



No. PERS/TRG./0002/2022/F1-AD (TRAINING DEPTT.)/ 174

Dated: 21/8/25

**CIRCULAR**

**Sub:** -Inviting Nomination for the Offline Internal training programmes (Time: 11:00 AM to 01:30 PM) to be conducted in the month of September 2025.

Sir/ Madam,

The Internal Training Calendar for the FY 2025-26 has already been circulated for nominations. Accordingly, nominations are invited for the offline/classroom training programmes scheduled in the month of September, 2025 at C-1/318, Third Floor, Training Hall, Vikas Sadan. The details of the training programmes are as follows: -

Sl. No.	Name of the Course	Conducted by	Date of Course	Concerned Department	Level. of Participants	Name of the Faculty (Sh./Smt./Ms.)
1.	The Constitution and Functioning of ICC and the Relevance of POSH Act, 2013	DD(Trg.)	02.09.2025	For All Deptt.	Group A, B & C	Sanjay Sharma, Director (NIHA) Mob-9811203330 Email ID: sanjaysharma@live.com
2.	Right to Information Act-2005 & CIC Decisions	DD(Trg.)	16.09.2025	For All Deptt.	Group A, B & C (including PIO/APIO/F AA)	K. K. Chugh, Director (Retd.), Guest Faculty Mob-9968290016 Email ID: Chug.krishan@gmail.com
3.	Free hold and Action in case of Violation of Lease Condition	DD (Trg.)	23.09.2025	Housing, LM, LD, Land pooling & PM-UDAY Deptt.	Group A, B & C	Harish Chand Sharma, Dy. Director PMAY Mob-7042361509 Email ID: Harishshr70@gmail.com

All the HODs and Zonal Heads are requested to get the same circulated amongst all the concerned officers/Officials in their respective Departments/Zonal offices and arrange to send nominations (Name, Designation, Contact Number & E-Mail IDs) from your department at least one week prior to the Date of the Training Programme. Nominations can also be sent via mail on dy.dirtgr1@dda.gov.in. **You are also requested to intimate the nominated officer/official to attend the said training programmes.**

Dy. Director (Training)

**All HODs**

Copy to: -

- Director (Trg.) for kind information.
- EE (Trg.) for kind information.
- DD (P)-I/II/III/IV/V: You are requested to give nominations for the said training.
- DD (Systems): **With the request to upload this circular on DDA's website.**
- All the Concerned Faculty(s): **With the request to deliver the lecture as per schedule mentioned above.**
- AD(PMIS)

