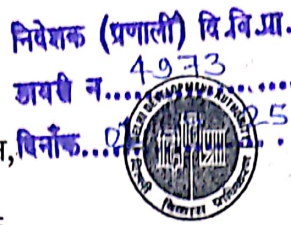


दिल्ली विकास प्राधिकरण
प्रशिक्षण विभाग
सी-1/316, तृतीय तल, विकास सदन,
आई.एन.ए., नई दिल्ली-110023
दूरभाष न. 011-2466-1545/1505



DELHI DEVELOPMENT AUTHORITY
TRAINING DEPARTMENT
C-1/316, 3RD FLOOR, VIKAS SADAN
INA, NEW DELHI-110023
Ph. No. 011-2466-1545/1505

F.no.PERS/TRG/0003/2024/F1/-AD(TRAINING DEPTT.)/ 179

Date: 1/9/25

To,

The Director (Finance)
B-Block, 2nd Floor, Vikas Sadan
INA, New Delhi-110023

Sub:- Regarding the Training Program on Tendering Process & GEM Tendering Process for newly joined AAOs

This is with reference to your request dated 25.07.2025 on above mentioned subject:

2. Accordingly, The Training Department, in consultation with your office, has prepared the following schedule :-

Session	Date	Time	Topic	Faculty	Participants
1.	03.09.2025	10:00 AM to 01:00 PM	Tendering Process in DDA	Sh. Sandeep Kumar, AO (Contingency) Mob: 7087675711 Email: Sandeep.kac76@dda.gov.in	All newly recruited AAOs posted in divisions/CAU.
2.		02:00 PM to 05:00 PM	GEM tendering process and role of AAO in Tendering Process		

The venue for the training program will be C-1/318, 3rd Floor, Vikas Sadan. Further, you are requested to direct the participants to join the said training, accordingly.

This issues with the approval of the competent authority.

Raman Khanna
Dy. Director (Training)

Copy for kind information to:

1. PS to Commissioner (Pers. & Trg.)
2. Dy. Director (Sys.) with the request to upload the schedule on DDA's website (Personnel>Training).
3. The concerned faculty with a request to deliver lectures to the participants as per the schedule.

1.9.25
AD(S) Sh. Raman Khanna
Sh. Dev, website Syner

Dy.. Director (Training)

