



DELHI DEVELOPMENT AUTHORITY  
OFFICE OF THE EE (TRAINING CELL)  
C-1/302, VIKAS SADAN, DDA, INA,  
DELHI-110023

निदेशक (प्रशासी) दि.वि.प्र.  
कायरी नं. 4921  
दिनांक 21.08.25

CIRCULAR

No. F3(01)2025-26/Misc./EE/Trg./DDA/58

Dated: 21.08.2025

Sub: - Inviting Nomination for the Offline Internal training programmes (Time: 10:30 AM to 01:30 PM) to be conducted in the month of September, 2025.

Sir/ Madam,

Internal Training Calendar for the FY 2025-26 has already been circulated vide no. PERS/TRG/0002/2022/F1/-AD (TRAINING DEPTT.)/39 dated:13/03/2025. Accordingly, nominations are invited for the offline/classroom training programmes scheduled in the month of September, 2025 at C-1/318, Third Floor, Training Hall, Vikas Sadan. The details of the training programmes are as follows: -

Sl. No	Date	Course	Organised by	Concerned Department & Level of participant	Name of the faculty
1	12.09.2025	CPWD Works Manual, Contracts.	EE (Trg.)	Architect & Planning.	R.K. Bhawaria Retd./DDA Mob.9811044765 Er.r.kishan@gmail.com
2	19.09.2025	Management of waste Material.	EE (Trg.)	Hort./Engg.	Varun Saini, AD(LS) Mob.9718024084 advarundda@gmail.com
3	26.09.2025	Landscaping and Ornamental Gardening.	EE (Trg.)	Engineering Deptt.	Sunny Aggarwal, AD(LS) Mob: 9891961691 Sunny.aggarwal1691@dda.gov.in

All the HOD's and Zonal Heads are requested to get the same circulated amongst all the concerned officers/Officials in their respective Departments/Zonal offices and arrange to send nominations (Name, Designation, Contact Number & E-Mail IDs) from your department at least one week prior to the Date of the Training Programme. Nominations can also be sent via mail on [setrgdda@gmail.com](mailto:setrgdda@gmail.com). **You are also requested to intimate the nominated officer/official to attend the said training programmes.**

Ex. Engineer (Training)

Copy to: -

- Commissioner (Planning).
- Chief Architect.
- All Chief Engineers.
- Director (Trg.) for kind information.
- DD (Training) for kind information.
- ✓ DD Systems: With the request to upload this circular on DDA's website.
- All the Concerned Faculty: With the request to deliver the lecture as per Schedule mentioned above.

Joshi  
21-8-25

AD(s) Sh. Raman

Sh. Dev, website Engineer

Ex. Engineer (Training) 21/08/25

