



DELHI DEVELOPMENT AUTHORITY

(An Autonomous Body under Ministry of Housing and Urban Affairs)
Head Office : Vikas Sadan, INA, New Delhi-110023



DIRECT RECRUITMENT 2020- RECRUITMENT TO THE POST OF JR. SECRETARIAT ASSISTANT

IMPORTANT NOTICE

DDA had conducted Computer Based Examination (Stage I) for the post of Junior Secretariat Assistant with effect from 08.11.2020 to 10.11.2020 and Computer Proficiency Test (Stage II) and Typing Test (Stage III) on 21.12.2020. The tests were conducted by an outsourced agency, which is an independent Governmental organisation. The list of provisionally shortlisted candidates was uploaded on the DDA's website www.dda.org.in on 08.01.2021.

2. The typing test (Stage III) was conducted and evaluated on computer through the same outsourced agency. However, some candidates had represented to DDA through various platforms that though they had typed more than 1750 keystrokes in ten minutes as per the criteria mentioned in the recruitment notification, they have not been declared qualified for document verification. The matter was referred to the Committee constituted for monitoring the recruitment process. Based on the recommendations of the Committee, the evaluation was done once again through computer. Accordingly, revised list of the provisionally shortlisted candidates for document verification was uploaded on DDA's website on 16.01.2021 duly cancelling provisional list uploaded on 08.01.2021.

3. A number of representations are still being received through various modes. In some of the representations, it has been alleged that the rules for process of selection got changed during midway during the process of selection. In other representations, questions have been raised about the evaluation criteria used after recommendations of the Committee.

4. The matter was again referred to the Committee. The Committee has observed that norms for selection process got changed as the passage given for typing by the Agency did not adhere to the prescribed norm of 5 key depressions a word on average, as was notified in recruitment notification. The passage was in fact way beyond those norms. Earlier, the Committee had tried to bring the rules of recruitment process in line with what is prescribed in recruitment notification by recommending a criterion based on keystrokes which is being followed by many other government organizations. However, it is felt that that it would have been better had this criterion was made known to the candidates in advance so that they could attempt their typing test accordingly. The earlier recommendations were made keeping in view the administrative exigencies of DDA, as DDA needs urgent manpower to implement schemes of national importance, and also to not to cause inconvenience to candidates. However, recruitment process should not only be fair but should also be seen to be fair. The process should also be transparent. Typing Test is only a test of skill and is qualifying in nature. Performance in typing test beyond the qualifying criteria has no bearing on the merit list which will be prepared on the basis of Stage I examination. Taking note of all these factors, the Committee has now recommended for cancelling the earlier Typing test conducted on 21.12.2020 and has ordered re-conducting of Typing Test (Stage III examination only) by making public evaluation criteria defined in terms of keystrokes before the conduct of test itself. For the sake of removal of doubts, it is clarified that results of stage I and stage II examinations remain intact.

5. The recommendations of committee have been accepted by competent authority of DDA.

6. Accordingly, the typing test conducted on 21.12.2020 stands cancelled and will be conducted again, date of which will be announced soon. The provisional shortlist of candidates qualified for document verification uploaded on 16.01.2021 and the document verification scheduled for 27.01.2021 and 28.01.2021 also stand cancelled.

7. Evaluation criteria will be made public in advance so that candidates could attempt the test accordingly. Candidates are advised to regularly check DDA's website for notification of date of Typing Test as well as its evaluation criteria. List of candidates qualified for typing test will also be published shortly. Inconvenience caused is highly regretted.

23.01.2021

Commissioner (Pers.)