

दिल्ली विकास प्राधिकरण
प्रशिक्षण विभाग
सी-1/316, तृतीय तल, विकास सदन,
आई.एन.ए., नई दिल्ली-110023
दूरभाष न. 011-2466-1545/1505



DELHI DEVELOPMENT AUTHORITY
TRAINING DEPARTMENT
C-1/316, 3RD FLOOR, VIKAS SADAN
INA, NEW DELHI-110023
Ph. No. 011-2466-1545/1505

No. PERS/TRG/0003/2022/F9/-AD(TRAINING DEPTT.)/ 356

Date: 27/02/2026

OFFICE MEMORANDUM

Subject: Mandatory consumption of APAR-linked courses on the iGOT Karmayogi Platform and completion of Comprehensive Assessment – reg.

Reference is invited to Office Memorandum No. K-14012/101(1)2023-CBUD/Mission Karmayogi dated 06.02.2026 issued by Ministry of Housing and Urban Affairs (CBUD/Mission Karmayogi) regarding mandatory consumption of **APAR-linked courses on the iGOT Karmayogi Platform and completion of the Comprehensive Assessment up to 31.03.2026.**

2. As conveyed by MoHUA, all concerned officers/officials are required to complete the prescribed **mandatory courses (Annexure A of enclosure)** and the **Comprehensive Assessment** within the stipulated timeline, i.e., **on or before 31.03.2026.**

3. The updating of profile is **crucial for correct course reflection and system integration.** Therefore all Officers/ officials are advised to carefully update their profile by navigating to: **Profile Section → Basic Details → Primary & Other Details.**

4. If the courses are not reflecting, concerned officers/officials are advised to immediately update their profiles. Details of the assessment and steps for updating the profile are provided at **Annexure B.** Officers/officials must log in to the iGOT Platform to verify course visibility and ensure their profile is duly updated for proper system integration.

4. In case of any clarification or technical issue, officers/officials may contact the O/o US (CBUD), MoHUA at: **Sh.Dhananjay Kumar(Technical Expert), Email: dhananjay.kr90@nic.in, Mobile:+91-8010381045, Telephone: 011-23783428 and Ms Charu Upadhyay: Consultant (88299298561)**

5. All Heads of Departments/Branches are requested to circulate these instructions among all officers/officials under their control and ensure strict compliance within the prescribed timeline.

Encl.: (i) Annexure A: list of courses and (ii) Annexure B: Steps for updating the profile (iii) MoHUA letter.

27/2/26
Commissioner (Pers. & Training)

Copy for kind information to:

1. All Heads of Department of DDA
2. OSD to VC office
3. PS to F.M/E.M, DDA
4. PS to CVO

(2)

5. PS to Pr. Commissioner (Housing, PMAY, Sports, CWG, Personnel and Coordination)/
(LD, LM, PM-UDAY & Land Pooling)/(Horticulture, Landscape and Systems)
6. PA to Commr. (Pers, & Trg.)/(LM)/(Housing)/Commissioner (Plg.)/(Land Pooling)
7. PS to Commr.-cum-Secretary office
8. PS to Chief Architect
9. PS to CLA
10. PS to CAO
11. PS to CE (HQ)/CE(Projects)/CE(Sports)/CE (Narela)/CE(SZ)/CE(SEZ)/CE(NZ)/CE(RZ)
/CE (Dwk)/CE (Hort.)
12. DD(P) – I/II/III/IV/V
13. DD (PMIS) for uploading on DDA's Website under the APAR tab
14. DD (Systems): with the request to upload this on DDA's website in the Training Section.

BM
27/2/26

Director (Training)

APAR Course Recommendations

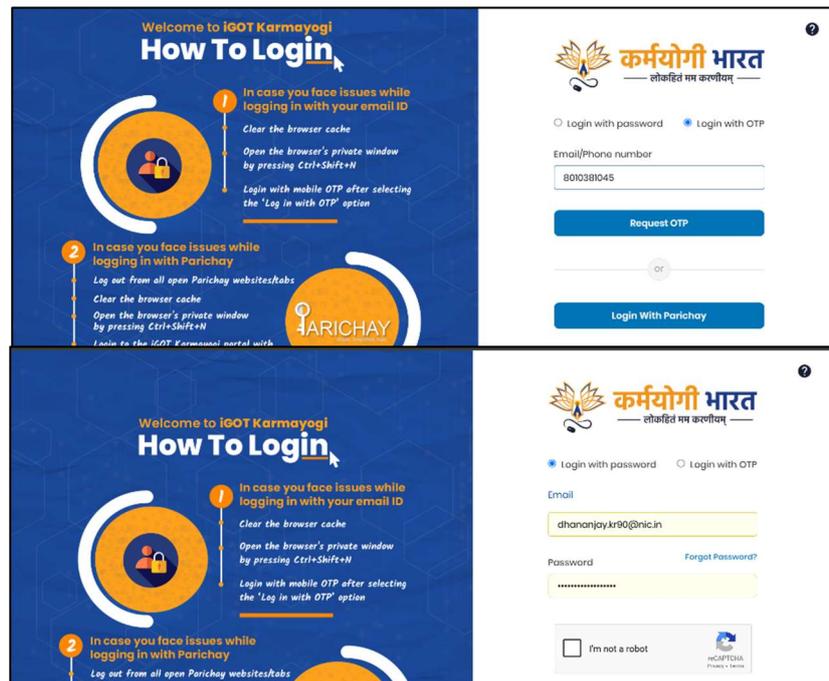
Sl. No.	Designation	Sl. No.	Courses	Type of competency	Length	Provider	Source of the Course	Mandatory Course	Assessments prepared/ to be prepared
A	Group A (level 10 and Above)	1	Purpose-Driven Leadership	Behavioral	1h 55m	ISB Hyderabad	CBC List	Mandatory Course for Assessment	Already prepared by Karmayogi Bharat (KB)
		2	Right to Information (RTI)	Functional	2h 15m	DoPT	iGOT	Mandatory Course for Assessment	To be prepared
		3	Understanding & Managing Stress	Behavioral	50m 32s	XLRI	CBC List	Mandatory Course for Assessment	Already prepared by KB
		4	Effective management of urban services in cities through ICCC	Domain	1h 8m	ISTM	iGOT		
		5	Used Water Management	Domain	2h 30m	ISTM	iGOT		
		6	Behaviour Architecture – Understanding Human Behaviour	Behavioral	2h 00m	Fractal	CBC List		
B	Group B (level 6 to 9)	1	New initiatives on public procurement Landscape of India	Functional	50m	National E-Governance Division (NEGD) MeitY Govt of India	iGOT	Mandatory Course for Assessment	To be prepared
		2	Conduct Rules	Behavioral	1h 22m	ISTM	iGOT	Mandatory Course for Assessment	Already prepared by KB

		3	Understanding and Managing Stress	Behavioral	50m 32s	XLRI- Xavier School of Management	CBC List	Mandatory Course for Assessment	Already prepared by KB
		4	Structuring Problems	Functional	2h 37m	Harappa Education	CBC List		
		5	Responsible Data Management	Functional	1h 58m	DataDotOrg	CBC List		
		6	Solid Waste Management under Swachh Bharat Mission Urban 2.0	Domain	57m 36s	RCUES Mumbai	iGOT		
C	Group C (level 5 and Below)	1	Basics of Communication	Behavioral	1h 10m	Indian Institute of Mass Communication (IIMC)	CBC List	Mandatory Course for Assessment	Already prepared by KB
		2	Training Programme on e-office	Functional	52m 39s	Haryana Institute of Public Administration	CBC List	Mandatory Course for Assessment	To be prepared
		3	काय 'थल पर मिहलाओं के यौन उीड़न की रोकथाम	Behavioral	43m	Delhi Police	iGOT	Mandatory Course for Assessment	To be prepared
		4	Responsible Data Management	Functional	1 h 58 m	DataDotOrg	CBC List		
		5	Microsoft Word Beginners	Functional	2h 56m	Microsoft	CBC List		
		6	Basic Computer Course for New Entrants	Functional	36m 41s	Sashastra Seema Bal (SSB)	CBC List		

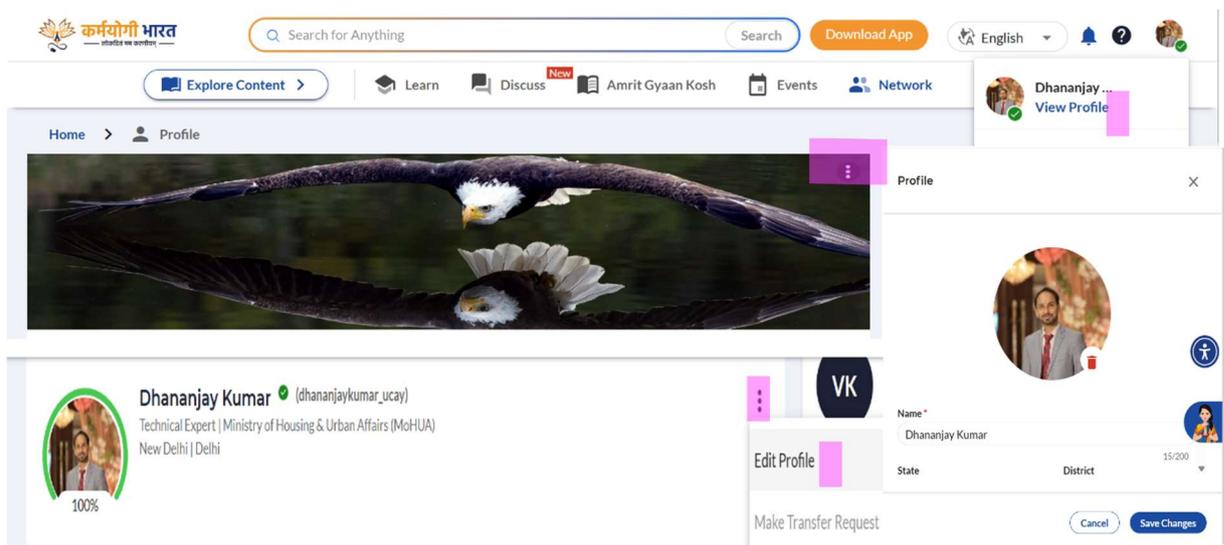
Steps to follow to update their profile on iGOT Platform.

1. Login in iGOT with OTP/Combination of NIC Email ID and Password

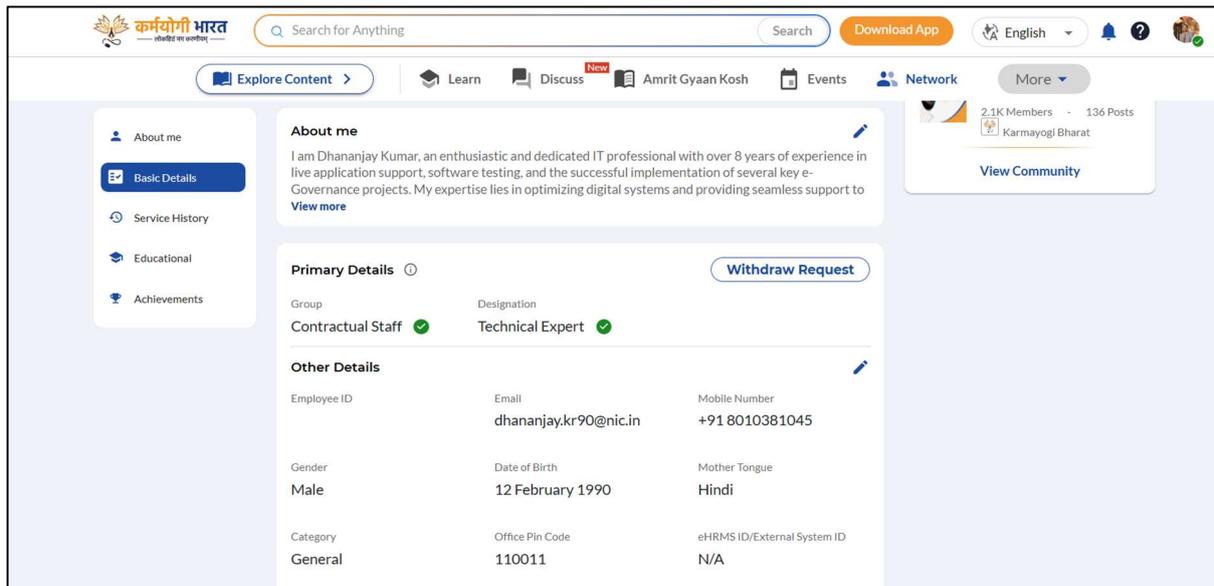
<https://portal.igotkarmayogi.gov.in/>



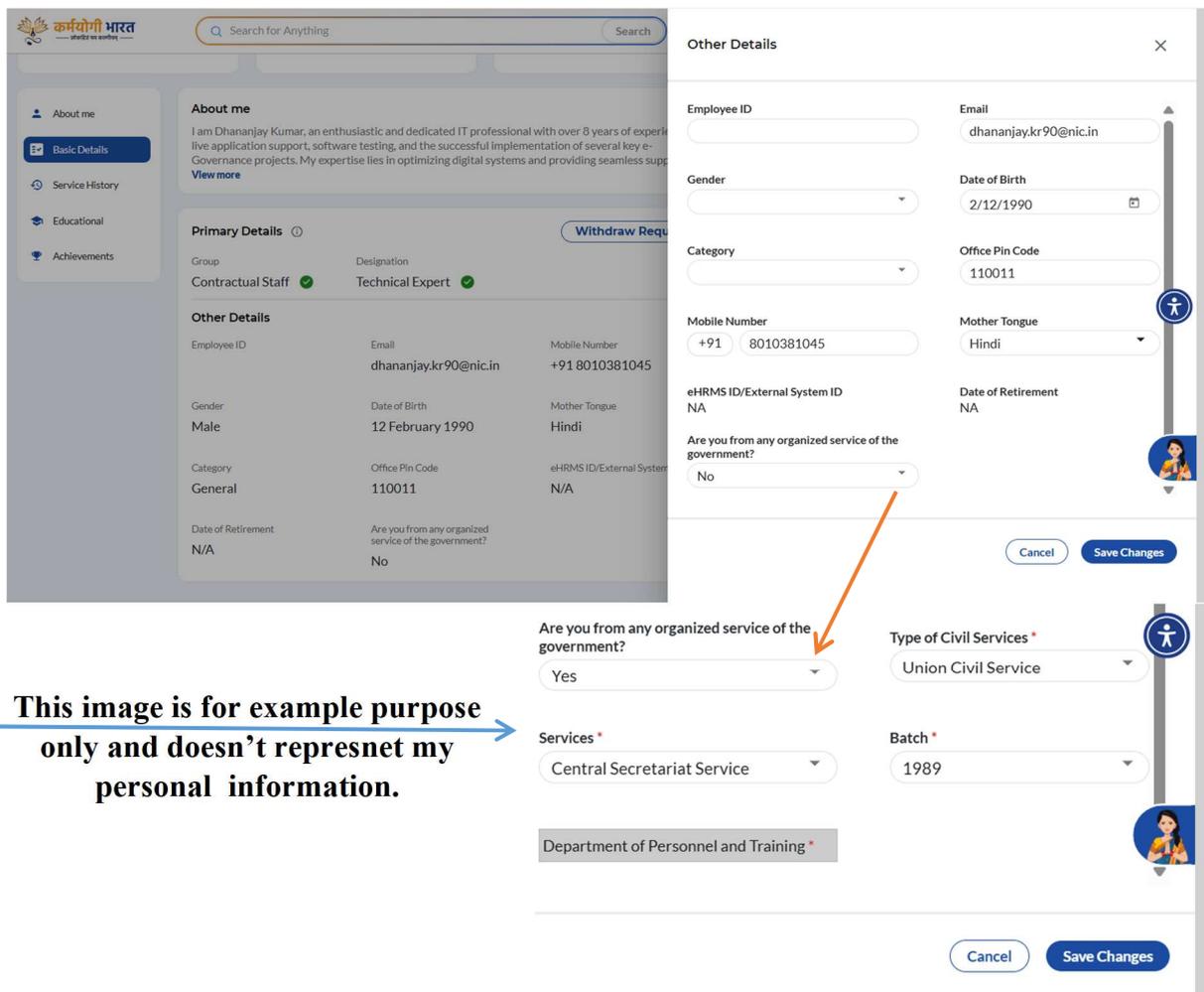
2. After successfully logging in, click on your profile picture in the top right corner. Select **"View Profile"** from the dropdown menu. Then, navigate to the sections highlighted in pink (such as **Update Cover Photo, Name, and Location**) to make your updates.



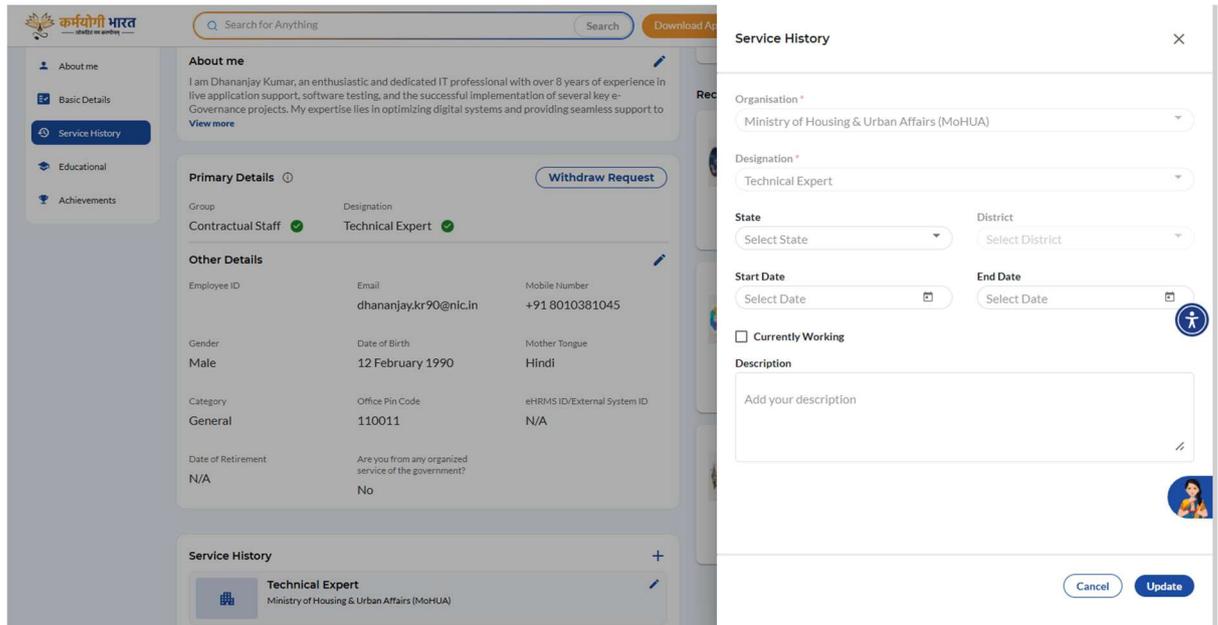
3. Now, scroll down and update the information under sections such as **About Me**, **Basic Details**, **Service History**, **Educational**, and **Achievements**.



4. Click on the **pencil icon** under **Basic Details** → **Other Details** to update your information. Then, click on "Are you from any organised service of the government?" and select **Yes**. Provide the required information such as **Type of Civil Services/Service/Batch**, and then click on **Save Changes**.



5. Now Update the service History Page



6. Now Update the Educational Information:

For any assistance or queries, please contact the individuals below or write to the email addresses provided:

Name: Shri Ram Rakha
Designation : Under Secretary
Email: ram.rakha@nic.in
Mobile: +91 11-23063630

Name: Shri Dhananjay Kumar
Designation : Technical Expert
Email: ghananjay.kr90@nic.in
Mobile: +91 80103 81045

No-K-14012/101(1)2023-CBUD/MissionKarmayogi
Government of India
Ministry of Housing and Urban Affairs
(CBUD/ Mission Karmayogi)

Sankalp Bhawan, New Delhi
Dated the February 06, 2026

OFFICE MEMORANDUM

Subject: Mandatory consumption of APAR linked Courses on iGOT Karmayogi Platform and completion of Comprehensive Assessment – Live until 31/03/2026 -reg.

The undersigned is directed to refer to this Division's OM of even no. dated 08.12.2026, 26.12.2025, and 02.02.2026 regarding the above noted-subject.

2. It is informed that all **mandatory courses (list attached) and comprehensive assessment modules** framed from **mandatory courses** are **live on iGOT Karmayogi Platform until 31.03.2026**. The assessment would be accessible only upon completion of the mandatory courses. The assessment details are as under:

- | | |
|-------------------------|------------------------------------|
| ➤ Total Marks: 100 | ➤ Total Number of Questions: 50 |
| ➤ Time: 60 Minutes | ➤ Maximum Number of Attempts: 9 |
| ➤ Qualifying Marks: 50% | ➤ Negative Marking: Not applicable |

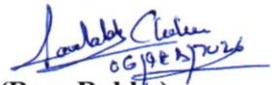
3. All officers/ officials of **MoHUA** are requested to log in to the iGOT Karmayogi Platform and verify whether the mandatory courses and comprehensive assessment are visible in their profile. A **reference image** has been attached for convenience.

4. Further, Officers/ officials are advised to carefully update their profile by navigating to: **Profile Section → Basic Details → Primary & Other Details**. The updating of profile is **crucial** for correct course reflection and system integration.

5. In case of any clarification/ issue, officers/ officials may contact **O/o US (CBUD)** or reach out through "**Email: dhananjay.kr90@nic.in; Mobile: +91 8010381045; Telephone: 011-23783428**."

6. All the concerned are requested to comply with the above instructions within the stipulated timeline.

Encl.: As above:


(Ram Rakha)

Under Secretary to the Government of India

Tel: 011-23783428
Under Secretary
आवासन एवं शहरी कार्य मंत्रालय
Ministry of Housing & Urban Affairs
भारत सरकार / Govt. of India
New Delhi

To,

1. All officers/ Officials of MoHUA
2. Admin division for dissemination of the information to all the offices/ organization MoHUA.

Copy to:

1. PSO to Secretary, HUA
2. PPS to EA(GP)
3. SO, IT Cell for uploading on e-Office.



Ram Rakha



In Progress
48



Certificate
26



Learning hours
48h 45m

Karma Points
217

Leaderboard
43rd rank

Weekly Claps
0 weeks

Show my activities

Scheduled Assessments



Comprehensi...

Beginner

Comprehensive Assessment 2025-26

By Ministry of Housing and Urban Affairs (MoHUA)

Program ends on

APAR

Upcoming

Overdue

Completed

All

Show all

31 Mar, 2026 APAR
Urban Development in India: Basic Version
2h 21m



Course Beginner

Urban Development in India: Basic Version

By Karmayogi Bharat
4.5

31 Mar, 2026 APAR
DIGITAL PERSONAL DATA PROTECTION ACT, 2023: AN OVERVIEW
1h 12m



Course Beginner

Digital Personal Data Protection Act, 2023: An...

By Karmayogi Bharat
4.4

31 Mar, 2026 APAR
EFFECTIVE MANAGEMENT OF URBAN SERVICES IN CITIES THROUGH IODC
1h 8m



Course Beginner

Effective management of urban services in cities...

By Karmayogi Bharat
4.5

The IGOT Marketplace

Providers

iGOT Classroom

Show all

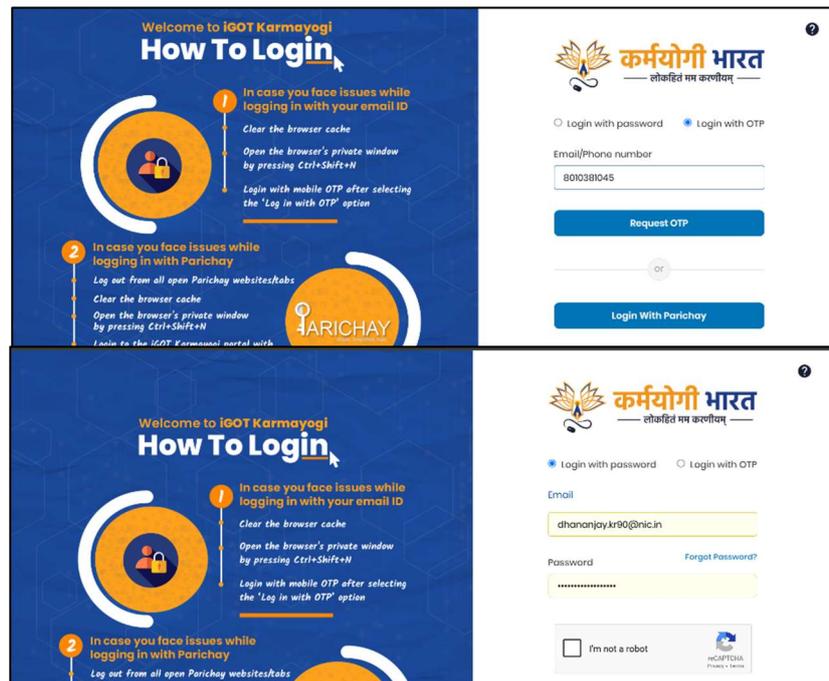
APAR Course Recommendations

Sl. No.	Designation	Sl. No.	Courses	Type of competency	Length	Provider	Source of the Course	Mandatory Course	Assessments prepared/ to be prepared
A	JS and above	1	Purpose-Driven Leadership	Behavioral	1h 55m	ISB Hyderabad	CBC List	Mandatory Course for Assessment	Already prepared by Karmayogi Bharat (KB)
		2	Behaviour Architecture – Understanding Human Behaviour	Behavioral	2h 00m	Fractal	CBC List		
		3	Nation Branding	Behavioral	3h 16m	ISB Hyderabad	CBC List		
		4	Design Thinking for Excellence in Public Services	Fuctional	2h 40m	Brhat	CBC List	Mandatory Course for Assessment	Already prepared by KB
		5	Evidence Based Policy Making	Fuctional	1h 38m	ISB Hyderabad	CBC List	Mandatory Course for Assessment	Already prepared by KB
		6	Understand How AI imapcts you and your government	Domain	1h 45m	Apolitical	iGOT		
B	Director/ DS / /PSO /Sr. PPS and Equivalent	1	Managing & Leading Team	Behavioral	1h 40m	ISB Hyderabad	CBC List	Mandatory Course for Assessment	Already prepared by KB
		2	Understanding & Managing Stress	Behavioral	50m 32s	XLRI	CBC List	Mandatory Course for Assessment	Already prepared by KB
		3	Introduction to Public Policy	Functional	1h 29m	KB	CBC List	Mandatory Course for Assessment	Already prepared by KB
		4	Used Water Management	Domain	2h 30m	ISTM	iGOT		
		5	Understand How AI imapcts you and your government	Domain	1h 45m	Apolitical	iGOT		
		6	Effective management of urban services in cities through ICCC	Domain	1h 8m	ISTM	iGOT		
C	US/ PPS and Equivalent	1	Right to Information (RTI)	Functional	2h 15m	DoPT	iGOT	Mandatory Course for Assessment	To be prepared
		2	Leading with Clarity: Svadharma in Public Service	Behavioral	59m 48s	CBC	CBC List	Mandatory Course for Assessment	Already prepared by KB
		3	Effective management of urban services in cities through ICCC	Domain	1h 8m	ISTM	iGOT		
		4	Digital Personal Data Protection Act, 2023: An Overview	Functional	1h 02m	KB	CBC List		
		5	AI led Digital Transformation in Urban Governance	Domain	1h 15m	Wadhvani Foundation	iGOT	Mandatory Course for Assessment	To be prepared
		6	Urban Development in India: Basic Version	Domain	2h 21m	IIPA	iGOT		
D	SO/ASO/ PS/ PA & Equivalent	1	New initiatives on public procurement Landscape of India	Functional	50m	National E-Governance Division (NEGD) MeitY Govt of India	iGOT	Mandatory Course for Assessment	To be prepared
		2	Conduct Rules	Behavioral	1h 22m	ISTM	iGOT	Mandatory Course for Assessment	Already prepared by KB
		3	Understanding and Managing Stress	Behavioral	50m 32s	XLRI- Xavier School of Management	CBC List	Mandatory Course for Assessment	Already prepared by KB
		4	Structuring Problems	Fuctional	2h 37m	Harappa Education	CBC List		
		5	Responsible Data Management	Fuctional	1h 58m	DataDotOrg	CBC List		
		6	Solid Waste Management under Swachh Bharat Mission Urban 2.0	Domain	57m 36s	RCUES Mumbai	iGOT		
E	SSA/ JSA/ Steno & Equivalent	1	Basics of Communication	Behavioral	1h 10m	Indian Institute of Mass Communication (IIMC)	CBC List	Mandatory Course for Assessment	Already prepared by KB
		2	Basic Computer Course for New Entrants	Fuctional	36m 41s	Sashastra Seema Bal (SSB)	CBC List		
		3	Microsoft Word Beginners	Fuctional	2h 56m	Microsoft	CBC List		
		4	Training Programme on e-office	Fuctional	52m 39s	Haryana Institute of Public Administration	CBC List	Mandatory Course for Assessment	To be prepared
		5	Responsible Data Management	Fuctional	1h 58m	DataDotOrg	CBC List		
		6	कार्यस्थल पर महिलाओं के यौन उत्पीड़न की रोकथाम	Behavioral	43m	Delhi Police	iGOT	Mandatory Course for Assessment	To be prepared
F	MTS	1	Basics of Communication	Behavioral	1h 10m	Indian Institute of Mass Communication (IIMC)	CBC List	Mandatory Course for Assessment	Already prepared by KB
		2	Developing Effective Soft Skills	Behavioral	39m 59s	Central Reserve Police Force (CRPF)	CBC List	Mandatory Course for Assessment	Already prepared by KB
		3	Microsoft Word Beginners	Fuctional	2h 56m	Microsoft	CBC List		
		4	Training Programme on e-office	Fuctional	52m 39s	Haryana Institute of Public Administration	CBC List		
		5	Basic Computer Course for New Entrants	Fuctional	36m 41s	Sashastra Seema Bal (SSB)	CBC List		
		6	कार्यस्थल पर महिलाओं के यौन उत्पीड़न की रोकथाम	Behavioral	43m	Delhi Police	iGOT	Mandatory Course for Assessment	To be prepared

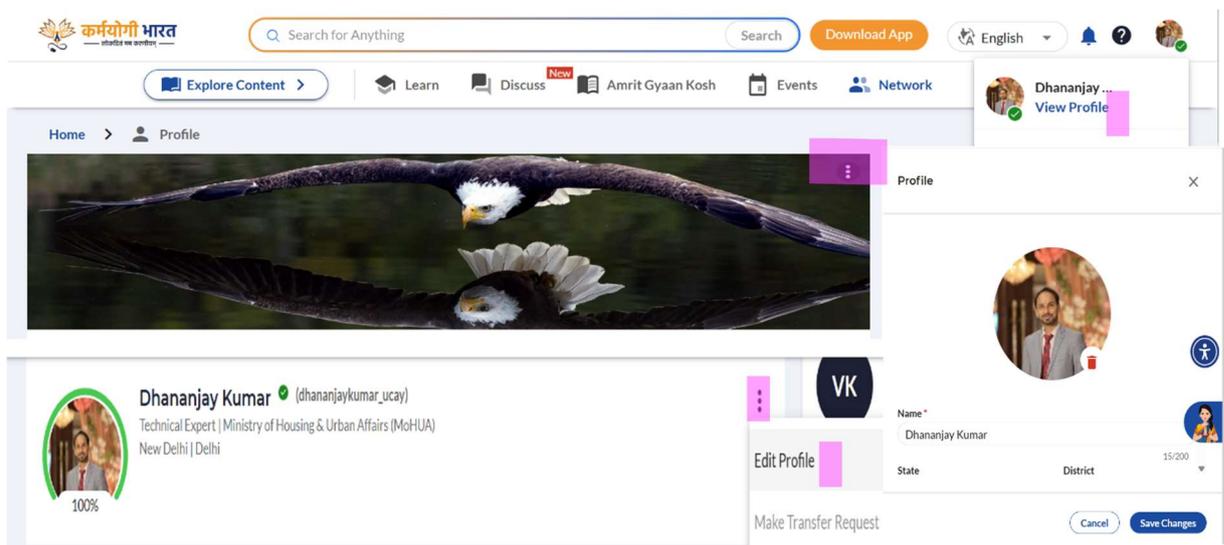
Steps to follow to update their profile on iGOT Platform.

1. Login in iGOT with OTP/Combination of NIC Email ID and Password

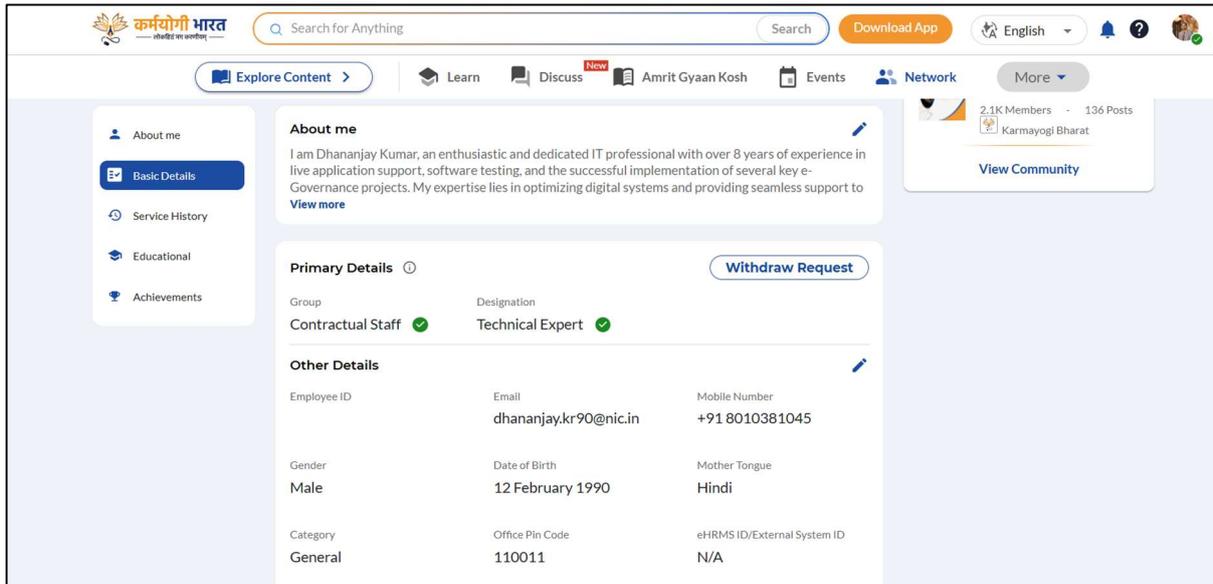
<https://portal.igotkarmayogi.gov.in/>



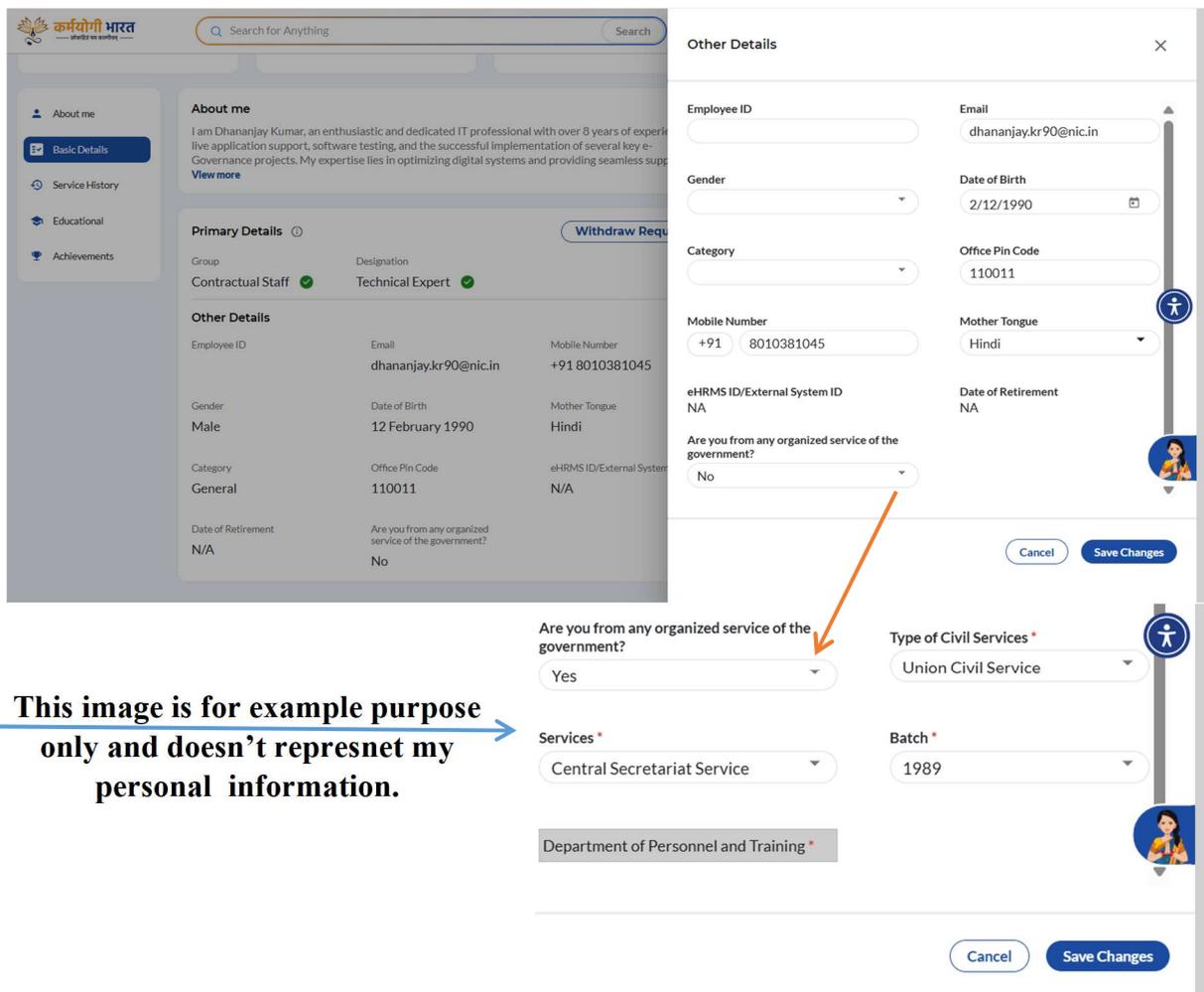
2. After successfully logging in, click on your profile picture in the top right corner. Select **"View Profile"** from the dropdown menu. Then, navigate to the sections highlighted in pink (such as **Update Cover Photo, Name, and Location**) to make your updates.



3. Now, scroll down and update the information under sections such as **About Me**, **Basic Details**, **Service History**, **Educational**, and **Achievements**.

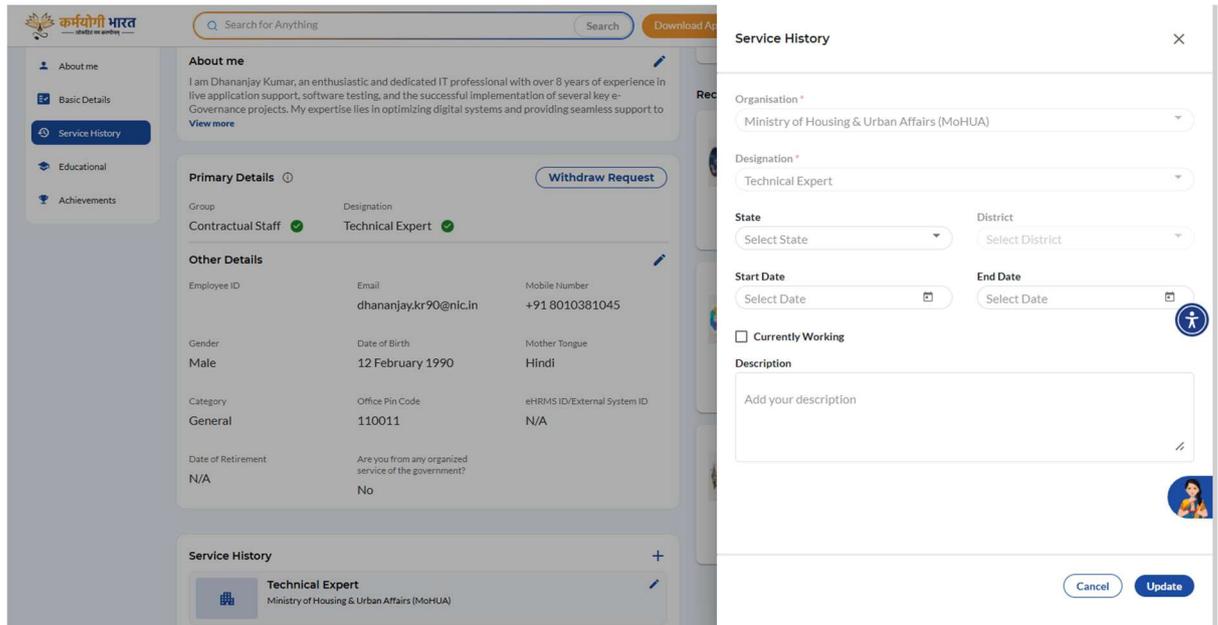


4. Click on the **pencil icon** under **Basic Details** → **Other Details** to update your information. Then, click on "Are you from any organised service of the government?" and select **Yes**. Provide the required information such as **Type of Civil Services/Service/Batch**, and then click on **Save Changes**.



This image is for example purpose only and doesn't represent my personal information.

5. Now Update the service History Page



6. Now Update the Educational Information:

For any assistance or queries, please contact the individuals below or write to the email addresses provided:

Name: Shri Ram Rakha
Designation : Under Secretary
Email: ram.rakha@nic.in
Mobile: +91 11-23063630

Name: Shri Dhananjay Kumar
Designation : Technical Expert
Email: ghananjay.kr90@nic.in
Mobile: +91 80103 81045
