F.No.: PERS/TRG/0003/2022/F8/-AD(TRAINING DEPTT.)/Part-1/191   Date: 04/09/2023

CIRCULAR

Sub: **Inviting nominations for training for Trainers.**

Sir,

Please refer to the subject cited above. In this regard, it is informed that as per instruction of Central Vigilance Commission, the Five thematic programmes as listed below will be conducted for the officers/officials of DDA:
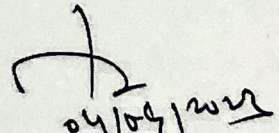
   a. Role of IO/PO in conducting inquiries.
   b. Public procurement.
   c. Ethics and Governance.
   d. Systems and Procedures of the organization.
   e. Cyber Hygiene and Security.

In this regard, nominations are invited for the officers/officials who are interested to be trainers for the above training programme(s) and further, these officers/officials will be taken as faculty by the Training Department, DDA to deliver the lecture on the concerned topic(s) in future. The interested officer/official may send his/her nomination for one training program or multiple training programmes.

Therefore, all HOD's and Zonal Heads are requested to get the same circulated amongst all the concerned officers/officials in their respective Departments/Zonal offices.

The nominations (Name, Designation, Place of Posting, Contact number & Email Id) may be sent by the individual via mail on dy.dirtrg1@gmail.com till 06.09.2023. The training programmes will be conducted in the month of September and October, 2023 and the final dates of training programmes will be conveyed as soon as the nominations are received.

This is issued with the approval of the competent authority.

04/09/2023
(S. N. Meena)
Dy. Director (Training)

Copy for kind information to

   1. Commr. (Pers. & Trg.)
   2. Director (Pers. & Trg.)/(Vig.)-I
   3. AD (PMIS); kindly upload this circular on DDA's website.
   4. Guard file.
   5. AD (Systems) : kindly upload this on DDA's website.

Dy. Director (Training)