

**DELHI DEVELOPMENT AUTHORITY**  
**E.M.'S OFFICE**

No.EM1 (10)2008/Cir. (Performance Guarantee/DDA/1378)

Dated: 24-03-08

CIRCULAR No. 622

**Sub: Regarding depositing of Performance Guarantee by Contractor**

In one of the review meeting, it was brought to the notice of E.M. that Performance Guarantee from the contractors / agencies are not being received in time causing delay in the issue of Award letter and ultimately delay in the start of execution of works. It is therefore decided that in case the Performance Guarantee is not furnished by the agency with in time given by the Executive Engineer in the Letter of Intent, the Earnest money shall be forfeited absolutely in terms of contract document and the contract shall be closed. However, in case where request has been made for extension, additional period for depositing the Performance Guarantee by the contractor may be allowed as provided in the contract. Further, it shall also be the responsibility of EE to ensure that such agency is debarred from further tendering in DDA with the approval Of competent authority.

This issue with the approval of EM.

  
(A.P. SINGH) 20/3/08  
CHIEF ENGINEER (HQ)

**Copy to:**

1. All Chief Engineers i/c. CE (QAC, Design, Electrical & HQ), DDA.
2. Chief Vigilance Officer, DDA.
3. Chief Architect, DDA.
4. Chief Accounts Officer, DDA.
5. Director (MM), DDA
6. Project Manager (Flyover) Gr. I & II, DDA
7. Director (Works), DDA
8. Director (Sports), DDA
- Dy. CAO (Plan), DDA.
9. Hindi Officer for Hindi version.

**Copy also forwarded to:**

- a. PS to VC for kind information of the latter.
- c. PS to EM for kind information of the latter.
- b. PS to FM for kind information of the latter.

(A.P. Singh)  
Chief Engineer (HQ)