DELHI DEVELOPMENT AUTHORITY
OFFICE OF THE EE (TRAINING CELL)
C-1/302, VIKAS SADAN, DDA, INA,
DELHI-110023

CIRCULAR

No. F3(01)2025-26/Misc./EE/Trg./DDA/92   Dated:- 19/12/2025

Sub: - Inviting Nomination for the Offline Internal training programmes (Time: 10:30 AM to 01:30 PM) to be conducted in the month of January, 2026.

Sir/ Madam,

Internal Training Calendar for the FY 2025-26 has already been circulated vide no. PERS/TRG/0002/2022/F1/-AD (TRANING DEPTT.)/39 dated: 13/03/2025. Accordingly, nominations are invited for the offline/classroom training programmes scheduled in the month of January, 2026 at **C-1/318, Third Floor, Training Hall, Vikas Sadan.** The details of the training programmes are as follows: -

Sl. No	Date	Course	Organised by	Concerned Department & Level of participant	Name of the faculty
1.	02.01.2026	VISHAKHA Judgement .	EE (Trg.)	Engineering, Nazarat, PR & System Deptt..	M. Sachdev, (Retd.) Admn. Officer CBI Mob:- 7042363227 Email Id: sachdevm1963@gmail.com
2.	16.01.2026	Land Demarcation.	EE (Trg.)	Horticulture.	Jamil Ahmed, Retd. DD/DDA Mob. -9013817786 jamilahmad17786@ gmail.com
3.	23.01.2026	Guidelines Regarding Tree Felling.	EE (Trg.)	Horticulture.	Jamil Ahmed, Retd. DD/DDA Mob. -9013817786 jamilahmad17786@ gmail.com

All the HOD's and Zonal Heads are requested to get the same circulated amongst all the concerned officers/Officials in their respective Departments/Zonal offices and arrange to send nominations (Name, Designation, Contact Number & E-Mail IDs) from your department at least one week prior to the Date of the Training Programme. Nominations can also be sent via mail on setrgdda@gmail.com. *You are also requested to intimate the nominated officer/official to attend the said training programmes.*

Ex. Engineer (Training)

Copy to: -
- Principal Commissioner (Horticulture).
- Commissioner Cum-Secretary.
- Commissioner (Personnel).
- Commissioner (Systems).
- All Chief Engineers.
- Director (Nazarat).
- Director (Training).
- DD (P)-I/II/III.
- DD (Training).
- DD Systems: With the request to upload this circular on DDA's website.
- All the Concerned Faculty: With the request to deliver the lecture as per Schedule mentioned above.

22·12·25