

DELHI DEVELOPMENT AUTHORITY
[FINANCE & EXPENDITURE]

F&E Circular No.02/2016

In partial modification of F&E Circular No. 8/2010 issued vide file No. FE5(7)76/Pt./259 dated 30.06.2010, Vice-Chairman, DDA has been pleased to revise the ceiling of entertainment expenditure on light refreshment for official meetings and conferences as under:-

S. No.	Designation	Existing ceiling	Revised ceiling
1	Vice-Chairman	Full Powers	Full Powers
2	Members (FM/EM)	Full Powers	Full Powers
3	Principal Commissioners	Rs. 2000/-	Rs. 5000/-
4	Commissioners/C.C.S/CEs/CVO/CLA/CAO and other HODs in Pay Band-4 of Rs. 37400-67000 with Grade Pay of Rs. 8700/- & above.	Rs. 1000/-	Rs. 2500/-
5	Directors/FA(H)/SEs/Addl. Commrs./Addl. CA and other officers in Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 7600/- & above.	Rs. 700/-	Rs. 2000/-
6	Officers in Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 6600/-	Rs. 450/-	Rs. 1500/-
7	Other Officers in Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/- who are considered as Branch Officers and presently entitled as per earlier office orders.	Rs. 400/-	Rs. 1000/-
8	Officers in Pay Band-2 of Rs. 9300-34800 with Grade Pay of Rs. 4800/- who are presently entitled as per earlier orders.	Rs. 360/-	Rs. 800/-

It is appropriate to mention here that though certain posts e.g. Assistant Director (Plg.), Assistant Director (Arch.), Assistant Director (LS) etc. are placed in Group 'A' scale of PB-3 with Grade Pay of Rs. 5400/- yet the incumbents of these posts are not considered Branch Officers and as such, they are not entitled for reimbursement of monthly entertainment/refreshment charges. Further, the Assistant Engineers, Assistant Directors, AAOs, JLOs and other equivalent group 'B' officers are not Branch Officers and also not covered under the category of Officers entitled for reimbursement of entertainment/refreshment charges.

These orders will be effective from the date of issue.

Sd.
[Santosh Kumar]
Chief Accounts Officer

No:- FE5(4)2016/DDA/ 32

Dated: 15/1/16

Copy to:-

1. OSD to VC, DDA;
2. OSD to FM, DDA/PS to EM, DDA;
3. All Principal Commissioners/CVO/CLA;
4. All Chief Engineers/All Commissioners
5. PS to CAO;
6. Chief Architect, DDA;
7. All Directors/FA(H);
8. All Branch Officers/All DDOs;

Santosh
15/1/16
Sr. Accounts Officer(F&E)

DELHI DEVELOPMENT AUTHORITY
(Finance & Expenditure)

NO: FE5(4)2016/DDA/ 46

Dated: 22.1.16

CORRIGENDUM

The contents of Para No.8 of F&E circular No. 2/2016 dated 15.1.2016 may be read as **Officers in pay Band-2 of Rs. 9300-34800 with Grade Pay of Rs. 5400/-** who are presently entitled as per earlier orders instead of Officers in pay Band-2 of Rs. 9300-34800 with Grade Pay of Rs. 4800/- who are presently entitled as per earlier orders.


(Santosh Kumar)
Chief Accounts Officer

Copy to:-

1. OSD to VC, DDA;
2. OSD to FM, DDA/ PS to EM, DDA;
3. All principal Commissioners/CVO/CLA;
4. All Chief Engineers/All Commissioners;
5. PS to CAO;
6. Chief Architect, DDA;
7. All Directors/FA(H);
8. All Branch Officers/All DDOs;


Accounts Officer(F&E)