in the e-Auction that will be in online mode only.
- 4.3. **Format and Signing of Proposal:** Bidders shall provide all the information as per this e-Auction Document and in the specified formats. DDA reserves the right to reject any proposal that is not in the specified formats.
- 4.4. **Proposal Preparation Cost:** The bidder shall be responsible for all the costs associated with the preparation of his proposal for bid and participation in the bidding process. DDA will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of bidding.
- 4.5. **Language and Currency:** The proposal and all related correspondence and documents shall be available in both English & Hindi languages. The currency for the purpose of the proposal shall be the Indian Rupee (INR). If there is any discrepancy/contradiction in translation from English to Hindi, the language used in English version shall hold good.
- 4.6. **Cost of e-Auction Document:** The bidders have to download e-Auction Documents from DDA website www.dda.gov.in, <https://eservices.dda.org.in> and <https://dda.etender.sbi> free of cost.

- 4.7. **Clarifications:** To assist in the process of evaluation of proposals, DDA may, at its sole discretion, ask any bidder for clarification on its proposal. The request for clarification and the response shall be in writing or by e-mail. No change in the substance of the proposal would be permitted by way of such clarifications.
- 4.8. **Amendment of e-Auction Document:** At any time prior to the Proposal Due Date, DDA may, for any reason, whether at its own initiative or in response to clarifications requested by a bidder, modify the e-Auction document, including the reserve price of the flats. Any modification thus issued will be informed to all the prospective bidders by notifying on DDA website as well as e-auction website. Such modification will be binding upon all bidders participating in e-auction process.
- 4.9. **Confidentiality:** Information relating to the e-auction process shall not be disclosed to any person not officially concerned with the process. DDA will treat all information submitted as part of proposal in confidence and will not divulge any such information unless it is ordered to do so by any authority that has the power under law to require its disclosure.
- 4.10. **DDA's Right to Accept or Reject Proposal:** DDA reserves the right to accept or reject any or all of the proposals/e-bids without assigning any reason whatsoever and to take any measure as it may deem fit, including annulment of the bidding process, at any time prior to award of Project, without liability or any obligation for such acceptance, rejection or annulment.
- 4.11. **Force Majeure:** If due to any 'force majeure' event or such circumstances beyond DDA's control, DDA is unable to handover the possession of the allotted residential flat, DDA or any of its officers/officials will not be held liable for any damages and no suit shall be moved against DDA or any of its officers/officials for the same.
- 5. ELIGIBILITY:**
 - 5.1. The applicant must be a citizen of India.
 - 5.2. He/ She should have attained the age of majority i.e., an applicant should have completed 18 years of age as on the last date of submission of the application and legally competent to enter into a contract.
 - 5.3. There shall be no restriction with regard to owning any land/built up property in Delhi.
 - 5.4. The applicant should give particulars of his/her savings account in any Bank in **the name of the applicant only** in the 'Application Form'.
 - 5.5. Applicant must have Permanent Account Number (PAN) allotted under the provisions of the Income Tax Act and the same must be quoted in the Application Form.
 - 5.6. In case of joint application under SC/ST Reserved Category, the joint applicant/co-applicant should be from within the family, as defined in clause (5.8) below.
 - 5.7. In case of joint application under War Widows, Persons with Disabilities (Divyangjan), Ex-servicemen and other reserved categories, the applicant himself/herself should fall within the respective reserved category and the joint applicant/co-applicant should be from within the family, as defined in clause (5.8) below.
 - 5.8. 'Family' for clauses (5.6) and (5.7) above means a person or his/her parents or his/her blood relatives or his/her spouse or any of his/her dependent relative/s including unmarried children.
 - 5.9. It is advisable to include the co-applicant in the application form at the initial stage, rather than seeking inclusion at a later stage.
 - 5.10. **It may be noted that only natural person(s) will be allowed to participate in the e-Auction. Companies, trusts, societies, co-operative societies, or any other legal entities, etc. shall not be allowed to participate in the e-Auction process.**

- 5.11 In respect of garages, only the original allottees or their legal heirs/successors (mutatees), and purchasers of DDA flats through Registered Sale Deed/GPA and Agreement to Sell, from the same locality/block/pocket/sector where the garages are situated, shall be eligible, provided the flat is freehold or is converted into freehold by the applicant before taking possession of the garage. In case any ineligible person places a bid for a garage and is subsequently allotted the same, the allotment shall be cancelled and the EMD forfeited.

6. E-AUCTION DETAILS FOR PRESENT AUCTION

- 6.1. Prospective bidders shall ensure the following before participating in e-Auction.
- 6.2. Participants have to get themselves registered on the e-auction portal which can be accessed on visiting <https://dda.etender.sbi>, <https://eservices.dda.org.in> & pay an amount for Rs. 2,500/- which is non-adjustable & non-refundable, separately against each flat/garage they wish to bid for towards processing fee. Help is provided to the prospective bidders for registration at DDA Help Desk, Vikas Sadan, INA, New Delhi.
- 6.3. Participants shall safely keep their User ID and password, which will be issued by the online service provider upon registration, and which is necessary for e-bidding.
- 6.4. Bidders shall not disclose their User ID as well as password and other material information relating to the bidding to any one and safeguard its secrecy.
- 6.5. DDA will not be responsible for any unauthorized use of login credentials. It will be sole responsibility of the applicant to regularly check the portal i.e., **www.dda.gov.in**, **<https://eservices.dda.org.in>** and **<https://dda.etender.sbi>** for any updates.
- 6.6. Bidders are advised to change the password immediately on receipt from the e-Auctioning portal.
- 6.7. With regard to the successful H1 bidders, the issuance of various communications including Demand-cum-Allotment Letter (DAL), Cancellation/Surrender, Possession letter, Conveyance Deed etc. and uploading of necessary documents will be through online mode only in <https://eservices.dda.org.in>. Applicants are advised to keep their login credentials safe with them and not to share the same with anyone. DDA will not be responsible for any unauthorized use of login credentials. **It will be sole responsibility of the applicant to regularly check the portal i.e., <https://eservices.dda.org.in/> for any updates and developments with regard to payment of demand & allotment process of his flat/garage.**
- 6.8. **Earnest Money Deposit (EMD)**
- 6.8.1. In order to participate in the bidding process, the prospective bidder is required to make online payment as mentioned in the table below towards Earnest Money Deposit separately against each flat/garage they wish to bid for, through e-payment gateway of e-Auction portal, to be eligible for participation in the e-Auction.

Sr. No.	Flat/Garage Category	EMD
1.	LIG/EHS	Rs. 4,00,000/-
2.	MIG/ SFS Cat. II	Rs. 10,00,000/-
3.	HIG	Rs. 15,00,000/-
4.	Car Garage	Rs. 4,00,000/-
5.	Scooter Garage	Rs. 1,00,000/-

- 6.8.2. **The EMD shall be payable on-line through NEFT/RTGS/E-PAYMENT on e-auction portal which can be accessed on visiting dda.etender.sbi.** Detailed instructions to guide the bidder through the e-Payment steps are available on the said portal/website.
- 6.8.3. No offer/bid shall be accepted without successful payment of Earnest Money Deposit (EMD) within the stipulated time. Therefore, it is advised that customers should not wait for the last moment and deposit the EMD.
- 6.8.4. The Earnest Money Deposit will be adjusted in the payment against the premium of bid payable to the Authority by the successful Bidder (H-1 Bidder).
- 6.8.5. The Earnest Money Deposit paid by the bidders, whose offers have not been accepted shall be returned to them without any interest. The same shall be refunded electronically in their Bank account of the unsuccessful bidders generally within 30 days of the last date of the bidding. The advance deposit shall not be adjusted against any other scheme. **Payments must not be made through NRE accounts. DDA will not be responsible for any delays in refunds arising from such payments.** Furthermore, DDA will not be held liable for delays or failures in refund processing due to incorrect or missing bank account details provided by the bidder.
- 6.8.6. Only the applicants making successful payments of EMDs within the stipulated date, shall be allowed to participate in the e-auction process.

6.9. Submission of the Application Form:

- 6.9.1. The intending bidders can register/ participate in the bidding process once they get themselves registered on the e-auction portal which can be accessed on visiting **<https://dda.etender.sbi>**.
- 6.9.2. For participation in this process, the intending bidders are required to submit/ pay EMD as stated in clause 6.8.1 above. All payments are required to be made online.
- 6.9.3. Bid received by post/courier shall not be entertained.
- 6.9.4. **Application form of each flat/garage is to be submitted separately with separate EMDs & processing fee.**
- 6.10. E-auction process for a particular flat/garage shall be proceeded with if at least one eligible registered bidder for that flat/garage is there whose EMD has been realised within stipulated period. In case there is no such eligible bidder for a flat/garage, that flat/garage will not be included for the bidding and the same will be put up for next e-auction of DDA.
- 6.11. Applicant may bid for multiple flats/garages but he has to deposit EMDs as well as processing fees for each flat/garage separately. If the person doesn't succeed in becoming highest bidder in any of the flat(s)/garage(s), then his EMD(s) for the concerned flat(s)/garage(s) will get refunded.

6.12. BID TIMINGS & RESERVED PRICE

- 6.12.1. **The bid timings for the e-auction will be announced on DDA website and participants are requested to visit the DDA website regularly for any updates.**
- 6.12.2. Once the e-bid is placed, the bidder cannot reduce or withdraw it for whatever reason. If done so, the EMD amount shall be forfeited.
- 6.12.3. The bidders are required to quote for the rate with reference to the flat/garage put on e-auction over and above the reserve price specified in **Annexure 'A'**.
- 6.12.4. It is further clarified that for the bid process to be treated as successful, at least one bid has to be offered.

6.12.5. e-Auction will start and end as per schedule which will be announced on DDA website. The bid for e-auction shall start with minimum one increment above the reserve sale rate. The reserve price as mentioned in the document may not be treated as final price. Minimum increment of bid in e-auction shall be as given in table below. The maximum increment that can be placed by the bidder would be **50 times** the minimum increment value as stated in table below:

Category	Minimum bid increment per flat/garage, or in multiples thereof
HIG Flats	Rs. 1,00,000/-
MIG/ SFS Cat. II	Rs. 50,000/-
LIG/EHS Flats	Rs. 25,000/-
Car Garages	Rs. 50,000/-
Scooter Garages	Rs. 25,000/-

6.12.6. The bidder shall be solely responsible for all consequences arising out of the bid submitted by him/her (including any wrongful bidding) and no complaint/representation will be entertained in this regard by the DDA/Service provider. Hence, bidders are cautioned to be careful to check the bid amount, and alter/rectify their bid if required, before confirming the bid submitted.

6.13. **TIME EXTENSION:** If the bidding continues till the last 5 minutes of the scheduled/extended closing time of auction, the bidding time shall be **automatically extended for further 5 minutes**. The bidding will be extended for a **maximum of 20 times**.

6.14. **TRAINING AND ASSISTANCE BOOTH FOR THE PROSPECTIVE BIDDERS:** For facility of the prospective bidders, a Helpdesk will be set up Ground Floor, DDA Office, D-Block, Vikas Sadan, INA, New Delhi-23. Prospective bidders can get the required training and information on e-auction process during working hours. Further, demo practice sessions for the live e-auction will also be conducted to facilitate applicants. The details of these sessions will be made available on DDA's website.

6.15. **NOTE OF CAUTION FOR THE BIDDERS:**

6.15.1. Bidders may encounter certain unforeseen problems such as time lag, heavy traffic, or system/power failure at their end. To avoid losing out on bidding because of above-mentioned reasons, it is advised to have reliable internet connection and ICT equipment and not to wait for the last moment for submitting the bid.

6.15.2. If on account of any technical issue there is a disruption in the e-auction process majorly affecting the smooth conduct of the bidding process, DDA will be at its discretion to extend the bidding period and resume bidding for the affected flats/garages.

6.15.3 The bidder is expected to carefully examine all the instructions, guidelines, terms and conditions and formats of the e-auction. Failure to furnish all the necessary information as required or submission of a proposal not substantially responsive to all the requirements of the e-auction shall be at bidder's own risk and may be liable for rejection.

6.16. **UNCONDITIONAL BIDS:**

Bidders may note that DDA will not entertain any deviations from the e-auction document at the time of submission of the proposal or thereafter. The proposal to be submitted by the bidders will be unconditional and unqualified and the bidders would be deemed to have accepted the terms and

conditions of the e-auction document with all its contents. Any conditional proposal shall be regarded as non-responsive and would be liable for rejection.

6.17. REJECTION OF BIDS:

DDA reserves the right to reject any/all bids without assigning any reason thereof and without incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision. The DDA may at its sole discretion and at any time during the evaluation of proposal, disqualify any bidder, if the bidder has:

- i. Made misleading or false representations in the e-auction reply or documents in support of mandatory criteria.
- ii. Submitted a proposal online that is not accompanied by required documentation or is non-responsive. In the absence of any document as required, the concerned party shall be considered as not eligible and in that eventuality their participation in the e-auction shall not be considered.
- iii. Failed to provide clarifications related thereto, when sought;
- iv. Information relating to the examination, clarification and comparison of the proposals shall not be disclosed to any bidder or any other persons not officially concerned with such process until the selection process is over. The undue use by any bidder of confidential information related to the process may result in rejection of their bid.
- v. Any superfluous documents/document not related to the mandatory criteria may result in summary rejection of bid. All participating bidders are clearly instructed to attach only those documents which are relevant to the scope of work/mandatory criteria as specified in the e-auction document and not any other work.

6.18. **BIDDER'S RESPONSIBILITY** : The following due diligence/deliberation is the sole responsibility of the bidder:

6.18.1. **The flats/garages are being offered by DDA on an 'As-Is-Where-Is' basis. Bidders may undertake field visits to inspect the flats/garages at any time, at their own cost.**

6.18.2. **The bidder is expected to examine carefully the contents of all the documents provided. Failure to comply with the requirements of e-auction document will be at the bidder's own risk.**

6.18.3. **It would be deemed** that prior to the submission of proposal, the bidder has:

- i. Made a complete and careful examination of requirements, and other information set forth in this e-auction document;
- ii. Received all such relevant information as it has requested from DDA; and
- iii. Made a complete and careful examination of the various aspects of the project that might affect the bidder's performance under the terms of this e-auction document.
- iv. **DDA shall not be liable for any mistake or error or neglect by the bidder in respect of the above.**

7. REFUND OF EMD TO APPLICANTS:

7.1. Successful Applicants (No refund in case of surrender)

The applicants are advised to satisfy themselves with regard to location, price, existing facilities in the surrounding area and other related issues before applying for allotment of a flat/garage under this scheme. **In case of surrender of flat/garage after successful declaration of H1 bidder through online e-Auction, full EMD (para 6.8.1) applicable will be forfeited.**

7.2. Unsuccessful Applicants

The EMD amount of unsuccessful applicants will be refunded to the same account from which it was received, using the same payment channel (e.g., NEFT/RTGS/branch transaction).

8. RESERVATIONS:

8.1. The details of reservations under this Scheme are as under:

- 8.1.1. 15% of the flats/garages for applicants belonging to Scheduled Castes (SC); and
- 8.1.2. 7.5% of the flats/garages for applicants belonging to Scheduled Tribes (ST);
- 8.1.3. 1% for War Widows and those receiving liberalised pension from Armed/Paramilitary Services (Next of Kin)
- 8.1.4. 5% reservation for Persons with Disability (Divyangjan) as defined in Section-37(a) of the Rights of persons with Disabilities Act, 2016.
- 8.1.5. 1% for Ex-servicemen.

8.2. The reservations, as above, are admissible strictly with reference to the number of flats/garages available in a locality.

8.3. In case number(s) of flats/garages in respect of a reserved category comes to a fraction i.e., less than 0.5 it would be rounded off to zero and if it is 0.5 or more it would be rounded off to one.

8.4. With regard to the flats/garages for different reserved categories, the same will be carved out from the available inventory through draw of lots. The e-auction will be carried out among the respective reserved categories.

8.5. **If, in the initial phase of the auction, the requisite number of applications is not received from the aforementioned five categories, or if the reserved flats/garages do not receive any bids or EMDs, then all such remaining flats/garages from the reserved categories shall be subsequently made available to all categories in the next phase of the e-Auction, which will be announced separately.**

9. Documents to be submitted after online e-auction and before possession of flat/garage:

9.1. For all categories:

- 9.1.1. Self-attested copy of PAN Card (Permanent Account Number) issued/allotted by Income Tax Department.
- 9.1.2. Identity Proof e.g., self-attested copy of passport, government Identity Card, Election ID card, Driving License, Ration Card with Photo (of the person whose photo is affixed) or Aadhaar Card. (Upload any one)
- 9.1.3. Proof of residence e.g., self-attested copy of passport, government Identity Card, Election ID card, Ration card, Driving License, Telephone Bill, Electricity Bill, Water Bill, House Tax Receipt, Bank Pass Book (page carrying name and address of the allottee) or Aadhaar Card. (Upload any one)

9.2. For reserved categories:

- 9.2.1. In addition to documents mentioned in (9.1) above, successful applicants of the categories as mentioned above have to submit the followings also:
- 9.2.2. An attested copy of the original caste certificate issued by the District Magistrate/Sub Divisional Magistrate of the area concerned in case the applicant belongs to the SC/ST Category.

- 9.2.3. An attested copy of the original disability certificate issued by a Medical Board or Government Hospital must be submitted if the applicant is applying under the reserved category of Persons with Disability (Divyangjan). Wherever applicable, a self-attested copy of the guardianship certificate issued by the competent authority must also be attached.
- 9.2.4. An attested copy of Discharge Certificate from the competent authority of Ministry of Defence/Armed Forces in case of Ex-servicemen.
- 9.2.5. An attested copy of "Requisite Certificate" issued by the Ministry of Defence/Armed Forces/Para Military Forces, in case the successful applicant comes under category of War-Widows/Next of Kins which would include those receiving liberalised pension.
- 9.2.6. The certificate(s) shall be verified from the issuing authority.

9.3. Other Documents:

- 9.3.1. A self-attested copy of Bank Account Pass Book/Bank Statement from which the price of the flat/garage has been deposited along with payment proof.
- 9.3.2. Affidavit as per proforma given in **Annexure 'B' of the scheme brochure**.
- 9.3.3. Undertaking as per proforma given in **Annexure 'C' of the scheme brochure**.
- 9.3.4. **In addition to above the document mentioned in the online portal for possession needs to be submitted with supporting documents, if any, required.**

10. RESERVE PRICE OF THE FLATS/GARAGES:

The tentative reserve price of the flats and garages is given at Annexure 'A'. The reserve price is calculated in accordance with the DDA's standard costing policy as per the plinth area of the flats/garages including common area. The reserve price does not include maintenance charges as detailed at para 16 and the same shall be charged at the issuance of DAL. The variation in reserved price within category, if any, is due to variation in plinth area including common area of the flats. The reserve price for these flats/ garages has been arrived at as per the price applicable for FY 2025-26. **Bidding will not be permissible below the reserve price of the residential flat/ garage.** The disposal price will be the price quoted by the highest bidder i.e., H1 bidder at the end of the e-auction process.

Note: The disposal price i.e., the amount quoted by the highest bidder doesn't include the maintenance charges, conversion charges for freehold property as applicable and water connectivity charges of Rs. 2000/-.

11. RESULT OF ONLINE E-AUCTION: -

- 11.1. The results of the online e-auction shall be displayed on DDA's website i.e., **www.dda.gov.in**, **<https://eservices.dda.org.in>** and **<https://dda.etender.sbi>**.
- 11.2. It shall be the sole responsibility of the applicant to check the result of the online e-auction from the website of DDA.
- 11.3. The demand-cum-allotment letters will be issued to the successful H-1 bidders after approval of competent authority, through online mode of AWAAS portal **<https://eservices.dda.org.in>** only and it will be the sole responsibility of the applicant to regularly check the online portal for any updates.
- 11.4. The flat which do not receive any bids will be offered by DDA subsequently as per its own discretion as decided by the Authority.

12. PERIOD OF PAYMENT: -

- 12.1. The price of the flat/garage is to be deposited within 60 days from the date of issue of Demand-cum-Allotment letter.

- 12.2. Allottees belonging to the Persons with Disability (Divyangjan) category shall have two payment options, either on a hire purchase basis or on a cash down basis. In the case of hire purchase, the initial payment shall be 25% of the total price, i.e., the H1 bid value that has to be deposited within 60 days. Rest of the amount would be taken in monthly instalments over a period up to 15 years. The rate of interest charged is simple interest @10% p.a. on monthly reducing balance which is similar to how banks charge Housing Loan EMIs.
- 12.3. Further time of 30 days, over and above the period as stated in para 12.1 and 12.2 above, will be available to the allottees subject to payment of interest at the rate of **10% p.a (simple interest)**. **It may be noted that the for any shortfall in payment of demanded amount, the interest will be applicable for the entire amount and will be applicable for entire month as computed in the schedule given in the DAL.** Therefore, it is advised that the necessary payment should be made well in advance before the stipulated period to avoid payment of interest as well as to avoid last minute hassles.
- 12.4. If the demanded amount is not paid by the allottee within the time prescribed in Demand-cum-Allotment letter, **the allotment of flat will stand cancelled without any notice** and will be made available for allotment to others. In such an event, **the entire EMD will be forfeited.**
- 12.5. The delay in payment up to 2 days beyond 90 days (i.e. 60 days' interest-free period & 30 days' interest @10%) will be automatically condoned. The delay in payment up to further 90 days may be allowed with the approval of Competent Authority with penal interest @14 % subject to the condition that at least 25% of the disposal price have been received as mentioned above. The delay will be regularised as per the delegation mentioned below:

Sr. No.	Period of delay	Competent Authority
1.	Up to 2 days	Automatically condoned (with 10% interest) without need of regularisation/restoration.
2.	3 to 90 days	Vice-Chairman, DDA (with penal interest @14 % on the remaining amount subject to the condition that at least 25% of the disposal price has been received as per DAL)
3.	If the last due date is a holiday	The due date will be automatically be extended to the first working day following the last due date.

- 12.6. Under no circumstances, request for surrender shall be entertained after receiving full payment as per the demand schedule.

13. METHOD OF PAYMENT OF DEMANDED AMOUNT:

The EMD/application processing fee may be paid from any account through NEFT/RTGS/Net Banking on **SBI's e-Auction portal through online challan generation only**. Any charges, of whatever in nature, in this regard shall be borne by the allottee. Applicants should not use the same generated NEFT challan for multiple payments.

The allotment shall be made on cash down basis only except by the applicants belonging to PwD (Persons with Disability (Divyangjan)) category who will have the options of making payment either on "Cash Down" basis or in Equated Monthly Instalments (EMIs) on terms and conditions as applicable in their case. The rate of interest charged is simple interest @10% p.a. on monthly reducing balance.

The demanded amount, after issuance of the online Demand-cum-Allotment Letter, should be deposited either from the allottee's own account or from the account of specified relatives, through NEFT/RTGS/Net Banking via online challan generation only. DDA will not bear any service charges incurred on payments made through any mode.

The specified relatives, for the purpose of this para, shall include the allottee's husband/wife, father, mother, sister, brother, son, daughter, grandson/granddaughter, or the wife of the son (daughter-in-law)/grandson, husband of the daughter (son-in-law), or husband of the granddaughter (for the purpose of this definition, grandson/granddaughter refers to the child of the allottee's son or daughter).

14. MORTGAGE/AVAILING LOAN:

The allottee can avail housing loan/ garage loan by mortgaging the flat or garage space to following institutions without prior approval of the DDA subject to the condition that the first lien will be of the DDA to the extent of recovery of all outstanding dues including disposal/demanded price. However, an intimation regarding institution to which it has been mortgaged must be sent to concerned Housing Branch, DDA, Vikas Sadan, New Delhi. **The applicant should apply for home loan/ garage loan intimation through the online portal of DDA at eservices.dda.org.in.** It will be the sole responsibility of the applicant to apply for the same in a timely manner. **The application for home loan/ garage loan intimation should preferably be submitted within 30 days** from the date of issuance of the demand-cum-allotment letter. DDA will not be responsible for any delays in processing the loan by the concerned bank. The applicant will be solely responsible for any late payments and will have to pay any additional interest or penalties that may apply.

- 14.1. Government of India; State Government; Union Territory Administration;
- 14.2. Public Sector Undertakings / Autonomous Bodies;
- 14.3. Nationalized Banks;
- 14.4. Life Insurance Corporation of India; General Insurance Corporation of India;
- 14.5. Housing Development Finance Corporation;
- 14.6. Cooperative Banks;
- 14.7. MCD; NDMC;
- 14.8. All joint sector companies irrespective of the percentage of shareholding;
- 14.9. University of Delhi;
- 14.10. All organizations, private or public, which receive the approval of Govt. of India, State Govt. for the purpose of general mortgage permission and are recognized by RBI as a Housing Finance Company;
- 14.11. All Financial Institutions extending loans to individuals for house building, if they are leading companies with good market standing and repute say with a capital base of Rs.5 Crores or so;
- 14.12. All Financial Institutions/Banks which are controlled by RBI or the Govt. of India irrespective of the percentage of Govt. shareholding;
- 14.13. All public companies with a capital base of Rs.5 Crores provided they have a Scheme for granting Housing Building Advance/Loan to their employees and the mortgage is required for grant of such advances.

15. MISUSE, ADDITIONS AND ALTERATIONS, ETC.:

The flat shall be used only for residential purpose and cannot be put to any other use. The allottee shall not be entitled to sub-divide the dwelling unit or amalgamate it with any other dwelling unit or to make any structural additions/alterations.

The Car/Scooter Garage/building thereon shall not be used for a purpose other than parking. The allottee shall not sub-divide the Car/Scooter Garage or amalgamate with any other Car/Scooter Garage.

16. RESPONSIBILITY FOR THE MAINTENANCE OF COMMON PORTIONS AND COMMON SERVICES, ETC.: -

- 16.1. Every allottee shall be required to become a member of the Registered Agency/Association of Apartment Owners formed for the purpose of maintenance of common portions and common services for these housing pockets, in accordance with the provision of the law in force for the time being i.e., DDA (Management and Disposal of Housing Estates) Regulations, 1968 in this behalf before the possession of the flat is handed over to him/her. **Only one RWA should be registered for one pocket which will be considered as one Housing Estate. All allottees of each pocket shall mandatorily have to become member of the concerned RWA.**
- 16.2. The mechanism for maintenance of flats and the applicable maintenance charges shall be in accordance with the terms and conditions of the Housing Scheme under which they were originally offered.
- 16.3. The maintenance charges, if applicable, such as upfront payment towards the corpus fund and monthly maintenance charges for one year, **shall not be included in the calculation of the reserve price. These charges will be levied at the time of issuance of the Demand-cum-Allotment Letter.**
- 16.4. The Demand-cum-Allotment letter will include the upfront payment as Corpus Fund and Monthly Maintenance Charges, if applicable, for 1 (one) year as stated in para 16.3 which are not part of the reserve price. DDA will undertake day to day maintenance from the amount collected towards maintenance charges for a period of 1 (one) year or formation of RWA whichever is earlier. In case the RWA is formed before completion of 1 year the balance maintenance fund will be transferred to the RWA registered with DDA. The fund becomes operative from the date the first demand-cum-allotment letter is issued. These provisions will be applicable to flats of Sector 19B, Dwarka (Golf View Condo) and flats of Sector 14, Dwarka initially offered in the year 2023-24.
- 16.5. With regard to the MIG Flats at Sector 19B, Dwarka, the maintenance charges will be levied in the same manner as stipulated in the brochure of Housing Scheme 2021 in which these flats were initially offered. For the purpose of major (capital nature) maintenance, for a period of 10 (ten) years, contribution towards the maintenance fund shall be recovered from the allottees. The Scheme requires that the entire maintenance funds collected would be placed in a corpus as an escrow account and maintenance works (Capital nature) would be undertaken out of the interest earned from the corpus. The fund will be apportioned to the RWAs registered with DDA and will be managed by a committee in which DDA will be represented by the Executive Engineer of the concerned zone. The civil and electrical maintenance of all the newly constructed flats will be carried only from the interest arising out of the corpus created for maintenance. In case, there is any shortfall, the concerned RWAs, registered with DDA, will have to bridge the gap through contribution from the allottees and DDA will not contribute any fund towards maintenance. The fund becomes operative from the date the first demand-cum-allotment letter is issued. **These maintenance charges would not be included in calculation of the reserve price. The same would be charged in the demand at the time of issuance of demand cum allotment letter.**
- 16.6. The individual flat owners will be fully responsible for all internal maintenance of their flats after they take over the possession.

- 16.7. Day to day maintenance including maintenance of green areas, cleanliness of campus/ colony/ housing pocket, replacement of light fittings in common areas, maintenance and operation of lifts, payment of electricity bill for common areas etc. will be the responsibility of concerned RWA.
- 16.8. For common areas which are common to several housing pockets/ colonies, the responsibility of maintenance will be with urban body, after the area is handed over to the urban body. Till such time that the area is handed over to urban body, maintenance will remain with DDA. While handing over, DDA will clearly mark the area to be maintained by the urban body and area to be maintained by RWAs.
- 16.9. Those facilities which are common to more than one RWA like Community Centre, Gyms etc. will be maintained by DDA.

17. MIS-REPRESENTATION OR SUPPRESSION OF FACTS: -

If it is established that the applicant has applied although he was not eligible as per conditions laid down in Clause 5 or has falsely claimed the benefit of reservation or has given false affidavit/information including quoting wrong PAN number or suppressed any material fact at any time whatsoever, the application/ allotment will be rejected/cancelled summarily without issuing any show cause notice for the same and the entire amount deposited by the allottee will be forfeited. This would be without prejudice to DDA's right to take such other action as may be permissible in law, including lodging a police complaint/FIR for misrepresentation to a Govt. Authority, etc.

18. POSSESSION OF FLATS/GARAGES: -

- 18.1. The allottee shall be entitled to take possession only after he/she has paid all the dues and completed all the requisite formalities, and furnished/executed all the required documents mentioned in the scheme brochure /the demand-cum-allotment letter.
- 18.2. **Possession letter will be issued through online mode only, and the allottee has to upload self-attested copies of the requisite documents.**
- 18.3. **After issuance of Possession letter, allottee has to take physical possession.** If the allottee does not take possession of the flat/garage within 3 months from the date of issue of possession letter, he/she shall be liable to pay watch and ward charges at the prescribed rates beyond the period of 3 months from the date of issue of possession letter.
- 18.4. The flats/garages are being offered on "as is where basis". DDA will not entertain any request for additions or alterations or any complaints whatsoever, regarding property circumstances as defined in Regulation 19 of the DDA (Management and Disposal of Housing Estates) Regulations, 1968. DDA shall also not entertain a complaint about price of flat/garage, its design, the quality of material used, workmanship or any other defects.
- 18.5. **In case allottee has deposited the full price but has not submitted the requisite documents/ formalities within 3 months from the date of payment of full price, applicable watch and ward charges will be levied upon him/her for the period delayed beyond 3 months and up to the month in which the complete documents are submitted or formalities are completed. In any case, the possession of such flat/garage should be taken over as early as possible, to avoid such watch & ward charges.**

19. CONVEYANCE DEED: -

- 19.1. The Conveyance Deed (Free Hold Deed) papers will be issued online after receiving a request by allottee after taking over physical possession of the flat/ garage. The allottee may reserve a date

for execution of Conveyance Deed online. The expenditure on e-stamping and other expenses on account of registration of Conveyance Deed, etc. in this regard shall be borne by the allottee.

- 19.2. The allottee shall not be entitled to transfer or otherwise part with the possession of the whole or any part of the flat/garage before execution of Conveyance Deed. In the event of sale/ transfer being made without execution and registration of Conveyance Deed, such sale/transfer shall not be recognized by DDA and allotment of such flats/garages will be cancelled.
- 19.3. The Conveyance Deed in the prescribed format transferring the title to the flat/garage shall be executed in favour of the original allottee, only after taking over physical possession of the flat/ garage, which shall be registered with the Sub-Registrar as per law, upon receipt of all other dues provided the original allottee has not in any manner sold, transferred or alienated the whole or any part of the flat/garage by any agreement, of whatsoever nature and/or parted with possession thereof.
- 19.4. **Date of execution of Conveyance Deed will be reserved by allottee through online mode only. Allottees are required to upload the copy e-stamp papers of the requisite value before reservation of date of execution of conveyance deed. On the reserved date, Allottees will have to come with all the original documents for the purpose of verification.**
- 19.5. In the event of death of the original allottee prior to execution of Conveyance Deed, the Conveyance Deed shall be executed in favour of the legal heir(s) of the original allottee, as per policy/guidelines of DDA in respect of mutation.

20. STATUS OF THE ALLOTTEE:

All allotments shall be made on free hold basis. However, the title shall be transferred only when the Conveyance Deed is executed in favor of the allottee and it is registered in the office of the sub-Registrar, GNCTD. For Persons with Disability (Divyangjan) Conveyance Deed will be executed after realization of entire price of flat along with interest and other dues if any in case they choose to get allotment on hire-purchase basis.

21. INSPECTION OF FLAT:

- 21.1. The applicants are advised to visit the site and inspect the flats and satisfy themselves with regard to location, size and price of flats before applying under this scheme.
- 21.2. Sample flats are located at following locations and will be available for inspection of Public on ALL SEVEN DAYS from 10:00 AM to 06:00 PM. During the period of the scheme, a representative of DDA will be available on-site during these hours to facilitate inspection. The contact numbers and addresses of the concerned Divisional Executive Engineers to facilitate visit and inspection of the sample flat is as below:

Location	Type of flat	Name of Divisional Executive Engineer/ Nodal officer & Contact No.
Vasant Kunj	HIG and SFS Cat. II	Sh. Kuldeep, JE (Civil) Mob.: 8387818816
Alaknanda	SFS Cat. II	
Jasola Sec-9B	HIG	Sh. Kanu Vohra, AE (Civil) Mob.: 7217816545
Rohini	SFS Cat. II	Sh. Anil Gora, AE (Civil), Mob.: 7404228261 Sh. Manish Verma, JE (Civil) Mob.: 8726246997

Location	Type of flat	Name of Divisional Executive Engineer/ Nodal officer & Contact No.
	LIG (Sectors 16, 20, 21 and 22)	<u>For Sector 16 Flats</u> Sh. Sagar Gautam AE (Civil), Mob.: 8650151986 Sh. Vikram Beniwal, JE (Civil), Mob.: 7790913969 <u>For Sectors 20, 21 and 22 Flats</u> Sh. Vakeel Khan, AE (Civil), Mob.: 9678660613 Sh. Sumit Saini, JE (Civil), Mob.: 7880965974
Shalimar Bagh	SFS Cat. II	Sh. Hemant, AE (Civil), Mob.: 9460802217
Ashok Nagar/ Ashoka Pahari (Near Karol Bagh)	MIG	Sh. Chandan, AE (Civil) Mob.: 9005652343
	LIG	
Dwarka (Golf View Condos)	HIG (Sector 19B)	Sh. Neeraj Kumar, EE (Civil) Mob: 9971255858 Sh. Afzal Husain, AE (Civil) Mob: 8875044794
Dwarka	MIG (Sectors 19B and 16B)	Sh. Deepak Jaiswal, JE (Civil) Mob.: 9140730482 Sh. Pulkit Agarwal, JE (Civil), Mob.: 7678474424
	LIG (Sectors 14 and 23B)	
Jahangirpuri	MIG	Sh. Prashant, AE (Civil), Mob.: 9896173900
Nand Nagri	MIG	Sh. Niteesh Agrawal, AE (Civil), Mob.: 9412821322
Pitampura	MIG	Sh. Puneet Varshney, JE (Civil), Mob.: 7417966290
Nasirpur, Dwarka	EHS	Sh. Siddharth Chauhan, JE (Civil) Mob.: 7518782221
Malviya Nagar Extn.	MIG	Sh. Sachin Kumar, EE (Civil) Mob: 9555212312 Sh. Rahul Meena, AE (Civil) Mob: 9887211257

21.3. A dedicated call Centre will also start functioning at Vikas Sadan from the date of launch of the Scheme, for resolving the issues of general public, if any

22. PREFERENTIAL ALLOTMENT:-

- 22.1. 5% reservation is kept for persons with disability (Divyangjan) as defined in Section-37(a) of the Rights of persons with Disabilities Act, 2016.
- 22.2. Allottees belonging to the Persons with Disability (Divyangjan) category shall have two payment options, either on a hire purchase basis or on a cash down basis. In the case of hire purchase, the initial payment shall be 25% of the total price, i.e., the H1 bid value. A simple interest @10% per annum on the monthly reducing balance will be charged.
- 22.3. 5% rebate in the price i.e. H1 bid value subject to a maximum of 1.00 lakh will be given to such allottees who are allotted flat under the above quota. The other conditions of allotment will remain the same. The conveyance deed papers will be executed in the name of original allottees only.
- 22.4. The letter of allotment of such flats/garages would specifically state that alienation of possession of the flat/garage prior to 15 years or payment of price of flats/garages with interest and other dues whichever is earlier, from the delivery of possession to the allottee would result in automatic cancellation of the flat/garage and under no circumstances such cancellation would be withdrawn. In addition, the Conveyance Deed for all such cases would also include the following specific clause which would be included in the letter of allotment itself and the allottee should by way of affidavit specifically agree to the same being a part of the conveyance deed before the possession of the flat/garage is delivered to the allottee.
- 22.5. The proposed clause would be as follows:

“That the allottee/vendee specifically agrees that he shall not part with possession of the whole or any part of the flat/garage at any time prior to the expiry of 15 years or payment of price of flats/garages with interest and other dues whichever is earlier from the date of actual delivery of possession thereof by the vendor to the allottee/vendee and to that limited extent, the title in the property shall be deemed to continue to vest in the vendor. It is further specifically agreed that the case the allottee/vendee violates terms of the present conveyance deed, the entire conveyance deed shall be deemed to be void and, in that eventuality, the vendor shall be entitled to take back possession of the demised property from the allottee/vendee”
- 22.6. In case the allottee/vendee dies prior to the expiry of the stated period of 15 years, his/her legal representatives and heirs shall be bound to honour the stated condition, but shall be entitled to occupy the said flat/garage.
- 22.7. The concession shall be applicable to persons who come within the meaning of disability as defined in the Persons with disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act 2016 and duly certified by a Medical Board.
- 22.8. The permissible benefit under this clause will be given only to those applicants who have been allotted the flat/garage under 5% reserved quota. If the flat/garage is allotted under general category, the above benefit will not be extended to them in any case or manner whatsoever and they will neither claim such benefits nor any requests in this regard will be entertained by the DDA.

23. OTHER GENERAL CONDITIONS:

- 23.1. DDA reserves the right to alter any terms and conditions/clause of the Scheme brochure at its discretion as and when considered necessary.
- 23.2. DDA reserves the right to increase or decrease the number of flats/garages on offer under the scheme. DDA also reserves the right to withdraw some/all flats/garages depending on the circumstances.
- 23.3. The allotment under this scheme shall be on the terms and conditions contained in this brochure, demand cum allotment letter and the DDA (Management and Disposal of Housing Estates) Regulations, 1968 as amended from time to time.

- 23.4. As per the provisions contained in Regulation 17 of the DDA (Management and Disposal of Housing Estates) Regulations, 1968, all rates, fees, taxes, charges, assessments of municipal taxes, and levies of whatsoever nature shall be borne by the allottee or the Registered Agency/Association of Apartment Owners, as the case may be, and shall be payable by the allottee or the Association of Apartment Owners/Registered Agency within the specified period.
- 23.5. Except pricing, any dispute pertaining to the scheme shall be subject to the jurisdiction of Courts/Consumer Court at Delhi/New Delhi only.
- 23.6. In all correspondence with DDA regarding allotment and related matters, applicants are advised to quote their Application Number, File Number, etc. Such correspondence should be addressed to the concerned Deputy Director, D-Block, Vikas Sadan, DDA, New Delhi – 110023.
- 23.7. In case of any grievance, the applicant can contact Director (H)-I/Director (H)-II, Commissioner (Housing), Principal Commissioner (Housing) or the Vice Chairman, DDA during their Public Hearing days. However, on financial issues, the applicant is advised to first contact Financial Advisor (Housing), D-Block, 1st Floor Vikas Sadan, New Delhi-110023.
- 23.8. It is not possible to verify the eligibility of applicants at the time of accepting the application. Therefore, applicants are advised, in their own interest, to carefully read and understand the eligibility conditions before submitting their application. Applicants who do not meet the eligibility criteria will not be considered for allotment, if found ineligible at any later stage under the Scheme.
- 23.9. The Demand-cum-Allotment Letter shall be issued based on the information/documents provided by the applicant in the Application Form for allotment of a flat. If, at any stage, it is found that the documents/information submitted are incorrect, false, or misleading, the allotment shall stand automatically cancelled without any prior notice, and no claim of the applicant shall be entertained in such cases. The entire amount paid, including the EMD, shall be forfeited.



ANNEXURE 'A'

Details of Flats and Reserved Price				
S. No.	Locality	No. of Flats	Approx. Range of Plinth Area of flat (in Sqm.)*	Broad Range of Reserve Price (Rs. In Lakh) **
HIG				
1.	Vasant Kunj	01	138.28	198.36
2.	Dwarka Sec-19B (Golf View Condos)	07	174.19 to 186.08	219.30 to 234.27
3.	Jasola	30	162.41 to 169.94	234.28 to 245.09
MIG				
4.	Ashok Nagar/Ashoka Pahari	03	78.26 to 79.35	108.26 to 109.76
5.	Dwarka (Sectors 14, 16-B and 19-B)	60	119.66 to 132.77	138.92 to 152.67
6.	Jahangirpuri	19	64.04 to 99.73	60.56 to 149.94
7.	Nand Nagri	02	64 to 69.12	60.52 to 65.36
8.	Pitampura	03	63.6 to 64.34	61.51 to 62.22
9.	Malviya Nagar Extn.	01	102.10	124.10
SFS Cat.II				
10.	Vasant Kunj	01	114.41	164.32
11.	Shalimar Bagh	01	81.34	90.28
12.	Rohini (Sector 18-D)	01	96.49	106.74
13.	Rohini (Sector 23)	16	80.11 to 89.17	88.73 to 98.94
14.	Alaknanda	02	111.64 to 113.28	163.99 to 166.66
LIG				
15.	Dwarka (Sectors 14 and 23-B)	92	33.29 to 100.02	29.36 to 90.25
16.	Rohini (Sectors 16, 20, 21 and 22)	12	42.83 to 48.36	39.35 to 54.09
17.	Ashok Nagar/ Ashoka Pahari	10	44.73	47.05
EHS				
18.	Nasirpur, Dwarka	66	26.57	35.14
Car Garages				
19.	Pitampura (Near TV Tower)	16	30.44 to 37.22	35.33 to 43.19
Scooter Garages				
20.	Mall Road	13	2.89	3.16
21.	Ashok Vihar	38	3.9 to 5.48	3.59 to 5.05

Note:

- * Plinth Area includes common area and **it may vary from flat to flat.**
- ** The demand letter for a flat/garage will be issued as per eligible H1 bid received against that flat/garage. Therefore, the demanded amount will vary amongst flats/garages depending on amounts of H1 bids. The tentative reserved price **does not include maintenance charges, conversion charges** and water connection charge. These charges will be included at the time of issuance of demand letter. The details of maintenance charges are given in **Clause 16.**

ANNEXURE 'B'**AFFIDAVIT**

(NOTE: This affidavit should be on a non-judicial stamp paper/e-stamp paper of Rs. 10/- and shall be attested by Magistrate/Sub-Judge/Notary Public and an extra stamp worth Rs. 5/- should be affixed thereon.)

Affidavit of Sh./Smt S/o/D/o/w/o Shri
R/o solemnly affirm and state as under:

1. I am a citizen of India.
2. I have attained the age of majority at the time of applying under DDA Premium Housing Scheme 2025 (e-Auction). My Date of Birth is
3. That the joint applicant under the Scheme is my (relationship), as per provision of Clause 5.8 of the Scheme Brochure.
4. I have not sold, transferred, assigned or parted with the possession of the whole or any part of the residence at No. allotted to me against my Application No. in the e-Auction held on by the DDA. That I have not executed any Sale Agreement, Power of Attorney or Agreement to Sale in favour of anybody.
5. That, I, S/o D/o W/o Shri
R/o
applied for allotment of MIG/HIG/Super HIG/Penthouse flats under DDA Premium Housing Scheme 2025 (e-Auction) – vide Application No. and that I have been allotted a flat No., Pkt. Sec., Locality vide allotment letter No. dated That I am entitled for possession of the flat.
6. That Sh./Smt. S/o D/o Shri is my legally wedded wife/husband.
7. I have read, understood and before filling the Application Form I have accepted all the terms and conditions of the DDA Premium Housing Scheme 2025 (e-Auction) and I have inspected the flat allotted to me and satisfied with the general condition of the flat/area.

DEPONENT**VERIFICATION:**

I,, do hereby verify that the facts mentioned in Paras 1 to 7 above are correct to the best of my knowledge and belief and nothing is false therein and nothing material has been concealed.

DEPONENT

Place:

Date:

**ANNEXURE 'C'****UNDERTAKING**

(NOTE: This undertaking should be on a non-judicial stamp paper/e-stamp paper of Rs. 10/- shall be attested by Magistrate/Sub-Judge/Notary Public and an extra stamp worth Rs. 5/- should be affixed thereon.)

WHEREAS, I, S/o/D/o/W/o Shri
R/o.....

on an application made to the Delhi Development Authority under the Delhi Development Authority (Management and Disposal of Housing Estates) Regulations, 1968 (hereinafter called the said Regulation) have been allotted a (hereinafter called the flat.

AND WHEREAS under the said Regulation, it is obligatory on my part to form a registered agency with the Vice-Chairman, DDA for the management and administration of the common portions and common services attached to the flats, execute the conveyance deed for the flat and joint lease deed for the land, under the appurtenant to the flats before the possession of the flat is handed over to me.

AND WHEREAS I in my own interest have applied to Delhi Development Authority for the possession of the flat allotted for immediate occupation, before the completion of the various formalities required to be performed by me under the said regulations and execution and Application of the documents provided in the Regulations.

I, S/o/D/o/W/o Shri
R/o.....

hereby undertake in the event of possession of the flat allotted being given to me that I shall abide by all the terms and conditions that are set forth in the DDA (Management and Disposal of Housing Estates) Regulations, 1968, including the documents containing therein, or may be set forth in the Conveyance Deed for the flat and the joint lease deed for the land under the appurtenant to the flats by the Delhi Development Authority and shall sign and execute the same with the Delhi Development Authority and get the same registered at my own cost and expenses in the manner prescribed under the said Regulations within 90 days from the date of handing over the possession of the flat or such extended period as may be permitted by the Vice Chairman of Delhi Development Authority from time to time and that during the said period of 90 days of such extended period as may be permitted, I shall be responsible for looking after the maintenance of the common service attached to the flat allotted.

I, further undertake that we shall constitute and become, a member of the Registered Agency prescribed under the said Regulation and abide by the constitution, a model form of which I have read and understood.

I, also undertake not to make any addition and alteration in the dwelling unit allotted to me without obtaining prior and written permission from the DDA. It will be open to DDA to cancel the allotment and resume the possession of the dwelling unit, if I fail to fulfill the undertaking given herein.

Signed by me on day of

In the presence of witnesses: -

1

2

ALLOTTEE





DELHI DEVELOPMENT AUTHORITY

Vikas Sadan, INA, New Delhi-110023
www.dda.gov.in