



**DELHI DEVELOPMENT AUTHORITY**

**TENDER DOCUMENT FOR E-AUCTION (March - April, 2022)**

**of**

**Industrial Properties on 'As Is Where Is Basis'**

*Forwarded, please.*

*Vinay Kumar*  
Vinay Kumar  
निदेशक (औद्योगिक)  
Director (Industry)  
डी. डी. ए. / D. D. A.

(Complete offer document is also available on e-auction website [www.ddaeauction.co.in](http://www.ddaeauction.co.in) and DDA website [www.dda.gov.in](http://www.dda.gov.in). Corrigendum, if any, shall only be available on above websites.)

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## TABLE OF CONTENTS

S.NO	PARTICULARS	PAGE NO.
1	SCHEDULE OF BIDDING PROCESS	3
2	DISCLAIMER	4
3	GENERAL INSTRUCTIONS TO BIDDERS/PROSPECTIVE BIDDERS	5
4	CHAPTER – I : E-AUCTION DETAILS FOR PRESENT AUCTION	6-9
5	CHAPTER – II : TECHNICAL TERMS & CONDITIONS OF ONLINE E-AUCTION	10-11
6	CHAPTER – III : GENERAL TERMS & CONDITIONS OF THE E-AUCTION	12-16
7	ANNEXURE-I : (DETAILS OF INDUSTRIAL PROPERTIES WITH RESERVE PRICE)	17
8	CHAPTER – IV : CONVEYANCE DEED PROFORMA	18-20
9	ANNEXURE-II : (AFFIDAVIT PROFORMA)	21
10	ANNEXURE-III : (LETTER OF INTENT & APPLICATION)	22-23
11	ANNEXURE-IV :(APPLICATION FORM)	24-25

  
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



**SCHEDULE OF BIDDING PROCESS**

**E-Auction of Industrial Properties on 'as is where is basis'**

1.	Issue of Notice for e-auction of Industrial Properties	13.03.2022
2.	Help Desk operational for training and information on e-auction	14.03.2022 onwards
3.	Period of availability of application for e-auction /offer documents on <a href="http://www.ddaeauction.co.in">www.ddaeauction.co.in</a>	15.03.2022 onwards
4.	Last Date of online submission of mandatory documents with EMD.	16.04.2022 (up to 06:00 PM)
5.	Reserve Price of the Industrial Properties	<b>As per Annexure: I</b>
6.	Date of online bidding under this e-auction	20.04.2022 (10.00 AM to 01.00 PM)

(Any change in above schedule will be notified only on DDA website [www.dda.gov.in](http://www.dda.gov.in) and e-auction website [www.ddaeauction.co.in](http://www.ddaeauction.co.in))

  
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## DISCLAIMER

The information contained in this e-auction document or subsequently provided to Applicant(s), whether verbally or in documentary or any other form, by or on behalf of Delhi Development Authority (DDA in short) or any of their employees or advisors, is provided to Applicant(s) on the terms and conditions set out in this e-auction document and such other terms and conditions subject to which such information is provided.


This e-auction document is not an agreement and is neither an offer nor invitation by DDA to the prospective Applicants or any other person. The purpose of this e-auction document is to provide interested parties with information that may be useful to them in the formulation of their application for expressing their interest pursuant to this e-auction (the "Application"). This e-auction document includes statements, which reflect various assumptions and assessments arrived at by DDA in relation to the Auction. Such assumptions, assessments and statements do not purport to contain all the information that each applicant may require. This e-auction document may not be appropriate for all persons, and it is not possible for DDA, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this e-auction document. The assumptions, assessments, statements and information contained in this e-auction document may not be complete, accurate, adequate or correct. Each Applicant should therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this e-auction document and obtain independent advice from appropriate sources.

Information provided in this e-auction document to the Applicant(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. DDA accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

DDA, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this e-auction document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the e-auction document and any assessment, assumption, statement or information contained therein or deemed to form part of this e-auction document.

DDA also accepts no liability of any nature whether resulting from negligence or otherwise whosoever caused arising from reliance of any Applicant upon the statements contained in this e-auction document. DDA may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this e-auction document.

  
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## GENERAL INSTRUCTIONS TO BIDDERS/PROSPECTIVE BIDDERS

1. Delhi Development Authority (DDA) invites e-Auction for the sale of Industrial Plots as per details described at ANNEXURE: I under the Delhi Development Authority (Disposal of Developed Nazul Land) Rules, 1981, on 'as is where is basis' as per the Terms and Conditions described in the Auction Document. **It will be presumed that the bidder has visited the site and satisfied himself/herself with the prevalent site conditions in all respects including status and infrastructural facilities available, etc. before participating in the e-Auction and submitting the bid.**

1.1 Only registered bidders, who are eligible and have paid EMD online, will be able to participate in this e-auction.

1.2 **Format and Signing of Proposal:** Bidders would provide all the information as per this E-Auction Document and in the specified formats. DDA reserves the right to reject any proposal for bid that is not in the specified formats.

1.3 **Preparation Cost of proposal/directions:** The Bidder shall be responsible for all the costs associated with the preparation of his Proposal for bid and participation in the bidding process. DDA will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of bidding.

1.4. **Language and Currency:** The Proposal for bid and all related correspondence and documents shall be written in the English language. The currency for the purpose of the Proposal shall be the Indian Rupee (INR).

1.5 **Cost of E-Auction Document:** The bidders have to download e-Auction Documents from DDA website [www.dda.gov.in](http://www.dda.gov.in) or e-auction website:- [www.ddaeuction.co.in](http://www.ddaeuction.co.in) free of cost.

1.6 **Amendment of E-Auction Document:** At any time prior to the Proposal of bid Due Date, DDA may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the e-Auction tender documents. Any modification thus issued will be informed to all the prospective bidders by notifying on DDA website as well as e-auction website. Such modification will be binding upon all bidders participating in e-Auction process.

1.7 **Confidentiality:** Information relating to the e-auction process shall not be disclosed to any person not officially concerned with the process. DDA will treat all information submitted as part of Proposal in confidence and will not divulge any such information unless it is ordered to do so by any authority that has the power under law to require its disclosure.

1.8 **DDA's Right to Accept or Reject Proposal:** DDA reserves the right to accept or reject any or all of the Proposals/e-bids without assigning any reason whatsoever and to take any measure as it may deem fit, including annulment of the bidding process, at any time prior to confirmation of bid, without liability or any obligation for such acceptance, rejection or annulment.

1.9 **Disputes:** In case of disputes, only Local Courts in Delhi shall have jurisdiction.

  
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## CHAPTER – I

### E-AUCTION DETAILS FOR PRESENT AUCTION

#### 2.1 Eligibility:

- i) Any person, who has attained the age of majority, a group of persons, Firm, Company, Proprietary Firm, Partnership Firm, Joint Venture, or Consortium, or Registered Co-operative Society may participate in the e-auction and submit bid for the allotment of the industrial plots on free hold rights basis. No Bid shall be accepted if given in the name or on behalf of a proposed company.
- ii) The bidder must be a Citizen of India and he/she should be competent to enter into a contract.
- iii) No change in name of the bidders, except in blood relations, will be allowed under any circumstances.
- iv) NRIs and PIOs may also participate in the e-auction programme as per the Notification No.FEIA/212000/RB dated 03.05.2000 issued by RBI. FDI upto 100% is permitted on automatic route in the Industrial sector and subject to other rules and regulations framed in this behalf.

**2.2 Earnest Money Deposit:** To be able to participate in e-auction, the prescribed EMD amounting to 25% of the bid premium is to be submitted in two stages as follows:

- a) 5% of the Reserve price at first stage by all Bidders i.e. before participation in the e-auction programme. (To be called as 1<sup>st</sup> Stage EMD)
- b) 25% of the Bid premium minus 1<sup>st</sup> stage EMD already paid (To be called as 2nd stage EMD), is to be submitted at second stage by successful bidder (H-1 Bidder) within seven days from the issue of LOI after acceptance of their bid by the Competent Authority.

#### c) Issuance of LOI:


LOI shall be issued online through **BHOOMI** Portal only. User Manual of BHOOMI Portal is also available on BHOOMI Portal. URL of **BHOOMI** Portal is <https://eservices.dda.org.in/user>

Further it is clarified that no formal LOI shall be issued through either offline mode or through e-auction portal i.e. [www.ddaeauction.co.in](http://www.ddaeauction.co.in). Intimation of issuance of LOI will be communicated to bidder through system generated email [ddaeauction@dda.org.in](mailto:ddaeauction@dda.org.in) to those bidders whose H1 bid will be accepted by the Competent Authority. The bidder is also requested to kindly check the spam folder(s).

#### d) Process for making LOI payment (second stage EMD) and acceptance:-

The successful H1 bidders (new users/ users whose PAN number is not registered) will require to login on BHOOMI portal (URL <https://eservices.dda.org.in/user>) using login details provided via registered email ID registered for e-auction. The existing BHOOMI/AWAS user whose PAN number is registered can use their existing user ID and password as login credentials. For more details clarification dt. 17.12.2021 may be referred. The same is available on BHOOMI portal.

  
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- e) No offer/bid shall be accepted without successful payment of Earnest Money Deposit.
- f) The Earnest Money Deposit will be adjusted in the payment against the premium of bid Payable to the Authority by the successful Bidder (H-1 Bidder).
- g) The Earnest Money Deposit paid by the bidders, whose offers have not been accepted shall be returned to them without any interest. The same shall be refunded electronically in the Bank account of the unsuccessful bidders generally within 15 days of the completion of auction process. The deposit shall not be adjusted against any other scheme.
- h) Only those Bidders, who have paid first stage EMD, will be allowed to participate in the e-Auction process.

### **2.3 Submission of the Bid:**

2.3.1. The intending bidders can register/Participate in the bidding process once they get themselves registered on the e-auction portal i.e. [www.ddaauction.co.in](http://www.ddaauction.co.in)

2.3.2. For participation in this process, the intending Bidders are required to submit/ pay EMD amounting to 5% of the reserved price, as detailed in **clause 2.2 (a)** above. All payments are required to be made online.

2.3.3 Bid received by Post /Courier shall not be entertained.

2.3.4 Documents to be uploaded online along with Application Form:

- i) Scanned copy of Affidavit (format as per Annexure: II)
- ii) Letter of Intent and Application (format as per Annexure: III)
- iii) Application form (Annexure: IV)
- iv) Copy of PAN Card.

2.3.5 Request form of each plot is to be submitted separately with separate EMDs.


### **2.3.6 Opening of Bids (Start date of online bidding)**

The e-auction will start on 20.04.2022 from 10:00 Hrs. onwards.

### **2.4 Evaluation of Bid**

2.4.1 The accepting officer, subject to confirmation of the VC, DDA, normally accepts the highest Bid for a plot, provided that it is above the reserve price and found to be competitive enough to reflect the market value of the plot auctioned for.

2.4.2 The confirmation of the highest Bid shall be in the sole discretion of the Vice Chairman, DDA who does not bind himself to confirm the highest bid and reserve to himself the right to

  
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reject all or any of the bid without assigning any reasons. Any Bid not fulfilling any of the prescribed conditions or incomplete in any respect shall be rejected.

2.4.3 After the bids are confirmed/accepted by the Competent Authority, a communication shall be sent to the successful bidder and the second stage EMD (25% of the Bid premium minus 1<sup>st</sup> stage EMD already paid) to be submitted within 7 days from the Date of issue of LOI through online payment.

2.4.4 If full amount of 2nd stage EMD is received within 2(two) working days of the expiry date mentioned in the LOI, then, the delay period in the payment of 2nd stage EMD shall be automatically regularized on deposit of token penalty as follows:

In case the HI Bid amount is -

- (1) less than or equal to Rs 1 Crore - penalty shall be Rs 5000/-
- (2) more than Rs. 1 Crore but less than or equal to Rs 10 Crores - penalty shall be Rs 10,000/-
- (3) more than Rs 10 Crores - penalty shall be Rs 20,000/-

**No case where full amount (excluding penalty as above) of 2nd stage EMD is deposited after the regularizable delay period shall be considered for regularization.**

The penalty should be deposited alongwith the 2nd stage EMD amount by the applicant. However, in cases where the bidder fails to deposit penalty (but makes full payment of 2nd stage EMD within the regularizable period), the Penalty amount shall be included in the Letter of Demand and would be required to be paid along with the balance 75% premium.


In case the second stage EMD is not submitted within the stipulated period, the first stage EMD (5% of the reserve price) submitted along the Bid shall be forfeited.


2.4.5 After deposit of second stage EMD, the DDA shall issue a Demand- cum-Allotment Letter for the plot to the bidder whose bid has been accepted through BHOOMI Portal calling upon him to remit the balance 75% amount/premium of the bid offered within 90 (ninety) days of issue of the allotment/demand letter..

2.4.6 In case the payment of balance premium is not received within the stipulated period as indicated above and in the Demand-cum-Allotment Letter, the bid shall automatically stand cancelled and the entire EMD (25% of premium offered) shall stand forfeited without any notice. In that eventuality, DDA shall be at liberty to re-auction the plot.

2.4.7 The VC or the Accepting Officer shall generally within 15 days of the date of completion of e-auction process, communicates to all other bidders, non-acceptance of their bids and return the earnest money received from them without any interest.

2.4.8 The bidder, after submission of Bid, shall not be permitted to withdraw, surrender or modify his bid on any ground whatsoever. If he withdraws or surrenders the Bid, the entire

  
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amount of earnest money shall be forfeited which shall be without prejudice to other rights or remedies available to DDA.

## 2.5 Validity of Offer

The Bidders shall keep their offer valid for acceptance by the Competent Authority for a period of 180 days. If the bidder withdraws his offer within the period of 180 days, earnest money deposit /paid by him shall be forfeited without any show cause notice.

## 2.6 Right to reject bid

- i) Delhi Development Authority reserves the right to reject any/all bids without assigning any reason.
- ii) The confirmation of the highest bid shall be at the sole discretion of the Vice Chairman, DDA who does not bind himself to confirm the highest bid and reserves to himself the right to reject all or any of the bids without assigning any reason, any Bid not fulfilling any of the prescribed conditions or incomplete in any respect shall be rejected. The decision of the Vice-Chairman, DDA shall be final and binding.
- iii) The EMD paid by the bidders, whose bids are not accepted by the Competent Authority, shall be returned to them without any interest. The same shall be refunded electronically in their Bank account of the unsuccessful bidders generally within 15 days of the completion of auction process. The advance deposit shall not be adjusted against any other scheme.

  
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## CHAPTER – II

### TECHNICAL TERMS AND CONDITIONS OF ONLINE E-AUCTION

#### 1. Prospective bidders shall ensure the following before participating in e-auction.

- a) Bidders have to get themselves registered on the e-auction portal i.e. [www.ddaeauction.co.in](http://www.ddaeauction.co.in) by making online payment for Rs. 2000/- + GST. Help is provided to the prospective bidders for registration at DDA Help Desk, Vikas Sadan, INA, New Delhi and at the Unit No.202-203, 2nd, Floor, H.B.Twin Tower, Tower-I, Netaji Subhash Place, Pitampura, New Delhi-110034.
- b) Bidders shall have a valid class III Digital Signature Certificate (DSC) issued by any of the authorized certifying authority. Help is provided to prospective bidders for procuring digital signatures at the help desks mentioned at (a) above.
- c) Bidders shall safely keep their User ID and password, which will be issued by the online service provider upon registration, and which is necessary for e-bidding.
- d) Bidders shall not disclose their User ID as well as password and other material information relating to the bidding to any one and safeguard its secrecy.
- e) Bidders are advised to change the password immediately on receipt from the e-auctioning portal.
- f) Bidders should not use the same generated NEFT challan for multiple payments.
- g) Bidders should make only one single payment for the respective auctions and do not use multiple payments for the same auction.
- h) Bidders should update the correct Account Number details in their profile for Refund process. If any discrepancy in the account number, Refund transactions will get reject and it takes generally approximately 10-15 days to get refund.

#### 2. Time Extension:

If any market leading bid (bid higher than the highest at the point in time) is received within the last Ten (10) minutes of closing time, the time of auction sale will get automatically extended by another Ten (10) minutes and subsequently, if no further bid higher than the last quoted highest bid is received within the said extended Ten minutes, the auction sale will be automatically closed at the expiry of the extended Ten (10) minutes.

#### 3. Training and Assistance Booth for the prospective Bidders:

For facility of the prospective bidders, a Helpdesk has been set up at Nagrik Suvidha Kendra, DDA Office, D-Block, Vikas Sadan, INA, New Delhi-23. Prospective bidders can get the required training and information on e-auctioning process on working days during working hours.

  
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4. **Bids:** Once the bid is placed, the bidder cannot reduce or withdraw the bid for whatever reason. If done so, the EMD amount shall be forfeited.

5. The bidders are required to quote for the rate with reference to the property put on e-auction over and above the reserve price mentioned in the **Annexure: I**. E-auction will start and end as per schedule mentioned in offer document. The bid for e-auction shall start with minimum one increment above the reserve sale rate. The reserve price as mentioned in the document may not be treated as final price. Minimum increment of bid in e-auction for rate mentioned in Annexure: I shall be as given in table below:


<b>Annexure: I</b>	<b>Rs. _____ per entity or multiple thereof</b>
For Sl. No. 1 to Sl. No.26	Rs. 1,00,000 (Increment Value)

**6. Note of caution for the Bidders:**

i) Bidders may encounter certain unforeseen problems such as time lag, heavy traffic, and system/power failure at the Bidders end. To avoid losing out on bidding because of above-mentioned reasons, it is advised to have reliable internet connection and ICT equipment and not to wait for the last moment for submitting your bid.

ii) The Bidder is expected to carefully examine all the instructions, guidelines, terms and conditions and formats of the E-Auction. Failure to furnish all the necessary information as required or submission of a proposal not substantially responsive to all the requirements of the E-Auction shall be at Bidder's own risk and may be liable for rejection.

**7. LOI (Letter of Intent):** The Letter of Intent shall be issued to H-1 Bidder, online generally within 7 days of approval of the acceptance of bid by Competent Authority.

  
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## CHAPTER – III

### GENERAL TERMS & CONDITIONS OF THE E-AUCTION

Terms and conditions for sale by Auction, by the Delhi Development Authority, on behalf of the President of India, on freehold basis of Industrial plots under the Delhi Development Authority. (Disposal of Developed Nazul Land) Rules-1981.


#### I. ELIGIBILITY

1. Any person, who has attained majority, a group of persons, firm, company, proprietary firm, partnership firm, joint venture, or consortium, or registered co-operative society may participate in the e-auction and submit bid for the allotment of the industrial plots on freehold right basis. No Bid shall be accepted if given in the name or on behalf of a proposed company, which has not come into existence.
2. A change in the name of the intending purchaser, except in blood relation, shall not be allowed at any cost till the execution of Conveyance Deed.
3. The area of Industrial plots announced are only approximate, and the persons whose bids are accepted should be prepared to accept variation up to 15% either way in the area announced, subject to adjustment of cost in proportion to the amount of the accepted bid.
4. The persons of India Origin (PIOs) may also participate in the auction programme as per Notification No FEMA/21/2000/RB, dated 03.05.2000 issued by Reserve Bank of India.

#### II BIDDING AT AUCTION AND SUBMISSION OF APPLICATION:

1. The competent authority may without assigning any reasons, withdraw any plot from the Auction at any stage.
2. The bid shall be for the amount of premium offered for the Freehold rights in the plot. **The plot is being auctioned on “as is where is basis”. It is presumed that the intending purchaser has inspected the site and has familiarized himself/herself with the prevalent site conditions in all respects before offering the bid. If any tree exist in any of the plot, it would be responsibility of the auction purchaser to get it removed after obtaining approval of the concerned Authorities and DDA will not be a party for obtaining permission etc. after closer of bid.**
3. **The brochure and the application form can be downloaded from our website [www.ddaeuction.co.in](http://www.ddaeuction.co.in) or [www.dda.gov.in](http://www.dda.gov.in)**
4. The accepting officer shall subject to the confirmation of the VC DDA, normally accept the bids, subject to confirmation by the Competent Authority, the highest bid offered at the auction and the person whose bid has been accepted shall pay, at the closure of bid, Earnest

  
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Money, a sum equivalent to 25% of bid amount by way of online payment in favors of DDA. If the Total Earnest Money Deposit is not paid in full within stipulated time, it shall be deemed that the bid has been revoked / withdrawn and the 1<sup>st</sup> stage EMD amount, as specified in Clause 2.2 & Clause 2.4 of Chapter I above, shall stand forfeited to DDA.

5. The accepting officer shall subject to confirmation of the VC, DDA, normally accept the highest bid for a plot provided that it is above the reserve price and found to be competitive enough to reflect the market value of the plot auctioned for.

6. The confirmation of the highest bid shall be at the sole discretion of the Vice Chairman, DDA who does not bind himself to confirm the highest bid and reserve the right to reject all or any of the bidders without assigning any reasons. Any bid not fulfilling any of the prescribed conditions or incomplete in any respect shall be rejected.

7. If the bid is not accepted, the Earnest Money will be refunded to the bidder without any interest. If DDA has to withdraw the Industrial plot from auction (including not handing over the Industrial plot to successful bidders due to any reason like excess area or less area, etc.) then the Earnest Money and premium deposited will be returned to the auction purchaser without any interest up to a period of six months from the date of auction. Beyond six months period, DDA will pay an interest of 7% for the amount lying with DDA for such period.

8 The bidder after submission of bid shall not be permitted to withdraw surrender or modify his bid on any ground whatsoever. If he withdraws or surrenders the bid, the entire amount of earnest money shall be forfeited absolutely without any further notice. This shall be without prejudice to other rights or remedies that may be available to DDA.


9. The demand-cum-allotment letter would be issued to the successful bidder through the BHOOMI Portal after receipt of second stage EMD payment and other requisite documents and verification of second stage EMD. The highest bidder is required to make payment of balance 75% bid amount, as demanded vide said demand letter referred to above, within 90 days from date of issuance of demand letter (without interest)/within 270 days from the date of issuance of demand letter (subject to payment of interest on the balance amount @ 10.00% p.a. during the extended period) through payment tab provided in BHOOMI Portal **failing which the bid will automatically stand cancelled without any further notice. No extension of time will be granted for payment of 75% of bid amount for period after 270 days from the date of issuance of demand-cum-allotment letter.**


**Note: The successful bidder may pay the cost of the plot by availing loan facility from financial institutions for which the DDA offer NOC/mortgage permission.**

**Note: The interest is applicable only on the delayed amount of the total amount due and to be computed on every 15 days basis e.g. if the payment is delayed for 1 to 15 days interest is applicable for 15 days. Similarly if the delay is for 16 to 30 days interest is applicable for 30 days and so on.**

10. In case, the highest bidder fails to deposit the balance 75% amount within the stipulated period, as mentioned in the demand letter, the bid shall automatically stand cancelled and the Earnest Money shall stand forfeited without any further notice. In that eventuality, the Competent Authority shall be competent to re-auction the Industrial plot.

  
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11. (i). The possession of the plot will be given after receipt and verification of the balance premium along with interest amount, if applicable, through BHOOMI Portal and submission of other requisite documents. A letter for handing over the physical possession will be issued through BHOOMI Portal. The following document/s are required to be submitted after payment of premium along with interest, if applicable:

- a. The terms and conditions of auction duly typed on a Non-Judicial Stamp Paper worth Rs. 100/- signed by the successful Bidder/Allottee and duly attested by a Notary Public.
  - b. Specimen signature of successful Bidder if an individual, of all the partners, if the successful Bidder is Partnership Firm or the person authorized by the company through resolution passed by the Board of Directors to enter into contract and take possession, in case the successful Bidder is a company, as the case may be, duly attested by Notary Public/Gazetted Officer.
  - c. one passport size photograph duly attested by a Gazetted Officer/ Notary Public
  - d. Proof of identification
  - e. Copy of board of resolution, in case of authorized signatory
  - f. Certificate of incorporation and Memorandum of Association in case of firm/Company
  - g. Copy of partnership deed, in case of firm is a partnership firm
  - h. Any other document asked through the BHOOMI portal
- ii. The Auction Purchaser will be required to take over the physical possession from concerned Engineering Division within 30 days from the date of issuance of letter for handing over the physical possession. Please note that in case, you do not turn up in the office of Executive Engineer on or before the given date for taking over the physical possession, the next date for handing over the possession will be fixed by DDA subject to payment of penalty of Rs. 1000/- per month of delay in taking over physical possession caused by bidder. The possession, however, must be taken within three months from date of issuance and in case the possession is not taken over in the timeframe, the allotment shall stand cancelled and the earnest money deposited (EMD) shall stand forfeited without any further notice.
- iii. For taking over the possession, the bidder/s are required to carry a copy of Possession Letter, their registered mobile number and a valid identity proof to the office of concerned Engineering Division. The bidder will be required to intimate the OTP received to their registered mobile number to the officer/ official of concerned Engineering Division for verification.

  
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iv. After verification of the H1 bidder through OTP, the concerned officer/ official of Engineering Division will hand over the physical possession of the site and provide a copy of site possession slip and site plan to the H1 bidder. The H1 bidder is required to upload a scanned copy of the same on BHOOMI portal.

12. After uploading of handing over/ taking over possession slip along with site plan, the draft of Conveyance Deed will be issued to the H1 Bidder/Allottee through BHOOMI portal. The Allottee shall be required to check the Conveyance Deed papers and upload the copy of e-stamp paper on the BHOOMI portal along with comments/ suggestions/ corrections, if any. After uploading of the e-stamp paper(s) alongwith comments/ suggestions/ corrections, if any, a date will be given to H1 bidder for execution of conveyance deed by Lease Administration Officer (LAO). The H1 Bidder/ Allottee shall execute the Conveyance Deed in the said form (Chapter IV of this Document) within 3 months from the date of taking over of Possession.

13. In case of default, breach or non-compliance of any of the terms and conditions of the auction or any fraud, misrepresentation or concealment of facts or non-payment of balance premium within the due date by the bidder/intending purchaser, the Earnest Money shall stand forfeited.

14. In case of disputes, only local courts of Delhi shall have jurisdiction.


15. In case of disruption of service at the service provider's end while the Forward Auction is live due to any technical snag or otherwise attributable to the system failure at the server end, Auction Inviting Authority in consultation with Application Administrator may decide to resume auction if required. In this case, the status quo of Auction will be maintained prior to failure and process would continue from that point onwards.

### III CONSTRUCTION ON PLOT

1. The purchaser shall have to erect and complete the Industrial building in accordance with the type, design and other architectural features if any, prescribed by the Delhi Development Authority, after obtaining and in accordance with the sanction of the building plan with necessary design, plans and specifications from proper Municipal or other authorities concerned in accordance with their respective rules, bye-laws etc., as the case may be. The purchaser shall not start construction before the said plan etc. are fully sanctioned by the authorities aforesaid. The purchaser shall not start any activity in connection with the construction before execution and registration of conveyance deed.

2. The plot/building thereon shall not be used for a purpose other than Industrial.

3. The allottee shall not sub-divide the plot or amalgamate with any other plot.

  
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4. The purchaser will be liable to pay all rates, taxes, charges and assessment of every description in respect of the plot whether assessed, emerged or imposed on the plot or on the building constructed there on or on the Land Lord or tenant in respect, thereof.

5. All dues payable to the DDA in respect of the plot or the building erected thereon shall be recoverable as arrears of land revenue and will be first charge on property.

6. If the conveyance of the plot is obtained by any concealment, misrepresentation, misstatement or fraud and if there is any breach of conditions of the auction the conveyance deed will be terminated and the possession of the plot and the building thereon will be taken over by the DDA and the purchaser will not be entitled to any compensation/refund.

#### **IV COST & EXPENSES**

1. The terms and conditions of the auction shall be strictly followed by the successful auction purchaser and in case of any breach of terms and conditions of the auction, conveyance deed & the allotment shall stand cancelled. The orders of the competent authority in respect of the interpretation of any conditions of the auction, conveyance deed shall be final and binding and shall not be called in action in any proceedings.

2. The cost and expenses of preparation, stamping and registration of the conveyance deed and its copies and all other incidental expenses shall be paid by the allottee/purchaser. The purchaser shall also pay any other duty charges as may be levied by any other Authority.

**V. For any other violation/breach of the terms and conditions aforesaid, the bid of the purchaser/allottee shall be liable to be cancelled and the conveyance deed if, already executed, liable to be determined and the allottee/purchaser shall not be entitled to any compensation whatsoever, or to the return of any premium to him/her.**


**VI. If there is any discrepancy/contradiction in translation from English to Hindi, the language used in English version will hold good.**


Place

Date

**Signature of the highest bidder/  
On his/her behalf/  
On behalf of the applicant**

**Countersigned by  
(Officer conducting the auction)**

  
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DA(Indl.)



## ANNEXURE – I

Sl No.	Plot Id	Plot Description	Area (in sqm.)	Reserve Price (in Rs.)
1	900	A-9/3 Jhilmil Tahirpur Industrial Area	336.94	35419133
2	773	A-48 Mangolpuri Industrial Area, Ph-I	200.2	21045024
3	757	A-62 Mangolpuri Industrial Area Ph-I	200.2	21045024
4	758	A-85 Mangolpuri Industrial Area Ph-I	200.2	21045024
5	759	A-110 Mangolpuri Industrial Area Ph-I	200.2	21045024
6	765	C-123 Mangolpuri Industrial Area Ph-I	200	21024000
7	761	B-326 Mangolpuri Industrial Area Ph-I	200.2	21045024
8	763	B-363 Mangolpuri Industrial Area Ph-I	200.2	21045024
9	764	B-383 Mangolpuri Industrial Area Ph-I	200.2	21045024
10	28	B-357 Mangolpuri Industrial Area Ph-I	289	30379680
11	117	F-45 Mangolpuri Industrial Area Ph-II	60	6307200
12	118	F-49 Mangolpuri Industrial Area Ph-II	60	6307200
13	114	E-108 Mangolpuri Industrial Area Ph-II	60	6307200
14	108	E-146 Mangolpuri Industrial Area Ph-II	100	10512000
15	13	E-54 Mangolpuri Industrial Area Ph-II	60	6307200
16	16	E-63 Mangolpuri Industrial Area Ph-II	60	6307200
17	768	F-39 Mangolpuri Industrial Area Ph-II	60	6307200
18	769	F-44 Mangolpuri Industrial Area Ph-II	60	6307200
19	770	F-46 Mangolpuri Industrial Area Ph-II	60	6307200
20	771	F-47 Mangolpuri Industrial Area Ph-II	60	6307200
21	773	F-48 Mangolpuri Industrial Area Ph-II	60	6307200
22	772	F-50 Mangolpuri Industrial Area Ph-II	60	6307200
23	754	E-91 Mangolpuri Industrial Area Ph-II	60	7007200
24	756	E-96 Mangolpuri Industrial Area Ph-II	60	7607200
25	556	A-1/49 Kirti Nagar, Warehousing Scheme	334.7	35183664
26	45	770 Bunkar Colony, Wazirpur Phase IV	32	2217600

  
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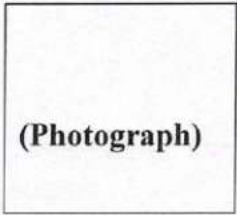


DETAILS OF INDUSTRIAL PROPERTIES TO BE DISPOSED BY AUCTION

Chapter-IV

DELHI DEVELOPMENT AUTHORITY  
(TO be typed on non-judicial stamp paper of Rs. 100/-)

FORM BA  
(See rule 42)  
CONVEYANCE DEED PROFORMA  
(For Industrial Properties allotted on Freehold basis through Auction)




This deed of conveyance made on this ..... day of.....  
Two Thousand and..... between the President of India, hereinafter called "THE  
VENDOR" through DDA, Vikas Sadan, New Delhi (which expression shall unless excluded  
by or repugnant to the context be deemed to include his successors in office and assigns) of  
the one part and Shri/Smt./M/s

R/o..... hereinafter  
called "The Purchaser" (which expression shall unless excluded by or repugnant to the  
context be deemed to include his/her heirs, administrators, representatives and permitted  
assigns) of the other part.

WHEREAS .....  
situated in ..... was allotted  
to the Purchaser by Delhi Development Authority vide allotment letter No. F..... ( )  
...../INDL..... dated ..... against a consideration of  
Rs..... (Rupees.....  
..... which has been received subject to limitation, terms and conditions  
mentioned in the said letter of allotment.

AND WHEREAS representing that the said allotment is still valid and subsisting, the said  
Purchaser has applied to the Vendor to execute the Conveyance Deed for freehold ownership  
rights in the said demised property allotted to him and physical possession whereof has been  
handed over to him on ..... and this deed is being executed  
accordingly of the said demised property subject to terms and conditions appearing  
hereinafter.

NOW THIS INDENTURE WITNESSES THAT in consideration of the sum of  
Rs..... /- (Rupees .....  
.....) paid at the time of allotment and Rs.  
..... (Rupees .....)  
was paid before the execution hereof (the receipt whereof the Vendor hereby admits and

  
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AD(Indl.)

  
DA(Indl.)




acknowledges), the aforesaid representation and subject to limitation mentioned hereinafter, the Vendor does hereby grant, convey, sell release and transfer, assign and assure unto the aforesaid Purchaser freehold ownership in the Scheme  
..... Plot No.....

- (1) The Vendor excepts and reserves unto himself all mines and minerals of whatever nature lying in or under the said property together with full liberty at all times for the Vendor, its agents and workmen, to enter upon all or any part of the property together to search for, win, make merchantable and carry away the said mines and minerals under or upon the said property or any adjoining lands of the Vendor and to lay-down the surface of all or any part of the said property and any building under or hereafter to be erected thereon making fair compensation to the Purchaser for damage done unto him thereby, subject to the payment of land revenue or other imposition payable or which may become lawfully payable in respect of the said property and to all public rights or easement affecting the same.
- (2) That notwithstanding execution of this Deed, use of the property in contravention of the provision of Master Plan/Zonal Development Plan/Layout Plan shall not be deemed to have been condoned in any manner and Delhi Development Authority shall be entitled to take appropriate action for contravention of Section 14 of Delhi Development Act or any other law for the time being in force.
- (3) The Purchaser shall comply with the building, drainage and other byelaws of the appropriate Municipal or other authorities for the time being in force.
- (4) The said plot is allotted on the basis of 'as is' and the Purchaser cannot make any alteration/ addition/ encroachment/unauthorized construction in or around the same without written permission of Vendor (DDA) who may refuse or grant the same subject to such terms and conditions as deemed proper. All fees, taxes, charges, assessments Municipal or otherwise and other levies of whatsoever nature shall be borne by the allottee / Purchaser.
- (5) If it is discovered at any stage that the allotment or this deed has been obtained by suppression of any fact or by any misstatement, misrepresentation or fraud, then this deed shall become void at the option of the Vendor, which shall have the right to cancel this deed and forfeit the consideration paid by the Purchaser. The decision of the vendor in this regard shall be final and binding upon the Purchaser and shall not be called in question in any proceedings.
- (6) That the Purchaser shall abide by the terms and conditions of allotment/auction/tender, which shall be treated as a part of these presents.
- (7) That the vendor reserves the right to cancel this deed in event of breach of conditions of allotment/ auction/tender and of this deed.
- (8) The stamp duty and registration charges upon this instrument shall be borne by the Purchaser. This transfer shall be deemed to have come into force with effect from the date of registration of the deed.

In witness where of Shri .....for  
and on behalf of and by the order and direction of the Vendor has hereunto set his/her hand  
Shri/Smt. /M/s ..... the Purchaser, the hereunto set  
his/her hand day and year first above written

  
DD(Indl.)

  
AD(Indl.)

  
DA(Indl.)



**THIS SCHEDULE ABOVE REFERRED TO**

All that ..... in the layout plan of and consisting of ..... sq. mtrs. (Courtyard Area .....) or thereabouts bounded as follows.

NORTH : ..... FAR : .....

EAST : ..... USE: .....

SOUTH : .....

WEST : .....

Signed by Shri/Smt.....  
for and on behalf of and by the order and direction of the President of India (Vendor).

(VENDOR)

In the presence of:

(1) Shri/Smt.....  
.....

Signed by Shri/Smt.....  
.....


(PURCHASER)

In the presence of:

(1) Shri/Smt.....

(2) Shri/Smt. ....

  
DD(Indl.)

  
AD(Indl.)

  
DA(Indl.)

AFFIDAVIT

(The Affidavit shall be on Stamp paper of Rs.10/- and must be Notarized)

Whereas I ..... S/o .....  
R/o.....  
.....intend to participate in the auction for  
purchase of plot No..... at.....  
.....

Now therefore, I the undersigned do hereby solemnly affirm and declare that the information supplied is accurate, true and correct. The undersigned also authorize(s) and request (s) to any bank, person or firm to furnish pertinent information deemed necessary and requested by the Authority to verify our reputation.

The undersigned also understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Authority.


The undersigned also understands that furnishing of false information could result in disqualification of my Bid for the allotment of plots.


(Deponent)

Verification

I the above named deponent do hereby verify on this  
..... day of.....2022, at  
New Delhi the contents of my above affidavit are true and correct to the best of my  
knowledge and belief and nothing material has been concealed there from.

(Deponent)

  
DD(Indl.)

  
AD(Indl.)

  
DA(Indl.)



## LETTER OF INTENT AND APPLICATION

Full Postal Address, Telephone No., E-mail and Cable Address)

Date

To

The Dy. Director- Industrial Land  
Delhi Development Authority  
Vikas Sadan, Near INA Market  
New Delhi 110023.

Sir,

1. Being duly authorized to represent and on behalf of – (herein after the Applicant), and having studied and full understood all the information provided in the auction documents, the undersigned hereby apply as a auctioner for the plot at ....., Delhi according to the terms and conditions of the offer made by Delhi Development Authority for the said site.
2. The payments towards the Earnest Money Deposit have already been paid online.
3. DDA and its authorized representatives are hereby authorized to conduct an inquiry or investigation to verify the statements, documents and information submitted in connection with this application and to seek clarification from our bankers and clients regarding any financial and technical aspects. This letter of application will also serve as authorization to any individual or authorized representative of any institution referred to; in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application or with regard to the resources, experience and competence of the Applicant.
4. This application is made with full understanding that:
  - a. Bid will be subject to verification of all information submitted at the time of bidding.
  - b. DDA reserves the right to reject or accept any Bid, cancel the bidding process and reject all bids.
  - c. DDA shall not be liable for any of the above actions and shall be under no obligation to inform the applicant of the same.
5. We undersigned declare the statement made, and the information provided in the duly completed application form enclosed are complete, true and correct in every detail.
6. We have read the terms and conditions of the offer detailed in the auction document and the terms and conditions of conveyance deed and are willing to abide by them unconditionally.
7. The offer made by us is valid for the next six months.

Name ..... Name .....

  
DD(Indl.)

  
AD(Indl.)

  
DA(Indl.)

Signed ..... Signed .....

Name ..... Name .....

For and on behalf of ..... For and on behalf of .....  
of..... (name of Applicant )

Signed..... Signed .....

Name ..... Name.....

For and on behalf of ..... For and on behalf of.....  
(Name of Applicant)

Signed.....

Signed.....

  
DD(Indl.)

  
AD(Indl.)

  
DA(Indl.)



(The tenderer is required to use this form only for tendering. Use of any other form in lieu thereof shall make him liable for disqualification)

**DELHI DEVELOPMENT AUTHORITY  
INDUSTRIAL LAND BRANCH  
(APPLICATION FORM FOR AUCTION)**

Application by the Bidder for Grant of the Free Hold Right under the Delhi Development (Disposal of Developed Nazul Land) Rules, 1981.

**A. PARTICULARS OF THE BIDDER :**

1. Name (in block letters) Shri / Smt. : .....
2. Status of the Applicant firm (Lead Firm) whether Public Ltd., Pvt. Ltd., Partnership, Sole Proprietorship etc. : .....
3. Year of establishment of Firm : .....
4. Name of the authorized Signatory of the firm & his designation : .....
5. Name of Father/Husband of the Applicant/ authorized signatory : .....
6. Age : .....
7. Full Residential Address : .....
8. Occupational Address : .....
9. Telephone No./Mobile No. : .....

**B. PARTICULARS OF TENDER FOR INDUSTRIAL PLOT**

1. Plot no. : .....
2. Location of the Plot : .....
3. Reserve Price : (Rs in figure).....
4. (i) Bank A/c No. .... ( for refund, if any)  
(ii) Name of Bank & Branch .....

  
DD(Incl.)

  
AD(Incl.)

  
DA(Incl.)

I /We the undersigned being the tenderer as mentioned above, hereby apply to the DDA for allotment of the free hold rights in the plots site described above in accordance with the terms/conditions of the allotment by tender under DDA (Disposal of Developed Nazul Land) Rules, 1981. I /We have read and understood terms / conditions of tender as well as those contained in the Performa of the Conveyance Deed and hereby unequivocally accept the same. I / We have inspected the plot for which tender is being submitted.

I /We shall pay the balance of the premium and other amounts and execute the conveyance deed in the form prescribed in accordance with terms/conditions of tender.

The terms & conditions of conveyance deed, terms and conditions of the tender and notice inviting tender are also signed and being submitted with the tender application form.

SIGNATURE OF THE TENDERER OR  
ON BEHALF OF THE APPLICANT TENDERER

Date: .....

Place: .....

NOTE:-

- a) Any correction in the tender application form should be initialed by the applicant/duly authorized agent.
- b) All pages of the tender application form should be signed and stamped by the applicant/duly authorized agent.
- c) The amount of premium offered (total bid amount) must be above the reserve price.

  
DD(Indl.)

  
AD(Indl.)

  
DA(Indl.)



**DELHI DEVELOPMENT AUTHORITY  
E-AUCTION CELL  
A-4, VIKAS SADAN, INA  
NEW DELHI-110023**

LD/EAUC/0011/2021/MISC/-E-AUCTION /244  
Computer No: 22999

Date: 17.12.2021

**CORRIGENDUM/CLARIFICATION**


**Subject: Post Bidding Process of e-Auction (for 14th phase onwards) applicable for all types of properties**

- I. 14<sup>th</sup> phase onwards LOI, Demand letter, Possession letter etc. will be issued through BHOOMI portal of DDA only. The URL of BHOOMI portal is <https://eservices.dda.org.in/user>. Therefore all the prospective bidders are requested to read the below mentioned instructions carefully before participating in e-Auction.
- II. After registration on e-auction portal ([www.ddaeauction.co.in](http://www.ddaeauction.co.in)) any registered user/intending bidder will fall in any one of the below three categories :-
  - a. User's PAN has a registered account in BHOOMI/AWAAS Portal of DDA and User's PAN, Mobile no. and email id matches with e-Auction portal data (i.e. e-Auction portal data and BHOOMI/AWAAS portal data matches)
  - b. User's PAN has a registered account in BHOOMI /AWAAS Portal of DDA and User's Mobile no. or email id or both does not match with BHOOMI/AWAAS portal data.
  - c. User's PAN does not have a registered account on BHOOMI/ AWAAS portal of DDA.
- III. For user/ Successful bidder falling under category II(a) type, only a system generated mail will be sent to their registered email ID containing LOI details and Successful bidder can access/login the BHOOMI Portal through existing user ID and Password for accepting LOI and making 2<sup>nd</sup> Stage EMD.
- IV. For user/ Successful bidder falling under category II(b) type, Successful bidder is directed to change/update the mobile number / email ID in the BHOOMI Portal itself before participating in e-Auction as post bidding related communication from DDA (LOI, Demand Letter and Possession Letter etc.) will be issued to existing user on the email ID registered in BHOOMI Portal only. Any request for re-issuance of LOI, Demand Letter and Possession Letter etc will not be considered under any circumstances.
- V. For user/ Successful bidder falling under category II(c) type, two emails will be sent to his registered email ID. One will be containing the user ID and temporary password to access/login BHOOMI Portal and the second one will be containing LOI details. Bidder

can access/login the BHOOMI Portal through user ID and temporary Password and after first login, they can reset the password and proceed for accepting LOI and making 2nd Stage EMD. It may be noted that user falling under category II (a) and II(b) type, only one email will be sent to their registered email id available on BHHOMI/AWAAS portal containing LOI details. All the system generated email post e-Auction will be send to bidders registered email id through email id [ddaeuction@dda.org.in](mailto:ddaeuction@dda.org.in). This is a system generated email, so, please do not reply to this email.

- VI. Successful Bidders of any type of properties will be able to download the LOI under the LOI tab after login the BHOOMI portal after their bid has been accepted by Competent Authority. Similarly, Successful bidder (LOI holder) who has deposited 2nd stage EMD within stipulated time will be able to download the Demand Letter under Demand Letter tab and Successful bidder who has deposited balance premium (75% of H1 bid) within stipulated time will be able to upload the requisite document under Possession Letter tab and download the Possession Letter under Possession Letter tab.
- VII. All the payment shall be accepted only through the payment link provided in the BHOOMI Portal against each demand.
- VIII. Demand letter and Possession Letter will also be issued to eligible bidders through BHOOMI Portal only and a notification email will be sent to registered email id on BHOOMI /AWAAS portal of DDA in a similar manner as mentioned in para 05 above.
- IX. User guideline of post bidding e-Auction process through BHOOMI portal is available on (<https://eservices.dda.org.in/user>) as well as ([www.ddaeuction.co.in](http://www.ddaeuction.co.in)).
- X. The process of issuance of LOI, Demand Letter and Possession Letter which is mentioned in the respective tender document of different types of properties has been modified to that extent, so bidder may kindly note the same before participating in e-Auction.
- XI. **The other terms and conditions of respective tender documents of different types of properties including payment terms and conditions and their stipulated timeline will remain same.**

This is issued with the approval of the Competent Authority.

  
17.12.2021  
S.K.Meena  
Director (E-Auction/LD), DDA