



DELHI DEVELOPMENT AUTHORITY
Personnel Branch-III
Room No. 316, Third Floor, B-Block,
Vikas Sadan, INA, New Delhi-110023.

No.F6(03)2019/PB-III/SSAExam/Part/2483


Dated: 22/10/19

CIRCULAR NO: 49

Sub: Limited Departmental Examination for the post of SSA

In Continuation to this office Circular No. 47 dated 15.10.2019, all the eligible candidates as mentioned at Annexure-A are directed to attend the computer training programme for computer literacy at Computer Training Room, C-1 Block, 3rd Floor, Vikas Sadan, New Delhi-110023 as per schedule given at Annexure-B.

Encls: As above


(B.K. Bansal)
Dy. Director (P)-III

Copy To:-

1. All branch officers of the Authority with the request to bring the circular to the notice of the eligible employees working under them.
2. Dy. Director (Trg.)
3. Dy. Director (system) to upload the said circular on DDA's Web Site.
4. P.S. to PC(Pers.)/Commissioner(P)/Director(P)-II
5. Notice Board.


Asstt. Director (P)-III

Annexure - 'A'
1 of 3

BATCH NO. 1

DATE - 04.11.2019 to 08.11.2019
TIMING - 10.30 AM to 5:30 PM
VENUE - COMPUTER TRAINING CELL, ROOM NO. 317
C-1 BLOCK, 3RD FLOOR, VIKAS SADAN,
INA, NEW DELHI-110023

Sl.No.	Name of the officials	Father's /Husband's Name	Present Place of Posting	Contact No.
1	Ajeet Kumar Bhardwaj	Lt. Sh. Jai Prakash Sharma	LM/SEZ	9560264545
2	Amit Sehrawat	Satbir Singh	Hort. Divn.-5	9268520791
3	Anita Rani	Lt. Sh. Premvir Singh	EE/ED-5	9711852378
4	Anju Mann	Gaurav Chauhan	SE/CC-9	7827304438
5	Arun	Bhag Singh	DD/NL-I	9711714363
6	Arun kumar	Lt. Sh. Ram Bhoal Singh	Sr. A.O.(PE)	9810899175
7	Arvind	Lt. Sh. Satbir Singh	Director (Plg.)Coordn.	8287693218
8	Ashish Tomar	Ompal Singh	Budget Section	9643071621
9	Avinesh Kaushik	Lt. Sh. Kishan Swaroop Kaushik	VC Sectt.	8860391833, 9650524545
10	Chhatrapati Gautam	Lt. Sh. Bhajanlal	Land Management Coordination	(0)9540899373
11	Dinesh Kumar	Attar Singh	RPD-5	7703905085
12	Gaurav Bhasin	Lt. Sh. Krishan Lal	PB-I	9810672546
13	Harpreet Singh	Lt. Sh. Kuldeep Singh	Welfare	9999389722
14	Jaideep Sehrawat	Lt. Sh. Ranbir Sehrawat	Janta (Housing)	8802165657
15	Laxman Lal Meena	Lt. Sh. Heera Lal Meena	CE/SZ	9311542491
16	Manish Kumar	Somdutt	Rohini Project Division-2	7206870292
17	Manisha Srivastava	Lt. Sh. Anand Srivastava	SA&GR	9971177974
18	Manoj Kumar Dabas	Ram Kumar	EE/RPD-XI	9212995654

Annexure - 'A'
2 of 3

BATCH NO. 2

DATE - 11.11.2019 to 18.11.2019
TIMING - 10:30 AM to 5:30 PM
VENUE - COMPUTER TRAINING CELL, ROOM NO. 317
C-1 BLOCK, 3RD FLOOR, VIKAS SADAN,
INA, NEW DELHI-110023

Sl.No.	Name of the officials	Father's /Husband's Name	Present Place of Posting	Contact No.
1	Mohit	Mahajinder Singh	Dir. (Hort.)SE	8368544662
2	Naveen Kumar	Lt. Sh. Jai Prakash	SE/CC-8/NZ/	9654277276
3	Naveen Kumar	Om Parkash	Senior Architect(NZ)	7838186938
4	Naveen Thakran	Rajender Singh	Dy. CAO(LC)-I	9999500505
5	Nidhi Singh	Lt. Sh. Jai Pal Singh	Library	9891296438
6	Nitin Kumar	Achal Singh	C.S.Branch	9211477449
7	Pankaj Kumari Khatri	Surender Khatri	Rohini Project Division-2	9990795999 9654526162
8	Pardeep Kumar	Lt. Sh. Ram Niwas	Hort.Divn.-5	9312298926
9	Pardeep Kumar	Rammehar Singh	Northern Divn.-4	9103333000
10	Pardeep Kumar	Lt. Sh. Babu Ram	LSB(Rohini)	9999880874
11	Parveen	Kartar Singh	Dir.(Plg.)R	9813878979
12	Pawan	Ram Singh	Dy. Director /NL-I	9891735983
13	Pinki Bhutani	Lt. Sh. K.K.Bhutani	Civil Circle-15	9818874611
14	Pradeep Kumar	Lt. Sh. Nanku Ram	O/o Chief Engrg. (Design)	9868213266
15	Preeti Vats	Piyush Sharma	DD(CE)	9953720970
16	Pyare Lal Meena	Sarchanda Meena	Dy. Dir. (P&C)	9013697252
17	Radhey Shyam Meena	Giriraj Prasad Meena	Dy. CAO(Budget)	9718286306
18	Rafeek Ansari	Lt. Sh. Alamgir Ansari	O/o Commr.-cum-Secy.	9990020153

Annexure - 'A'
3 of 3

BATCH NO. 3

DATE - 19.11.2019 to 25.11.2019
TIMING - 10:30 AM to 5:30 PM
VENUE - COMPUTER TRAINING CELL, ROOM NO. 317
C-1 BLOCK, 3RD FLOOR, VIKAS SADAN,
INA, NEW DELHI-110023

Sl.No.	Name of the officials	Father's /Husband's Name	Present Place of Posting	Contact No.
1	Rajesh Meena	Jagdish Prasad Meena	SLO(Engg.)	8505879682 9718179682
2	Rajvati	Lt. Sh. Rambaran	PB-I	9560724545
3	Rakesh Kumar Sharma	H.C.Sharma	LIG(Housing)	9968441262
4	Ramdas Meena	Ramcharan Meena	SLO/FB/MC/Legal	9654702545
5	Ramesh Chand Meena	Battu Ram Meena	CR Cell	9968514134
6	Ravi Rana	Randhawa Singh Rana	Under Suspension	9710000918
7	Roop Ram Meena	Bhori Lal Meena	Hort. Div. Dwarka	7042977671
8	Sachin Mor	Surender Singh	Director (Sports)	7015544990, 7065804505
9	Sandeep Kumar	Prem Singh	AO(Rohini Zone)	9306377238
10	Sapna Chauhan Solanki	Saurabh Solanki	PR Cell	8527955126
11	Sonika Sethi	Anil Sethi	ED-9	9599645784
12	Sudesh Kumar	Mahavir Singh	EA-III, Chief Engineer(Rohini)	9650950702 9015449370
13	Sumit Dabas	Satish	Add. Chief Architect-III	9910903811
14	Sunny Gahlawat	Naresh Kumar	SE(HQ)Rohini	9466492278
15	Sunny Panwar	Lt. Sh. Prahlad Singh	Executive Engineer, SWD-4	9811333378
16	Vijaypal Singh	Devi Singh	FM Office	9958581969
17	Vikas Malik	Lt. Sh. R.S.Malik	SFS(H)	9315092873

No.F1(2)2009/CC 1528

Dated:16.10.2019

Please refer letter No. F1(10)2019/Trg/DDA/359 dated 11.10.2019 wherein Systems Department has been requested to arrange computer training programme for Applicants/JSAs(LDC) for Limited Departmental Examination-2019 for the promotion to the post of SSA/UDC. Availability of classrooms at Training Deptt. has been communicated telephonically (A.D/Training).

Accordingly, following schedule for training has been prepared:

TIMINGS: 10:30 AM TO 5:30 PM

First Batch (Total 18 applicants)		
Date & Day	Topic	Faculty
04.11.2019, Monday	Fundamentals of Computers	Sh. J.K Pandey, AD(S)
05.11.2019, Tuesday	MS-Word	Sh. Sher Ram, Programmer
06.11.2019, Wednesday	MS-Power Point	Sh. M.K Joshi, Programmer
07.11.2019, Thursday	MS-Excel	Sh. Deepak Jha, Programmer
08.11.2019, Friday	DDA's Mobile Apps	Smt. Archana Arora, AD(S)
Second Batch (Total 18 applicants)		
Date & Day	Topic	Faculty
11.11.2019, Monday	Fundamentals of Computers	Sh. J.K Pandey, AD(S)
13.11.2019, Wednesday	MS-Word	Sh. Tapes Shukla, Programmer
14.11.2019, Thursday	MS-Power Point	Sh. M.K Joshi, Programmer
15.11.2019, Friday	MS-Excel	Sh. Suraj Singh, AD(S)
18.11.2019, Monday	DDA's Mobile Apps	Sh. Abhilash Agarwal, AD(S)
Third Batch (Total 17 applicants)		
Date & Day	Topic	Faculty
19.11.2019, Tuesday	Fundamentals of Computers	Sh. Sher Ram, Programmer
20.11.2019, Wednesday	MS-Word	Sh. Tapes Shukla, Programmer
21.11.2019, Thursday	MS-Power Point	Sh. Kamai, Programmer
22.11.2019, Friday	MS-Excel	Sh. Deepak Jha, Programmer
25.11.2019, Monday	DDA's Mobile Apps	Sh. Abhilash Agarwal, AD(S)

P.T.O.