



DELHI DEVELOPMENT AUTHORITY
PERSONNEL DEPARTMENT
PERSONNEL MANAGEMENT INFORMATION SYSTEM CELL
VIKAS SADAN, NEW DELHI-110023

File No.: PERS/PMIS/0002/2026/F11/MISC-PMIS/ 73

Dated: 20.02.2026

CIRCULAR NO.- 11 / 2026

Subject: Implementation of Face-based Aadhaar Authentication Application for Attendance on AEBAS – reg.

All employees of the Delhi Development Authority (DDA) are presently marking their attendance through the AEBAS system. In order to leverage the latest technology and to make the attendance process more user-friendly, it has been decided to introduce **Face-based Aadhaar Authentication** for marking attendance on AEBAS. The Face-based Aadhaar Authentication system, integrated with UIDAI Registered Device (RD) services, is already in use in various Government offices through NIC.

2. The above mentioned facility shall be implemented **with immediate effect at Vikas Sadan and Vikas Minar.**
3. For marking attendance through Face-based Aadhaar Authentication, employees shall follow the steps given below:
 - i. Download and install the **Aadhaar Face RD App** from the Google Play Store (Android)/Apple App Store (iOS).
 - ii. Download and install the **AadhaarBAS App** from the Google Play Store (Android) / Apple App Store (iOS).
4. In case of any difficulty or for clarity regarding installation and usage, employees may refer to the NIC installation guide available at the following link:
https://dda.attendance.gov.in/assets/doc/AEBAS_FaceAuth_InstallationGuide_Personal_Device.pdf
5. It is hereby directed that the exemption granted to employees on account of biometric mismatch errors (Error 300/700) stands **withdrawn**, and such employees are required to mark their attendance using the Face-based Aadhaar Authentication system.
6. It is further clarified that if any employee marks attendance from a location other than the designated place of posting (except duly approved official duty/meetings), **disciplinary action**, as deemed fit, may be initiated against the concerned employee.
7. In cases of **Persons with Disabilities (PwD)** employees, where marking attendance through Face-based Aadhaar Authentication is not feasible, a request for exemption may be submitted to **Commissioner (Personnel)**, after obtaining prior approval from the concerned **Head of Department (HOD)**.


(Vineet Jain)

Commissioner(Personnel)

To,

1. All the HODs

2. Dy. Director (PMIS), with the request to get the Circular uploaded on DDA's website
3. Dy. Director (Systems) with request to share the GPS coordinates (i.e. Latitude, Longitude) of the locations of all the offices of DDA except Vikas Sadan/Vikas Minar within 15 days to enable timely implementation of the facility.

Copy for information to:-

1. OSD to VC, DDA
2. PS to EM/ FM/ CVO, DDA
3. PS to Pr. Commissioner (LD)/(LM)/(Housing)/(Pers.)/(Hort.)/(Sports)/(Systems)
DDA