

**DELHI DEVELOPMENT AUTHORITY**  
**[FINANCE & EXPENDITURE]**

O.O. No. 16

Dated: 16/7/2021


**OFFICE ORDER**

In pursuance of Parliament and Co-ordination Branch, DDA Office Memorandum No. F.4(Misc.)2020/P&C/LS/RS/DDA/301 dated 12.07.2021, the following officials of CAO Wing will perform the duty of receiving the Parliament Questions and for coordinating connected work from 13.07.2021 to 12.08.2021. The deputed officials will sit after office hours up to 08:30 PM daily.

Sl.No	Name of official (Class-III)	Name of official (Class-IV)	Period of duty (Including Saturday & Sunday), if any
1.	Harender Bhati, JSA/ (Estt.)-Gaz.	Manoj Kumar, S/Guard/Estt. Gaz.	15.07.2021 to 29.07.2021 (15 days)
2.	Braj Mohan Sharma, LDC/Pension Cell	Ram Prashad, Beldar/Pension Cell	30.07.2021 to 12.08.2021 (14 days)

The officials who are asked to sit late and to receive the Parliament Questions will be entitled for Rs. 20/- per sitting as honorarium during working days. For attending holidays, the official(s) will be granted compensatory leave to be availed within two months from the date on which the official attends. The officials will also submit a report of late sitting and attending the office on holidays separately.

This is issued with the approval of CAO, DDA.

  
[Sunita Jindal]  
Dy. CAO (F&E)

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Copy to: -

1. P.S to CAO/ Commissioner-cum-secy., DDA;
2. Director (Finance);
3. Dy. CAO (Estt.)- Gaz/Pension;
4. AO Cash (Main);
- 5 Official concerned/ EO Book/ Security Cell;