# दिल्ली विकास प्राधिकरण/ DELHI DEVELOPMENT AUTHORITY कार्मिक शाखा -1/PERSONNEL BRANCH-I कमरा नं. 311, बी ब्लॉक ,विकास सदन, आई.एन.ए,.नई दिल्ली-110023 ROOM NO.311, B-BLOCK, VIKAS SADAN, INA, NEW DELHI-110023.

No. F.7(8)2004/PB-I/ 3265

Dated: 23/11/23

## NOTICE

The 'RRs Review Committee', constituted by the orders of the competent authority, has reviewed the RRs of Revenue Cadre of DDA. A copy of RRs with modifications proposed by the said Committee is placed on the website for 30 days for inviting comments from the stakeholders which may be submitted to this office. The proposal for modification of RRs will be finalized after taking into consideration the comments received from the stakeholders.

The comments received after 30 days of publication will not be entertained.

Encls: As above.

(Amit Kumar)

Dy. Director (P)-I

## Copy to:

Notice Board, Vikas Sadan and Vikas Minar

2. Dy. Director (Systems), with request to upload the same on DDA's website.

sst. Director (P)-I

# PROPOSED MODIFIED DRAFT RECRUITMENT REGULATIONS FOR THE POST OF PATWARI IN DDA

<u>Status of Current RRs:</u> Recruitment Regulations Notified vide GSR 389(E) dated 15.05.2015 which has been expost facto approved by MoHUA vide letter dated 13.01.2017

SI. No.	Standard format /Col. of RRS.	Provisions in the existing RRS of DDA	Proposed Modifications in the RRs of DDA	Remarks / Reasons for such modifications
1.	Name of Post	Patwari	No change	
2.	No. of Post	135 (Subject to variation depending on work load)	135*(existing strength) 60* (on abolition of 75 posts proposed in restructuring proposal) *Subject to variation dependent on work load	DDA has proposed 60 posts in restructuring proposal. Hence, proposed strength has also been mentioned subject to approval of abolition of 75 posts by Ministry.
3.	Classification	Group-'C'	No change	
4.	Pay Band & Grade Pay / Pay Scale	Pay Band-1 i.e. Rs. 5200- 20200/- With Grade Pay of Rs. 2000/-	Pay level 3 (Rs. 5200-20200/- with Grade Pay of Rs. 2000/- in Pay Band-1)	
5.	Whether Selection Post or Non- Selection Post	Not applicable	No change	eduningere V N e den eiler
6.	Age limit for direct recruits	Between 21 and 27 years (Relaxable for Govt. employees and employees of DDA in accordance with the orders or instructions issued by Central Govt.)	Between 18 and 25 years (Relaxable for Government servants and employees of DDA upto 5 years in accordance with the instructions or orders issued by the Central Government)	Age limit revised as per para 3.7.4.1 and 3.7.2 of DoPT OM dated 31.12.2010
7.	Education and other qualifications required for direct recruits.	Essential:-  1. Graduate from any recognized University or equivalent thereof  Desirable:-  1. Proficiency in computer.  2. Working knowledge of Urdu/Hindi.  Note:- Training shall be imparted to the new incumbents by the department and probation shall be lifted only on successful completion of the training.	Essential:-  1. Graduate from any recognized University or equivalent thereof 2. Proficiency in computer.  Note:- Training shall be imparted to the new incumbents by the department and probation shall be lifted only on successful completion of the training.	Proficiency in computer has been made mandatory and other desirable qualification has been deleted
3.	Whether age and	Age- Not applicable Educational Qualification	No change	

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	educational qualifications prescribed for	may be relaxed by deputationist.		
	the direct recruits will apply in the	rays at the east thing and	FLAMESTA THE ACTUAL STREET, SALES	March Care Control
	case of promotees and deputationists.			
9.	Period of probation, if any.	2 years or till successful completion of training whichever is later.	No change	
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods.	failing which by	No change	
11.	In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made.	By Deputation from official holding analogous posts on a regular basis in Central Govt./State Govt./PSUs.	No change	
12.	If a DPC exists, what is its composition?	Not applicable.	Group 'B' Departmental Confirmation Committee (for considering confirmation):  1. Director(P) – Chairman 2. Dy. Director(LM) to be nominated by Pr. Commr(LM)- Member 3. Dy CAO to be nominated by CAO- Member 4. Representative of SC/ST - Member 5. Dy. Director (Personnel)Member Secretary	Since promotion is not a prescribed method of recruitment, DPC is not required. However, DCC is required for confirmation of directly recruited patwari as per para 3.13.6 of OM dated 31.12.2010 read with OM no AB.14017/21/2011-Estt.(RR) dated 10.05.2013.

13.	Circumstances in which	Not applicable	No change	
	Union Public			
	Service			
	Commission to be consulted			
	in making recruitment			

# PROPOSED MODIFIED DRAFT RECRUITMENT REGULATIONS FOR THE POST OF KANOONGO IN DDA

Status of Current RRs: Recruitment Regulations Notified vide GSR 389(E) dated 15.05.2015 which has been expost facto approved by MoHUA vide letter dated 13.01.2017

SI. No.	Standard format /Col. of RRS.	Provisions in the existing RRS of DDA	Proposed Modifications in the RRs of DDA	Remarks / Reasons for such modifications
1.	Name of Post	Kanoongo	No change	
2.	No. of Post	80 (Subject to variation depending on work load)	80*(existing strength) 45* (on abolition of 35 posts proposed in restructuring proposal) *Subject to variation dependent on work load	DDA has proposed 45 posts in restructuring proposal. Hence, proposed strength has also been mentioned subject to approval of abolition of 35 posts by Ministry.
3.	Classification	Group-'C'	No change	
4.	Pay Band & Grade Pay / Pay Scale	Pay Band-1 i.e. Rs. 5200- 20200/- With Grade Pay of Rs. 2400/-	Pay level 4 (Rs. 5200-20200/- with Grade Pay of Rs. 2400/- in Pay Band -1)	
5.	Whether Selection Post or Non- Selection Post	Non-Selection	No change	
6.	Age limit for direct recruits	Not applicable	No change	
7.	Education and other qualifications required for direct recruits.	Not applicable	No change	
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees and deputationists.	Not applicable	No change	
9.	Period of probation, if any.	Not applicable	No change	
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled	100% by promotion failing which by deputation.	(a) 75% by promotion failing which by deputation. (b) 25% by Limited Departmental Competitive Examination(LDCE) failing which by deputation	The LM department has requested to introduce LDCE. The modified method i.e LDCE has been proposed to tap the competent officers from the feeder grade to hold this higher post.

	by various methods.			
11.	In case of recruitment by promotion / deputation absorption, grades from which promotion / deputation / absorption to be made.	For Promotion  By promotion from Patwari with 5 yrs. regular service in the grade.  Deputation  Holding analogous posts on a regular basis in Central Govt./State Govt./PSUs	By Promotion By promotion from Patwari with 5 Years of regular service in the grade.  By Limited Departmental Competitive Exam (LDCE) The Patwari of DDA with 03 years of regular service in the grade after appointment thereto. By Deputation Holding analogous posts on a regular basis in Central Govt./State Govt./PSUs	The LDCE is a fast-track promotion, therefore, more than half of the prescribed qualifying service for promotion is considered appropriate and has been proposed accordingly.
12.	If a DPC exists, what is its composition?	Junior Level DPC for Group-C officers as notified by DDA from time to time (for promotion only.)	Junior Level DPC for Group 'C' Officers (For promotion only):  1. Director(P) – Chairman  2. Dy. Director(LM) to be nominated by Pr. Commr(LM)- Member  3. Dy CAO to be nominated by CAO- Member  4. Representative of SC/ST - Member  5. Dy. Director (CR)Member Secretary	The constitution of DPC has been provided to avoid any confusion.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	No change	To how the miles of the control of t

# PROPOSED MODIFIED DRAFT RECRUITMENT REGULATIONS FOR THE POST OF NAIB- TEHSILDAR IN DDA

Status of Current RRs: Recruitment Rules Notified vide GSR 392(E) dated 28.05.2019 by MoHUA.

SI. No.	Standard format /Col. of RRS.	Provisions in the existing RRS of DDA	Proposed Modifications in the RRs of DDA	Remarks / Reasons for such modifications
1.	Name of Post	Naib Tehsildar	No about	
2.	No. of Post	50* (Subject to variation depending on work load)	No change  50*(existing strength) 30* (on abolition of seven post proposed in restructuring proposal) *Subject to variation dependent on work load	DDA has proposed 30 posts in restructuring proposal. Hence, proposed strength has also been mentioned subject to approval of abolition of twenty posts by Ministry.
3. 4.	Classification	Group-'B'	No change	
	Pay Band & Grade Pay / Pay Scale/Level In Pay Matrix		No change	
5.	Whether Selection Post or Non- Selection Post	Selection	No change	property (
6.	Age limit for direct recruits	Between 21 and 30 years (relaxable for Govt. servants and employees of DDA upto 05 years in accordance with the orders or instructions issued by central Govt.)	No change	
		Essential:- Degree from a recognized University or Equivalent with 50 % marks or above.  Desirable:-  1. Knowledge of application of various acts, regulation and procedures concerning Land and Estate matters; 2. Possession of Degree in Law would be an added advantage.  Note:- Training shall be imparted to the new incumbents by the department and probation shall be lifted only on successful completion of be	No change	

8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees and deputationists.	Not applicable	No change	
9.	Period of probation, if any.	02 years	No change	
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods.	(a) 75% by promotion failing which by deputation. (b) 25% by direct recruitment	(a) 50% by promotion failing which by deputation. (b) 25% by Limited Departmental Competitive Examination(LDCE) failing which by deputation (c) 25% by direct recruitment	The LM department has requested to introduce LDCE. The modified method i.e LDCE has been proposed to tap the competent officers from the feeder grade to hold this higher post.
11.	In case of recruitment by promotion / deputation absorption, grades from which promotion / deputation absorption to be made.	By Promotion From Kanoongo with ten years regular service in the grade.  Note 1 The eligibility service shall continue to be the same i.e. three years for the persons holding the feeder posts on regular basis on the date of publication of recruitment regulations published by Delhi Development Authority, in the official Gazette vide number G.S.R. 389(E), dated the 15 <sup>th</sup> May, 2015.  Note 2 - Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and	who have already completed such qualifying or eligibility service.  By Limited Departmental Competitive Exam The Kanoongo of DDA with Five years of regular service in the grade after appointment	

have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

## By Deputation:

Officers of the Central Government. State Government or Union Territories, -

- (I) holding the analogous post on regular basis in the parent cadre or department;
- (2) Kanoongo with ten years regular service.

Note 1.-The period of deputation including the of deputation in period another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceeding fifty-six years as on the closing date of the receipt of applications.

Note 2.-The official in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

## By Deputation:

Officers of the Central Government/State Government /Union Territories/Autonomous **Bodies** having following eligibility criteria:

(i) holding analogous post on regular basis in the parent cadre or department;

OR

(ii) Kanoongo with ten years of regular service.

#### Note 1:

The Maximum age and tenure of deputation including terms conditions of deputation shall be governed by the instructions/guidelines. applicable for deputation from/to central govt. or State Govt. issued by DoP&T from time to time and adopted by DDA.

Note 2.-The official in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

### 12. If a DPC exists, what is its composition?

# Group 'B' Departmental Promotion Committee(for considering promotion):

- 1. Commissioner (P) Chairman
- 2. Representative of SC/ST -Member
- 3. Director

#### Group 'B' Departmental Promotion Committee(For promotion only):

- 1. Commissioner (P) Chairman
- 2. Chief Accounts Officer ... Member
- 3. Officer of Land

12	Circumstances in	(Personnel)Member Secretary  Group 'B' Departmental Confirmation Committee (for considering confirmation):  1. Commissioner (P) — Chairman 2. Representative of SC/ST - Member 3. Director (Personnel)Member Secretary	Management DDA not below the rank of Director to be nominated by PC (LM)Member 4.Member for SC/ST to be nominated by VC, DDA 5. Director (Personnel)Member Secretary  Group 'B' Departmental Confirmation Committee (For considering confirmation):  1. Commissioner (P) — Chairman 2. Officer of Land Management, DDA not below the rank of Director to be nominated by PC (LM)Member 3. Dy. CAO to be nominated by Chief Accounts Officer Member 4.Member for SC/ST to be nominated by VC, DDA 5. Dy. Director (Personnel)Member Secretary	
13.	which Union Public Service Commission to be consulted in making recruitment	Not applicable	No change	

# PROPOSED MODIFIED RECRUITMENT REGULATIONS FOR THE POST OF TEHSILDAR IN DDA

Status of Current RRs: Recruitment Regulations Notified vide GSR 389(E) dated 15.05.2015 which has been ex-post facto approved by MoHUA vide letter dated 13.01.2017

SI. No		Provisions in the existing RRS of DDA	Proposed Modifications in the RRs of DDA	Remarks / Reasons for such modifications
1.	Name of Post	Tehsildar	No shares	
2.	No. of Post	27 (Subject to variation depending on work load)	No change  27*(existing strength) 20* (on abolition of seven post proposed in restructuring proposal) *Subject to variation dependent on work load	proposal. Hence, proposed strength has also been mentioned subject to approval of abolition of
3.	Classification	Group-'B'	No change	seven post by Ministry.
4.	Pay Band & Grade Pay / Pay Scale/Level in the Pay Matrix	Pay Band-2 i.e. Rs. 9300- 34800/- With Grade Pay of Rs.	Pay Level 8 (Rs. 9300-34800/- with Grade Pay of	
5.	Whether Selection Post or Non- Selection Post	Selection	No change	
6.	Age limit for direct recruits	Not applicable	No change	
7.	Education and other qualifications required for direct recruits.	Not applicable	No change	
	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees and deputationists.	Not applicable	No change	
).		Not applicable	No change	

10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by	100% by promotion failing which by deputation.	No change	
11.	various methods.  In case of recruitment by promotion / deputation , grades from which promotion / deputation / absorption to be made.	For Promotion From Naib-Tehsildar with 6 yrs. regular service in the Grade.  Deputation Officer working in Central/State Govt./Public Sector Undertaking/ Autonomous Bodies having following eligible criteria; • Holding analogous post on regular basis in the parent Department OR With 6 yrs. of Regular Service in the parent deptt. in PB-II i.e. Rs. 9300-34800/- with G.Pay of Rs. 4200/	(ii) With 6 yrs. of Regular Service in the parent department in PB-2 i.e. Rs. 9300-34800/- with Grade Pay of Rs. 4200/- AND  (B) Experience of working of 06 years in the field of Revenue.	The qualifying service has been prescribed as per the OM dated 20.09.2022.  Instead of mentioning the age limit and tenure of Deputation, it has been inserted that these aspects will be governed by the provisions of DoPT instructions issued from time to time.
			Note-1  The maximum age limit and tenure of deputation including terms and conditions of the deputation shall be governed by the instructions/guidelines, applicable for deputation from/to central govt. or State Govt. issued by DoP&T from time to time and adopted by DDA.  Note 2The official in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration	

			for appointment by promotion.	
12.	If a DPC exists, what is its composition?	The state of the s	Officers (For promotion only):	The constitution of DPC has been provided to avoid any confusion.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	No change	

# PROPOSED MODIFIED DRAFT RECRUITMENT REGULATIONS FOR THE POST OF DEPUTY DIRECTOR (REVENUE) IN DDA

Status of Current RRs: Recruitment Regulations Notified vide GSR 389(E) dated 15.05.2015 which has been expost facto approved by MoHUA vide letter dated 13.01.2017

SI. No.	Standard format /Col. of RRS.	Provisions in the existing RRS	Proposed Modifications in the RRs	Remarks / Reasons for such modifications
1.	Name of Post	Dy. Director (Revenue)	No change	
2.	No. of Post	03 (Subject to variation dependent on work load)	03*(existing strength) 08* (on creation of five addl. post proposed in restructuring proposal) *Subject to variation dependent on work load	DDA has proposed 08 posts in restructuring proposal. Hence, proposed strength has also been mentioned subject to approval of creation of five addl. post by Ministry.
3.	Classification	Group-'A'	No change	
4.	Pay Band & Grade Pay / Pay Scale/Level in the Pay Matrix	PB-3 Rs. 15600-39100/- with Grade pay of Rs. 6600/-	Level-11 in the Pay Matrix (Rs. 15600-39100/- with Grade Pay of Rs. 6600/- in Pay Band -3)	
5.	Whether Selection Post or Non-Selection Post	Selection	No change	As per para 3.6 of OM dated 31.12.2010 of DoPT.
6.	Age limit for direct recruits	Not Applicable	No change	
7.	Education and other qualifications required for direct recruits.	Not Applicable	No change	
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees and deputationists.	Not Applicable	No change	
9.	Period of probation, if any.	Two years	No change	
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled	By promotion failing which by deputation.	No change	

11. In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made.

## **Promotion:**

From amongst Tehsildar with 6 yrs as regular service in this grade.

Transfer on deputation:
Officers working in
Central Govt./State
Govt./Public Sector
Undertaking/Autonomo
us Bodies possessing
following eligible
criteria:

(A) (1) Holding analogous posts in the Parent department OR With 5 yrs of regular services in the parent department in PB-3 i.e. Rs. 15600-39100/- with grade pay of Rs. 5400/-OR With 6 years of regular service in parent department in PB-2 i.e. Rs. 9300-34800/- with grade pay of Rs. 4800/-.

(B) Experience of working in the field of Revenue.

## **Promotion:**

From amongst Tehsildar with 08 years as regular service in this grade.

**Note-1:** The eligibility service for promotion shall continue to be 06 years for persons holding the feeder posts on regular basis on the date of notification of these revised rules.

## Transfer on deputation:

Officers working in Central Govt./State Govt./Public Sector Undertaking/Autonomous Bodies possessing following eligiblity criteria:

(A) (i) Holding analogous posts in the Parent department

### OR

(ii) With 05 yrs of regular services in the parent department in PB-3 i.e. Rs. 15600-39100/- with grade pay of Rs. 5400/-

#### OR

(iii) With 08 years of regular service in parent department in PB-2 i.e. Rs. 9300-34800/- with grade pay of Rs. 4800/-..

### AND

(B) Experience of working of 05 years in the field of Revenue.

Note-1: The maximum age limit and tenure of deputation including terms and conditions of the deputation shall be governed by the instructions/guidelines, applicable for deputation from/to central govt. or State Govt. issued by DoP&T from time to time and adopted by DDA.

Note-2: The official in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment

The qualifying service has been prescribed as per the OM dated 20.09.2022.

Instead of mentioning the age limit and tenure of Deputation, it has been inserted that these aspects will be governed by the provisions of DoPT instructions issued from time to time.

			by promotion.	
12.	If a DPC exists, what is its composition?	Senior Level DPC for group 'A' Officers as notified by DDA from time to time (for promotions only).	Officers (For promotion only)	The constitution of DPC has been provided to avoid any confusion.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	No change	

# PROPOSED MODIFIED DRAFT RECRUITMENT REGULATIONS FOR THE POST OF DIRECTOR (REVENUE) IN DDA

SI. No.	Standard format /Col. of RRS.	Proposed Modifications in the RRs of DDA	Remarks / Reasons for such modifications	
1.	Name of Post	Director(Revenue)	Newly created proposed post by DDA in restructuring proposal.	
2.	No. of Post	03	The strength has been proposed by DDA in restructuring proposal.	
3.	Classification	Group-A	The feeder post is in Level-11 in pay matrix. Hence, it would also be in Group A.	
4.	Pay Band & Grade Pay / Pay Scale/Level in the Pay Matrix	Level-12 in the pay matrix (Rs.78800-209200)	-do-	
5.	Whether Selection Post or Non-Selection Post	Selection (applicable in case of promotion only)	As per para 3.6 of OM dated 31.12.2010 of DoPT	
6.	Age limit for direct recruits	Not Applicable		
7.	Educational and other qualifications required for direct recruits.	Not Applicable		
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees and deputationists.	Not Applicable		
9.	Period of probation, if any.	No	Promotion is from Group 'A' to Group 'A', hence, the probation is not required to be provided as per para 3.10.2 of OM dated 31.12.2010 of DoPT.	
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods.	By promotion failing which by deputation.		
11.	In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made.	Promotion: From amongst Dy. Director (Revenue) with 05 years as regular service in the grade.  Transfer on deputation: Officers working in Central Govt./State Govt./Public Sector Undertaking/Autonomous Bodies	The qualifying service has been prescribed as per the OM dated 20.09.2022.  Instead of mentioning the age limit and tenure of Deputation, it has been inserted that these aspects will be governed by the provisions of DoPT instructions issued from time to time.	

		possessing following eligibility criteria:	
		(A) (i) Holding analogous posts in the Parent department	1
		OR  (ii) With 05 Years of regular services in the parent department in PB-3 i.e. Rs. 15600-39100/- with grade pay of Rs. 6600/  AND  (B) Experience of working of 05 years in the field of Revenue.  Note-1: The maximum age limit and tenure of deputation including terms and conditions of the deputation shall be governed by the instructions/guidelines, applicable for	
		deputation from/to central govt. or State Govt. issued by DoP&T from time to time and adopted by DDA.  Note-2: The official in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.	The stage of the s
12.	If a DPC and DCC exist, what are their composition?	Senior Level DPC for Group 'A' Officers (For promotion only) (i) Pr. Commissioner (P) – Chairman (ii)Commissioner(P)Member Secretary (iii)Chief Accounts Officer Member (iv) Officer not below the rank of Director (LM) to be nominated by Pr. Commissioner (LM). (v)Member for SC/ST to be nominated by VC, DDA	The constitution of DPC has been provided to avoid any confusion.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	