दिल्ली विकास प्राधिकरण कार्मिक शाखा-III बी-316, बी-ब्लॉक, तृतीय तल, विकास सदन, आई.एन.ए., नई दिल्ली-110023

C. Uesignation



DELHI DEVELOPMENT-AUTHOR PERSONNEL BRANCH-III B-316, B-Block, 3rd Floor, Vikas Sadan, I.N.A., New Delhi-110023

Ed UDO in the

COnsultante

No.: PERS/PIII/0013/2025/F8/-AD(PB-III)/ 2283

"Trusband N.

Date: 08/11/2025

निवेगाक (प्रायस्ती) वि.वि.प्रा.

CIRCULAR NO: /08 / 2025

All the newly-recruited Assistant Section Officers (ASOs) (DR - 2023) are directed to submit the self-attested copies of the following documents downloaded from DigiLocker to Personnel Branch-III:

- Class X / Matriculation Mark Sheet & Passing Certificate
- ii. Class XII Mark Sheet & Passing Certificate
- iii. Graduation Mark Sheet & Degree Certificate
- iv. Mark Sheet & Degree Certificate of any other educational qualification, intimation for which was duly given at the time of joining DDA
- SC/ST Certificate (if applicable) v.
- OBC Certificate (if applicable) vi.
- vii. EWS Certificate (if applicable)
- 2. The officials who have already submitted the said documents need not re-submit the same.
- The DigiLocker copies of the aforementioned documents, or intimation regarding their non-availability, are to be submitted to Personnel Branch-III by 21.11.2025.

This is issued with the approval of the Competent Authority.

Dy. Director (PB)-III

Copy to: -

- 1. All the concerned officials.
- 2. All HODs with the request to bring this Circular in the knowledge of the subordinate staff.
- 3. PA to Principal Commissioner (Pers.) for information.
- 4. PA to Commissioner (Pers.) for information.
- 5. PA to Dir. (P)-I/(P)-II for information.
- 6, DD (Systems) with the request to upload this Circular on the official website of DDA.
- 7. AD (PMIS) for information.

Asst. Director (PB)-III