



**DELHI DEVELOPMENT AUTHORITY**  
**Personnel Branch-III**  
**Room No. 316, Third Floor, B-Block,**  
**Vikas Sadan, INA, New Delhi-110023.**

No.F6(03)2019/PB-III/SSAExam/Part/2755

Dated: 22/11/2019

**CIRCULAR NO. 56**

**Sub: Limited Departmental Examination for the post of Senior Secretariat Assistant(SSA).**

In continuation to this office Circular No. 47 dated 15.10.2019 & Circular No. 49 dated 22.10.2019, Limited Departmental Examination for the post of Senior Secretariat Assistant(SSA) will be held as per schedule given below:-

Detail of Paper /Venue	Date	Timing		Duration of Exam	Marks
		Roll No.	Time		
<b>Paper-III</b> <b>(Computer Practical Test)</b> <b>Venue:</b> Computer Training Room, Room No. 317, C-1 Block, 3 <sup>rd</sup> Floor, Vikas Sadan, INA, New Delhi-110023	<b>06.12.2019</b> <b>(Friday)</b>	<b>1-15</b>	<b>10:45 AM to 11:15 AM</b>	Half an hour	25
		<b>16-30</b>	<b>11:30 AM to 12:00 AM</b>		
		<b>31-45</b>	<b>12:15 PM to 12:45 PM</b>		
		<b>46-53</b>	<b>01:00 PM to 01:30 PM</b>		
<b>Paper-I</b> <b>(Theoretical)</b> <b>Venue:</b> Laxman Public School, Hauz Khas, Near Hauz Khas Metro Station, Delhi-110016	<b>14.12.2019</b> <b>(Saturday)</b>	9:00 AM To 11:00 AM		2 Hours	150
<b>Paper-II</b> <b>(Theoretical)</b> <b>Venue:</b> Laxman Public School, Hauz Khas, Near Hauz Khas Metro Station, Delhi-110016	<b>14.12.2019</b> <b>(Saturday)</b>	11:30 AM To 02:30 PM		3 Hours	225

All eligible candidates are directed to collect their admit card from Personnel Branch-III, Room No. B-316, 3rd Floor, Vikas Sadan, New Delhi from **27.11.2019** onwards.

(B.K. Bansal)

Dy. Director (P)-III

Copy to:

1. All branch officers of the Authority with the request to bring the circular to the notice of the eligible employees working under them.
2. Director (P)-II, DDA for information please.
3. Dy. Director (Trg.)/DD(Welfare)
4. Dy. Director (system) to upload the same.
5. P.S. to PC/Commissioner(P)/Director(P)-I & II
6. EE(SED-11(Maint.) / Elect. Division-11)
7. Chief Security Officer.
8. Notice Board.

Asstt. Director (P)-III