

DELHI DEVELOPMENT AUTHORITY
[Finance & Expenditure]

F&E CIRCULAR NO. 07 /2020

Sub: One-day Training Programme on Pay Fixation of Class III/IV Employee.

CAO, DDA has decided to organize and conduct specialized training program for Assistant Accounts Officers for enabling to meet the changing demands for Account Cadre. Hence, one-day Training Programme for 20 AAOs has been decided to organize on **13.03.2020** at "Training Hall, C- Block, Room No. 317/318, 3rd Floor, Vikas Sadan as per following schedule on **Pay Fixation** to ensure adequate capacity building and to develop professional, impartial and efficient officers of DDA. The Competency framework will be used to ensure that officers have the requisite knowledge, skill and attitude to effectively perform the functions they are entrusted with. The details of the Training Programme are as under: -

TRAINING SCHEDULE

Session	Time	Topic	Faculty
1	10:00 - 01:00	Pay Fixation of Class III/IV	Shri Gulshan Bayana, Sr. AO. Estt. (Gaz.) (Consultant)
2	02:00 - 05:30		

Please find enclosed herewith the list of officers directed to attend the said training compulsorily as per fixed schedule date & time mentioned above.

[Sunita Jindal]
Dy.CAO (F&E)

No. FE.5(6)2018/DDA/ 116


Dated: 06/3/2020

To

- 1.The Director (Trg.) to make the necessary logistics arrangements including tea, note pad and pen for the 20 participants.
- 2.Shri Gulshan Bayana, Sr.A.O. Estt. (Gaz.)

Copy to:

1. PS to FM, DDA for kind information;
2. PS to CAO, DDA for kind information;


5/3/2020
Dy.CAO (F&E)

All the following officers are directed to attend the training compulsorily as per the fixed schedule date & time mentioned above: -

Sl.No.	Name of the officer	Father's Name of the officer	Contact No.	Place of Posting
1	Ms. Pallavi Goyal	Shri R K Goyal	9818147458	CAU (Rohini)
2	Shri Manoj Kumar	Lt. Shri Manohar Lal	9818996061	Estt. (Gaz.)
3	Shri Sujeet Kumar	Shri Ishwar Singh	8130550445	CAU/NZ, Estt.ND1
4	Shri Manoj Kumar	Shri Ashok Singh	9650360971	Estt. (Housing)
5	Smt.Mona Arya	W/o Shri Avinash Verma	9971188377	PAO (EW)
6	Smt.Sonal Gupta	D/o Shri Subodh Kumar Nirala	9717492975	Dy. CAO (PE)
7	Shri Deepak Rathi	Shri Ishwar Singh	8800000417	Estt.III, Estt. (NG)IV
8	Shri Sunil Rathi	Shri Hari Ram	9582299551	F&E
9	Shri Govind Nogja	Shri Pawan Kumar Nogja	9461234231	CAU (EZ), Sports Division2
10	Shri Sandeep Mathur	Sudhir Chand Mathur	9968315687	CAU Sirifort Sports Complex, ND2
11	Shri Nilamber Kumar	Shri R.N. Raut	8447150024	CAU (SZ), Sports Management Cell SMC
12	Shri Sohaib Khan	Shri Javed Khan	9990789255	CAU (DWC)
13	Shri Manish Kuraria	Shri Asha Ram	9899024613	CAU (P&CWG), Sports Division1
14	Smt. Kanwaldeep Kaur	Shri Harjit Singh	9711072989	Establishment (NG)II, Plan
15	Shri Hitesh Sharma	Shri Ramakant Sharma	9582883171	CAU (SZ), Elect. Div.3/El. Sports 3
16	Shri Amit Bansal	Shri Bhawar Singh	9899250626	CAU (NZ), ND11
17	Shri Janmejai Mahar	Shri Amrit Lal Meena	9460555506	CAU (Sports), Southern Division1
18	Shri Ravi Kumar	Shri Rajgir Nayak	7022025115	CAU (Dwarka), o/o Adviser (Project Western Division6
19	Shri Prateek Kumar	Shri Satish Kumar	9654411805	CAU (Rohini), RPD13
20	Smt. Sonika Meena	Shri Laddu Lal Meena	9468744877	CAU (EZ) ED-12

o/o Adviser (Project Viscas Sadan)
[Signature]