



DELHI DEVELOPMENT AUTHORITY

(An Autonomous Body under Ministry of Housing and Urban Affairs)
Head Office : Vikas Sadan, INA, New Delhi-110023



SUB: DIRECT RECRUITMENT 2020- SCHEDULE OF DOCUMENTS VERIFICATION FOR THE POST OF JR. SECRETARIAT ASSISTANT

IMPORTANT NOTICE

DDA had conducted Computer Based Examination for the post of Jr. Secretariat Assistant *w.e.f.* 08.11.2020 to 10.11.2020 and Computer Proficiency Test and Typing Test on 21.12.2020. The list of provisionally shortlisted candidates have already been uploaded on the DDA's website www.dda.org.in .

The documents verification of the provisionally shortlisted candidates will be held on 15.01.2021 at Tennis Arena building, Sirifort Sports Complex, New Delhi-110049 from 10:00 AM to 05:00 PM.

Further, owing to exigencies of the work, it has been decided to offer appointment to the candidates whose names will appear in the final select list in anticipation of the medical certificate of health from competent medical authority. However, their appointment to the post will be provisional. If at a later date, the candidate is declared unfit on medical examination to join duty by the competent medical authority, his/her services will be terminated forthwith.

All candidates are requested to bring with them the documents as per specimen uploaded on the DDA's website on the date of documents verification. They should be in readiness to report for duty *w.e.f.* 18.01.2021.

Please stay in touch with DDA's Official website i.e. www.dda.org.in for latest update.

Sd/-
Commissioner(Pers.)

Date: 08.01.2021