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DELHI DEVELOPMENT AUTHORITY
[VICE-CHAIRMAN'S SECRETARIAT]

No.F.4(20)/2000/Coordn/1 D/ 7/3

Dated: 24th November, 2000

OFFICE ORDER

From time to time, the delegation of powers has already been made in the Land Disposal Department at various levels. However, with a view to cut delays and improve further the overall efficiency in disposal, the powers, as indicated below are further delegated to the officers of the Land Disposal Department in partial modification of circular No.F.100(118)88-CL dated 13.2.1989:

S.No.	Extent to powers is delegated	Delegation of powers	
		Existing	Proposed
1.	Extension of time for construction. • Institutional, Commercial, Cooperative Societies, Residential, Industrial and Group Housing : Upto 15 years Upto 25 years	Commr.(LD) VC	Jt./Dy. Director Director ✓
2.	Fixation of date of draw	Commr.(LD)	Director
3.	Confirmation of the minutes of draw of lots	Commr.(LD)	Director
4.	Reduction/increase of dwelling units due to change in the membership strength in group housing societies as per approved policy : • Variation upto 5% • Variation upto 15%	CLD VC	Director CLD
5.	Reconstruction of files for the purpose of conversion of leasehold rights into freehold	Commr.(LD)	Director
6.	Refund of excess conversion charges	Commr.(LD)	Director
7.	Regularisation of the excess area of the plot within the permissible limit of 15%, as per circular.	Commr.(LD)	Director
8.	Entertainment bill upto Rs.500/-	Commr.(LD)	Director
9.	Approval of calculation of misuse charges	Commr.(LD)	Director
10.	2 nd Mortgage permission 3 rd Mortgage permission	Director Commr.(LD)	Jt./Dy. Director Director
11.	Extension of time for payment in allotment cases subject to payment of interests etc. • Upto three months • Upto six months	Commr.(LD) VC	Director Commr.(LD)

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	Beated execution of lease/sub leases :		
	• Upto 10 years	Director	Jt./Dy. Director
	• Upto 25 years	VC/C(LD)	Director
13.	Acceptance of bid		
	• Upto Rs.50 lakhs	VC	Commr.(LD)
	• Beyond Rs.50 lakhs	VC	VC
14.	Cancellation/restoration of b d, as per rules :		
	• Upto Rs.50 lakhs	VC	Commr.(LD)
	• Beyond Rs.50 lakhs	VC	VC

All the above mentioned officers shall exercise the powers of the Authority, to the extent this has been delegated above to them, respectively subject to the overall control and superintendence of the Vice-Chairman, DDA.

- i) The power for grant of extension of time for construction shall be exercisable subject to the payment of the composition fee and such other conditions, as prescribed by the competent authority from time to time.
- ii) Fixation of draw of lots shall be done subject to the compliance of the codified formalities.
- iii) Reconstruction of file; be allowed by the competent authority after all efforts to trace the same have failed and the circumstances are not such which may warrant any foul play. But responsibility for misplacement of file shall be fixed by Director and the guilty must be punished.
- iv) Refund be allowed only after ensuring that the person concerned is entitled to the claim.
- v) Regularisation of excess area of the plot within the permissible limit of 15% be allowed subject to recovery of the proportionate cost at the rates prescribed by the Authority.
- vi) The extension of time for payment of the premium should not be granted as a matter of routine, but should be granted if the circumstances of a case warrant so, on compassionate grounds or such other grounds as may result in injustice, if not allowed subject to payment of interest etc., as prescribed.

Copy to :-

- 1. Finance Member, DDA.
- 2. Engineer Member, DDA.
- 3. Commissioner (LD), DDA.
- 4. C.V.O./C.L.A., DDA.
- 5. CAO/FA(II)/Director (L.O), DDA.
- 6. All Directors/Joint/Dy. Directors of L.D. Department.
- 7. Sr. L.O., LD, DDA.

(Signature)
[P.K. GHOSH]
Vice-Chairman

③ Director (L) 27/11
④ Director (L) 27/11