

DELHI DEVELOPMENT AUTHORITY
PERSONNEL BRANCH - III
B-316, B-Block, 3rd Floor,
INA Vikas Sadan, New Delhi - 110023

No. F6(03)2019/PB-III/SSA Exam/Part/2153

Date: 10/10/2025

CIRCULAR-94/2025**Sub: - Limited Departmental Examination for the Post of Senior Secretariat Assistant.**

In continuation to this Office Circular No. 71/2025 dated 01.09.2025, it is notified that the Limited Departmental Examination for the Post of SSA in the Level 4 in Pay Matrix as per 7th CPC (Pay Band-I of Rs. 5200-20200 with Grade Pay Rs.2400/-) has been re-scheduled as per the following details: -

Sr. No.	Detail of Paper/Venue	Duration	Tentative Date and Time
1.	Paper-I (Theory)	2 hours	09 th November 2025 (10:00 AM to 12:00 Noon)
2.	Paper-II (Theory)	3 hours	09 th November 2025 (02:00 PM to 5:00 PM)
3.	Paper-III Computer Practical Test	30 Min.	08 th November 2025 (10:00 AM onwards)

2. The Venue and Batches for the said examination will be provided on the Admit Card of the respective candidates. Admit Cards will be issued from 03.11.2025 onwards from PB-III, B-316, 3rd Floor, DDA, Vikas Sadan.

3. This is issued with the approval of the Competent Authority.

Dy. Director (P)-III

Copy to:-

1. All HOD'S, DDA,
2. OSD to VC, DDA,
3. PS to Commissioner(Pers.)
4. Director(P)-I/II, DDA,
5. Dy. Director(Systems), DDA, with a request to make required arrangements for the Paper-III (Computer Practical Test) on the aforementioned date as per schedule and to upload the circular on DDA's website.
6. EE/ELD-11: with request to depute one Technical Expert for the monitoring and handling the working of CCTV cameras.
7. EE/Automobile
8. All Branch Officers of the Authority with the request to bring the Circular to the notice of the eligible employees working under them.
9. AD(PMIS)
10. E.O. Book

DD(S)IV / AD(S) Mr. Rizwan
AD(S) Sh. Raman
Sn. Dev / Mobile Signer

Asstt. Director(P)-III