

DELHI DEVELOPMENT AUTHORITY
FINANCE & EXPENDITURE

F&E CIRCULAR NO. 7/2022

Please find enclosed herewith following circulars issued by PMIS Section with the approval of Vice Chairman, DDA: -

Sl. No.	Particulars	Circular No.	Circular Date
1.	Applying Reimbursement of Child Education Allowance (CEA) through e-HRMS portal.	F.11(Misc)Corr./18/PMIS/e-HRMS/83	24.02.2022
2.	Apply for Leave Travel Concession (LTC) through e-HRMS portal.	F.11(Misc)Corr./18/PMIS/e-HRMS/86	14.03.2022

In this regard, it is submitted that PMIS Section has issued instructions directing all Group A, B and C officers/officials of DDA to apply for LTC/CEA/T.A. electronically through e-HRMS portal only.

All the concerned DDOs are requested to ensure strict compliance of these instructions no claim shall be accepted, if it, is not routed through e-HRMS portal.

This issues with the approval of Competent Authority, DDA.

[Sunita Jindal]
Dy. CAO (F&E)

No. FE.(Misc)2022/DDA/ 129

Dated: 13/5/22

Copy to: -

1. PS to FM, DDA for kind information;
2. PS to CAO, DDA for kind information;
3. FA(H)/Director(LC)/Finance;
4. All Dy. CAOs with the request to bring it to the notice all concerned DDOs under their financial control;
5. All Zonal Dy. CAOs with the request to bring it to the notice all concerned DDOs under their financial control;
6. Dy. Director (System) for uploading in DDA Website;
7. Guard file.


Dy. CAO (F&E)