



DELHI DEVELOPMENT AUTHORITY
PERSONNEL DEPARTMENT
PERSONNEL MANAGEMENT INFORMATION SYSTEM CELL
VIKAS SADAN, NEW DELHI-110023

No. F11(Misc)/Corr./18/PMIS/ 88

Dated: 06/04/2022

CIRCULAR

Sub: Registration of employee details in Bio-Metric Attendance System.

The competent authority has desired to resume the Aadhar Enabled Bio-Metric Attendance Systems (AEBAS) in DDA. In this regard, all HODs are requested to ensure that the officers/officials under their control and who are not registered in Bio-Metric Attendance System (BAS) must get themselves registered in BAS through PMIS Cell as per address below. Further, the officers on deputation with DDA are requested to get their BAS no. transferred from their parent departments, in case it is still not transferred.

Venue : Room No. PMIS Cell, F-6, B Block, Ground Floor, Vikas Sadan,
INA, New Delhi

Contact Number: 011-24661165

(Amrish Kumar)
Director (P)-I

All the HODs.

Copy to:

1. O.S.D to Vice Chairman, DDA
2. P.S. to Pr Commissioners (P), DDA
3. P.S to FM/ EM/ CAO/ All Commissioners/ CCS/ CVO/ CLA/ All Chief Engineers with the request to bring this circular to the notice of the employees working under their control.
4. Director (Systems) with the request to upload the same on the DDA's website.
5. Notice Board- Vikas Sadan, Vikas Minar.
6. E.O. Book/Guard File.