

DELHI DEVELOPMENT AUTHORITY
Medical Cell
Vikas Sadan, I.N.A., New Delhi-110023.

No. F7(20)2012-13/MC/NMS/I/ 754

Dated: 11/06/21

F & E Circular No. 03 / 2021

Sub: Reimbursement of COVID-19 related expenses

The Competent Authority has been pleased to approve the following SOPs for reimbursement of COVID-19 treatment other than indoor treatment:

1. The officials/Pensioners/Family pensioners along with their eligible dependents are eligible for the reimbursement for COVID-19 treatment.
2. Reimbursement of cost of RT PCR/Rapid Antigen test (as per prescribed rate by the concerned State Government) will be made on the production of COVID-19 report whether report is negative or positive and bill/cash memo.
3. Reimbursement of Doctor Consultation fees whether from panel or non-panel will be made up to ceiling of Rs. 1200/- per consultation on production of bill/cash memo. Virtual Consultation is also allowed.
4. Other lab tests/investigation and medicines will be reimbursed on the basis of valid doctor prescription and bill/memo.
5. The officials shall apply for the reimbursement in the office from where they are drawing the salary. Pensioners shall apply in the office where they are availing the chronic diseases claim.
6. All DDOs are instructed to book such reimbursement under "OTHERS" claim type while generating the receipt in the OPD Medical software.
7. The Competent Authority to sanction such claims shall be the same as the indoor claims of panel hospital.

This issues with the approval of Competent Authority.


Dy. CAO (Medical)

Copy (for kind information) to:-

1. PS to VC.
2. PS to FM.
3. PS to EM.
4. PS to PC (LD/LM).
5. PS To CVO.
6. PS to CLA.
7. PS to Commr. – cum-Secy.
8. PS to Commr. (Personal).
9. PS to Commr. (Plg.).
10. PS to Chief Architect.
11. PS to CAO
12. All Zonal Dy.CAOs.
13. DD (Systems), for uploading on DDA website

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