



**DELHI DEVELOPMENT AUTHORITY
(NAZARAT BRANCH)**

4th floor, B-Block, INA , Vikas Sadan

F.No. NAZ./F5/0012/2021/PROC/-NAZ | 05

Dated:- 06/01/2022

Subject : Oxygen concentrators (OC) for DDA staff.

DDA has procured 15 Oxygen Concentrators (OCs) for the use of DDA staff for COVID-19. Three each of these OCs are placed in the custody of following officers of Engineering Wing.

S. No.	Zone	Designation	Mobile No.
1.	SOUTH ZONE	Sh. Manoj Kumar, EE /SMD-2	9811640041
		Sh. Mahender Singh, AE/SMD-2	8419042895
		Sh. Dilip Kumar, JE/SMD-2	9873379012
2.	NORTH ZONE	Sh. Rajnish Tyagi, EE/NMD-4	9811921863
		Sh. Budhi Prakash, AE/NMD-4	8953604815
		Sh. Rajesh Gangwar, AE/NMD-4	8218525098
3.	EAST ZONE	Sh. Rajeev Kumar Sharma, EE/CGD-1	9891151617
		Sh. Vinayak Narajan, AE/ CGD-1	8851146705
		Sh. Tarun Dhaka, JE/ CGD-1	9981095659
4.	DWARKA ZONE	Sh. Mahesh Chand, EE/DPD-2	9868211866
		Sh. Vijay Kumar Sukheriya, AE/DPD-2	9213200667
5.	VIKAS SADAN	Sh. B.K. Gupta, EE/SMD-4	9540066429
		Sh. Pavitra Rai, AE/SMD-4	7042344459

In case of requirement, the DDA staff may get the OCs issues for themselves or their family members on the following terms & conditions.

1. The OCs shall be issued only on doctor's prescription for the usage of employee/dependents of employee.
2. Employee will have to give declaration that DDA will not be held responsible due to any adverse effect caused by the OC.
3. OC can be given for a maximum of 10 days. If not returned, penalty of Rs. 500/- per day will have to be paid.
4. DDA employees will be liable to pay damage for misuse of OC and causing damage to OC. 25% of the cost of OC will have to be paid as damage charges by employee.


The DDA employee requiring the OCs may contact the custodians of the OCs as mentioned above.

(Anil Sharma)
Director(Nazarat)

Copy to for kind information:

1. PS to VC, DDA for kind information of the latter.
2. Member (Admin and LM)
3. Engineer Member
4. Finance Member
5. PC (Hort., LS, Personnel & Housing)

6. CVO/CLA/Chief Architect
7. Commr-Cum-Secretary, DDA
8. Commissioners (Planning, LD, LM, Land Pooling, Housing, Personnel, Sports, Systems)
9. Addl. Commissioner (LS)/Addl. Commissioners (Planning)
10. All Directors.
11. Notice board at Vikas Sadan and Vikas Minar
12. Director (System) with the request to upload on DDA website.



(Anil Sharma)
Director(Nazarat)