User Manual for WebVPN

The following steps need to be followed to make of use of WebVPN to access the applications conveniently,

- A. First time login
- B. Change password (for non-gov, non-nic email addresses only)

A. First time login

1. Please type the URL <u>https://saccess.nic.in</u> (s[ecure] access) in the address of a browser.

👌 Virtual Workspace 🛛 🗙	+		
(←) → Cª @	(1) 📤 https://saccess.nic.in		⊡ ☆
NIC	NIC WEBVPN Access your corporate applications from anywhere anytime: Access Intranet, EMail Web Applications, Microsoft Remote Desktop Application, Get connected to your personal desktop and files. Login into corporate VPN using selected authentication mechanisms. Unauthorized access is prohibited. All access is logged on HySecure Gateway.	Sign-in Utername Password Sign-in	

 Login using registered email address as username including @domain. The password for government email addresses like @gov.in, @nic.in, @mea.gov.in etc. is the same as the email account password and cannot be changed from the change password option.

The password for all other **non-government email addresses** like @gmail.com, @yahoo.co.in, @rediffmail.com etc. is provided to the user and needs to be changed on successful login.

NIC WEBVPN	Sign-in
Access your corporate applications from anywhere, anytime. Access Intranet. EMail, Web Applications, Microsoft Remote Desktop Application, Get connected to your personal desktop and files.	Username snfe4.sp-dl@nkn.in Password
Login into corporate VPN using selected authentication mechanisms. Unauthorized access is prohibited. All access is logged on HySecure Gateway. Network Diagnostic Test Click here to download HySecure Client.	Sign-in

3. Second factor of authentication requires users to enter an OTP which can be obtained using any of the three method viz. Email, SMS and Mobile App.

NIC WEBVPN	Sign-in
Access your corporate applications from anywhere, anytime. Access Intranet. EMail, Web Applications, Microsoft Remote Desktop Application. Get connected to your personal desktop and files. Login into corporate VPN using selected authentication mechanisms.	SMS Token v Select token type Email Token SMS Token
Unauthorized access is prohibited. All access is logged on HySecure Gateway. Image: Wetwork Diagnostic Test Image: Click here to download HySecure Client.	Sign-in Cancel Sign-in Reactivate Mobile Token

- 4. Select either E-Mail token or SMS Token. If E-Mail token is selected then the user will receive the OTP on his/her registered E-Mail address. If SMS Token is selected then the user will receive the OTP on his/her registered Mobile Number. After selecting your choice, click on 'Get OTP'
- 5. Enter the OTP received and finally click on 'Sign In'.
- 6. After successful login, user shall see the following option:

National Informatics Centre

Remote Applications My Profile Logout		
Click on links below to open Remote applica	ons.	
WEB APPLICATIONS		
eOffice		
eOffice_DDA		

- 7. Click on the 'eOffice_DDA' icon under Web Applications.
- 8. E-Office instance will open in a new browser window.

Sun Apr 12 12:00:27 IST 2020
Delhi Development Authority
Login ID Password Cogin
All complaints/queries related to eOffice should be registered through our 24x7
Copyright © 2009-12, This site is designed, developed and Hosted by NIC.

B. Steps to Change Password

- 1. The password for **government email** addresses like @gov.in, @nic.in, @mea.gov.in etc. is the same as the email account password and **cannot be changed** from the change password option.
- 2. The password for all other **non-government email** addresses like @gmail.com, @yahoo.co.in, @rediffmail.com etc. is provided to the requestor and **needs to be changed** on successful login.
- 3. After successful login, click on **My Profile** tab to change password. Now use this password with the email address to login into WebVPN.

← → C					
NIC	Remote Applications My Profile Logout				
snfe4.sp-dl@nkn.in	Change Password				
Message from administrator Unauthorized access is prohibited. All access is logged on HySecure Gateway.	Old Password New Password Retype New Password				
	Change Password				