

FORMAT FOR EMPANELMENT OF GIS AGENCIES

1. Name of the Agency:

2. Office Address:

3. Contact Information:

Office:

Mobile:

Fax:

E-Mail:

4. Other Details:

(a). Status of the Firm (Whether company/
Partnership/proprietary):

(b) Name of the Proprietary/Partners/Directors
(with professional qualifications, if any):

(I)

(II)

(III)

(c) Year of establishment:

5. Whether registered with Registrar of
Companies/firm. If so, No. & Date:

6. Registration with Tax Authorities:

a) Income-Tax No. PAN/GIR NO:

b) GSTIN No:

(furnish copies of Income-tax returns, registration)

c) Registration Number (Enclose the copies)

7. Whether already executed projects for Government Department/PSU's or any other Govt.
body, If so, details

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS

8. Turnover of the Company/firm (Please attach copy of audited balance sheet and profit and loss account for three years).

SI. No.	Year	Turnover
1.		
2.		
3.		
	Average	

9. What are your fields of core competence? Mention the fields on preference Basis

- 1)
- 2)
- 3)

10. Details of the qualifying works executed:

SI. No.	Name of Work	Work executed for (name of the organization with address, concerned office & telephone no)	Nature of work (in brief)	Location of the work	Actual value of the works	Stipulated time for completion	Actual time for completion	If work left incomplete or terminated (furnish reasons)
1								
2								
3								

Note: Copies of the work order/supply orders from the client shall be enclosed.

11. Key personnel permanently employed in your organization:

SI. No.	Name	Qualificatons	Experience

12. Details of Survey Instruments: -

Name of Instruments: -

Number of Instruments: -

13. DECLARATION

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
2. I/We have no objection if enquires are made about the work listed by me/us in the accompanying sheets/ annexures.
3. I/ We agree the decision of Delhi Development Authority (DDA) will be final and binding to me/us.
4. I/We have read the scope of work available on DDA website and am/are interested to participate in the PM-UDAY scheme for carrying out GIS surveys of the properties as per terms and conditions stipulated in the scope of work.
5. I/We understand that if any false information is detected at a later date the empanelment shall be cancelled.
6. I/We have not been barred/ blacklisted by DDA or any other government agency.

Place:

SIGNATURE OF THE APPLICANT

NAME & DESIGNATION

SEAL OF ORGANISATION

Date:

Checklist (To be filled by GIS Agency)

- | | |
|---|--------------------------|
| 1. Have you signed in the sheets? | <input type="checkbox"/> |
| 2. Whether copy of PAN/GST/Registration copy is enclosed? | <input type="checkbox"/> |
| 3. Whether enclosed proof for year of estalishment? | <input type="checkbox"/> |
| 4. Whether documentary proof for having undertaken the works is enclosed? | <input type="checkbox"/> |
| 5. Whether copy of DGPS ownership certification is enclosed | <input type="checkbox"/> |
|
 | |
| If yes, No. of certfcates enclosed | <input type="checkbox"/> |