## **DELHI DEVELOPMENT AUTHORITY**

[FINANCE & EXPENDITURE]

0.0. No. 49

Dated: 10.06.2015

## O FFICE ORDER

Sh Ashok Kumar Sharma, Dir (Retd.)/ Consultant(Medical ) has proceeded on leave w.e.f. 10.062015 to 19.06.2015. Smt Savita Virmani, Director (Retd.)/ Consultant is also on leave due to self illness and medical checkup in hospital. The orders of leave arrangement are issued with immediate effect :-

- The work of Director (Audit) shall be looked after by Shri S.K.Minocha, Director (Retd.)/ Consultant (Fin.) during the leave period of Smt. Savita Virmani.
- Dy. CAO (Medical) & Dy. CAO (Pension) will submit their 2. cases to CAO, DDA directly during the leave period of Shri A.K. Sharma.

This issues with the approval of FM, DDA.

[D.S. NEGI]

Sr.Accounts Officer[F&E]

No. FE.98(15)/2012/DDA/Pt-IV/ 309

Dated: 10.06.2015

Copy to:

PS to FM/CAO, DDA;

Director/ Consultant (Finance);

Dy. Director (P)-I;

4. (Dy. CAO (Med.)/ Dy. CAO (Pension)/Dy. CAO (Audit);

5. Officers Concerned

6. Guard File.

Sr.Accounts Officer[F&E]