

DELHI DEVELOPMENT AUTHORITY
'E.M.'S OFFICE.

EM1(10) 98/Vol-II/ 8440

Dt. 21.9.20 00

CIRCULAR NO. 534.

Subject: Pre-bid Conference in case of call of tenders.

To ensure the submission of fully responsive tenders by the contractors and to minimise the necessity of negotiations, it has been decided that in case of works estimated to cost Rs. 2.0 crores and above and that for which provision of restricted call of tenders is resorted to, a pre-bid conference shall be held by the NIT Approving Authority about 10 days before the last date of submission of the tenders, for clarification of any doubts of the prospective tenderers on any condition of the contract, specifications etc. In case of composite tenders CE(Elect.)/SE(Elect.) and concerned Director (Hort.) etc. shall also be present. The Minutes of the meeting shall be circulated to all the prospective tenderers who have purchased the tenders irrespective of the fact whether they have attended the conference or not. The process can be resorted to in case of works costing less than Rs. 2.0 crore, where necessary, at the discretion of the NIT Approving Authority.

(R.K.BHANDARI)
ENGINEER MEMBER
DDA.

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